

Email from David Lloyd on February 7, 2011 for the scope of work for 43 Baxter Place, MKM space for CBL: 112 F022001

Jeanie

Thank you for meeting with us today and for helping to move this permit along. I really do appreciate your help here. As you requested I would like to briefly describe the work being undertaken in the MKM space on the first and second floor

1 Note that tenant MKM has temporarily left space while work is being completed and will return to space when completed

2 They presently occupy space on the first and second floor

3 About 90% of the existing walls and doors remain in present location. Indicted as two parallel lines on drawings

4 We will be moving some walls on first and second floor and adding some space on second floor . New walls poche'd on floor plans and walls to be removed noted as dashed lines

5 The ceiling and lights will be removed and a new ceiling and lights replaced

6 HVAC ductwork will be replaced with new ductwork

7 We will be eliminating existing non compliant toilet room and replacing with new ADA compliant toilet room

8 New paint on all existing and new walls

9 New VCT and carpeting

Thank You

David

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