

89 Congress Street 0410		Permit Applicatio	n Permit No:	Issue Date:	CBL:
389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716		6 10-0838		112 F011001	
ocation of Construction:	Owner Name:	Owner Name:			Phone:
29 Baxter Blvd	Chabot Street Llc		100 Silver St		
Business Name:	Contractor Name	Contractor Name:		Contractor Address:	
Lucid Stage	self	self		Portland	
cssee/Buyer's Name Phone:			Permit Type:		Zone:
			Change of Use - (Commercial	B-2
ast Use: Proposed Use:			Permit Fee:	Cost of Work:	CEO District:
Commercial / Office Commercial / C		Change of Use from \$245.0		\$15,000.00	1 22
		mance hall (Lucid	FIRE DEPT:	Approved INSPE	CTION:
Stage) & artist studi		t studios.		Denied Use G	roup: A- Type:
					$\frac{1}{1} BC \frac{1}{1} C 1$
			* See Conditions		Jocar
roposed Project Description:					
Change of Use from office to studios.	performance hall (Lucio	d Stage) & artist	Signature: Signature:		
AUG105.			PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)		(P.A.D.)
			Action: Approv	ed 🔲 Approved v	v/Conditions Denied
			Signature:		Date:
ermit Taken By:	Date Applied For:		 Zoning	Approval	
gg	07/15/2010		Zoning Appioval		
1. This permit application	does not preclude the	Special Zone or Revi	ews Zonin	g Appeal	Historic Preservation
Applicant(s) from meeti		Shoreland			Not in District or Landmark
Federal Rules.					
2. Building permits do not include plumbing,		Wetland	🛄 Miscella	neous	Does Not Require Review
septic or electrical work					-
B. Building permits are void if work is not started		Flood Zone	Conditio	nal Use	Requires Review
within six (6) months of	the date of issuance.				
False information may invalidate a building		Subdivision		ation	Approved
permit and stop all work		· · ·			
permit and stop all work		Site Plan cherupho		4	Approved w/Conditions
permit and stop all work	ISSUED	Site Plan cycrupho 10-19 00025		đ	Approved w/Conditions
permit and stop all work PERMIT	ISSUED	Site Plan Gerupha 10-199 80035 Maj 🗌 Minor 🔉 MN		đ	Approved w/Conditions Denied
permit and stop all work PERMIT	ISSUED	Maj 🔲 Minor 🔍 MM	1 Denied	d	_
permit and stop all work PERMIT			1 Denied		_

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

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SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

or Congress Street, 04101	Tel: (207) 874-8703, Fax: (2	1 107) 974 9714	Permit No: 10-0838	Date Applied For: 07/15/2010	CBL: 112 F011001
ocation of Construction:	Owner Name:	207) 874-8710	Owner Address:		Phone:
29 Baxter Blvd	Owner Name: Chabot Street Llc		100 Silver St		Fnone:
usiness Name:			Contractor Address:		Phone
Lucid Stage	self		Portland		
essee/Buyer's Name	Phone:		Permit Type:		- <u>_</u>
			Change of Use - (Commercial	
roposed Use:		· ·	ed Project Description:		
Commercial / Change of Use fr Lucid Stage) & artist studios.	om office to performance hall		ge of Use from offic studios.	e to performance h	all (Lucid Stage) &
Note: Parking required - perf bathrooms = 7 spaces (24 spaces. Letter from performances. 1) Separate permits shall be re	one per 400 sf); 1200 sf for st abutting property, has plenty c	paces (one per 1 orage/construct of spaces in parl	ion - no spaces requ king lot to use after	ired; .need total of 6PM for theater	Ok to Issue: 🖌
work.					-
	us: Approved with Condition	is Reviewer	: Tammy Munson	Approval]	
Note:					Ok to Issue: 🗸
 As disccused, additional ba plan will be submitted prior 	-	lan in order to a	comply with the Ma	aine State Plumbing	; Code. A revised
 Separate permits are require pellet/wood stoves, comment part of this process. 	ed for any electrical, plumbing rcial hood exhaust systems and				
 Application approval based and approrval prior to work 		/ applicant. Any	y deviation from ap	proved plans requir	es separate review
Note:	us: Approved with Condition	is Reviewer	: Capt Keith Gaut	reau Approval)	Date: 08/04/2010 Ok to Issue: ✓
 Fire extinguishers required. 	-				
 Emergency lights and exit s and circuit. 	signs are required. Emergency	lights and exit	signs are required t	o be labeled in rela	tion to the panel
 Occupancies with an occup 	ant load of 100 persons or mo	re require panic	harware on all doo	ors serving as a mea	ns of egress.
 Installation of a Fire Alarm 	system requires a Knox Box t	to be installed p	er city crdinance		
5) All construction shall comp	bly with NFPA-1 and 101.		PER	MIT ISSL	ルビレ
 Application requires State I 	Fire Marshal approval.				
7) This permit is being approv	ed on the basis of the plans su	bmitted. Any c	leviation from the p	անը հնինը հիրե նեն	ammendments and
approval.	ed on the cases of the plans ba			·	

Location of Construction:	Owner Name:	Owner Address:	Phone:
29 Baxter Blvd	Chabot Street Llc	100 Silver St	
Business Name:	Contractor Name:	Contractor Address:	Phone
Lucid Stage	self	Portland	
Lessee/Buyer's Name	Phone:	Permit Type:	
	Change of Use - Commercial		1

7/16/2010-amachado: Spoke to Liz McMahon. Use will be studios for performing arts and a theater space for public performances. I told her that the change of use is over 5,000 sf so needs minor siteplan.

7/22/2010-amachado: Met with Liz McMahon and Adam. They will submit a scalable site plan, a narrative of exactly what the use is, a letter from the landlord re: overflow parking in the landlord's lot adjacent to theirs and revised interior plans for minor changes.

7/26/2010-amachado: Received scalable plot plan, a narrative, a letter granting overflow parking and revised plans.

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8/16/2010-gg; received partial granted site plan exemption as of 08-13-10. Gg Filed with permit in review bascket. /gg

PERMIT ISSUED AUG 2 5 2010 City of Portland

BUILDING PERMIT INSPECTION PROCEDURES Please call 874-8703 or 874-8693 (ONLY) or email: buildinginspections@portlandmaine.gov

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the City of Portland Inspection Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.
- Permits expire in 6 months, if the project is not started or ceases for 6 months.
- If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue with construction.
- X Framing/Rough Plumbing/Electrical: Prior to Any Insulating or drywalling
- X Final/Certificate of Occupancy: Prior to any occupancy of the structure or use. NOTE: There is a \$75.00 fee per inspection at this point.

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.

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General Building Permit Application



If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: 29-37 BAXTER BOULEVARD					
Total Square Footage of Proposed Structure/Area Square Footage of Lot	Number of Stories				
Tax Assessor's Chart, Block & Lot Applicant *must be owner Lessee or Bu	uyer [*] Telephone:				
Chart# Block# Lot# Name LUCID STAGE, IN	6. 6 7. 7-1370				
Address 27 DAXIER SUVS					
City. State & Zip PortLAND. ME					
Lessee/DBA (Jf Applicable) (Owner (if different from Applicant)	Cost Of				
Name CHABOT ST, LLC.	Cost Of Work: \$15,000 \70,00				
LUCID STAGE RECEIVE Name CHABOT ST, LLC. Name CHABOT ST, LLC. Didress 100 SILVER ST, City, State & Zip Portrand ME.	C of O Fee: \$50_()				
City, State & Zip Portund ME.	Total Fee: \$ 34.5.00				
JUL 1 5 2010 04101					
Current legal use (i Dept of Building Inspections If vacant, what was the Gity our of Reside Proposed Specific use: ARTS CENTERS Is property part of a subdivision? NO If yes, please name Project description:	ential Units t Ce Qassie				
Removing A "model condo"; Removing A few paretur walls; build out 2 restrooms					
Contractor's name: LIZ MCMAHON					
Address: 75 Sheridan St.					
City, State & Zip Portland, ME 04101 XX (QX	Telephone: 807-7320				
City, State & Zip <u>Purtland</u> , ME 04101 <u>XX</u> (@) Telephone: <u>807-7320</u> Who should we contact when the permit is ready: <u>Liz Mc Marton</u> Telephone: <u>807-7320</u>					
Mailing address: 75 Sheridan St. #3 Portland, ME. OYIC					

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at <u>www.portlandmaine.gov</u>, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Date: Signature:

This is not a permit; you may not commence ANY work until the permit is issued

Application	for Exemption from Site Plan Review Portland, Maine	¥
Department of Planning as	and Urban Development, Planning Division and Plan	ning Board
PROJECT NAME: LUCID STAGE		
PROJECT ADDRESS: 29 BAXTER	BLUD.	
PROJECT DESCRIPTION: (Please Attach Sketch/Plan	n of Proposal/Development)	
NARATIVE INCLUDED.		— —
CHART/BLOCK/LOT: 112 F 25	Alle 16 2010	ΞD
CONTACT INFORMATION:	AUG 1 6 2010	
OWNER/APPLICANT		- ·
Name: ADAM GUTGESELL	CONSULTANT/AGENT Dept. of Building Inspective Name: City of Portland Ma	ections
Address: 34 TYNG ST	Address:	IUG
PORTLAND, ME		
Zip Code: 04102	Zip Code:	
Work #: 207.671.5078	Work #:	
Home #:	Home #:	
Fax #:	Fax #:	
E-mail: ADAMGUTGSELL @ GMAIL W	204 E-mail:	
<u>Criteria for Exemptions:</u> (See Section 14-523 (4) on page 2 of this application)	Applicant's Assessment Planning D Y(yes), N(no), N/A Use Or	
a) Is the proposal within existing structures?	<u>Y</u>	
b) Are there any new buildings, additions, or demolitions?	Nn	
c) Is the footprint increase less than 500 sq. ft.?	NA NM	
d) Are there any new curb cuts, driveways or parking areas?		
e) Are the curbs and sidewalks in sound condition?		
f) Do the curbs and sidewalks comply with ADA?	Y NO	
g) Is there any additional parking?		
h) Is there an increase in traffic?i) Are there any known stormwater problems?	<u>N</u> N	
	Y Laes	
 i) Does sufficient property screening exist? k) Are there adequate utilities? 	Y	
Planning Division Use Only Exemption C See Attached	Granted Partial Exemption X Exemption Denied_ Reven Mathematical Date Angust 11, 2010	

~ Original - Planning Division ~

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~ Copy - Inspections Division and Applicant ~

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PROVISION OF PORTLAND CITY CODE 14-523 (SITE PLAN ORDINANCE) RE: EXEMPTIONS FROM SITE PLAN REVIEW

Sec. 14-523. Approval required.

No person shall undertake any development without obtaining approval therefore under this article.

- (4) The Planning authority shall exempt from review under all standards in this article developments that meet all of the following requirements:
 - a. The proposed development will be located within existing structures, and there will be no new buildings, demolition or building additions other than those permitted by subsection b of this section;
 - b. Any building addition shall have a new building footprint expansion of less than five hundred (500) square feet;
 - c. The proposed site plan does not add any new curb cuts, driveways, or parking areas; the existing site has no more the one (1) curb cut and will not disrupt the circulation flows and parking on-site; and there will be no drive-throug services provided;
 - d. The curbs and sidewalks adjacent to the lot are complete and in sound condition, as determined by the public worl authority, with granite curb with at least four (4) inch reveal, and sidewalks are in good repair with uniform materi and level surface and meet accessibility requirements of the Americans with Disabilities Act;
 - e. The use does not require additional or reduce existing parking, either on or off the site, and the project does no significantly increase traffic generation;
 - f. There are no known stormwater impacts from the proposed use or any existing deficient conditions of stormwate management on the site;
 - g. There are no evident deficiencies in existing screening from adjoining properties; and
 - h. Existing utility connections are adequate to serve the proposed development and there will be no disturbance to c improvements within the public right-of-way.

A developer claiming exemption under this subsection shall submit a written request for exemption stating that the proposed meets a of the provisions in standards a-h of this subsection, including an itemized statement by a qualified professional. Upon receipt of suc a request, the planning authority will visit the site to verify that the exemption is applicable due to compliance with the standards. The planning authority, after consultation with the public works authority, shall render a written decision within twenty (20) working day after receipt of a written request for exemption that contains all the information required by this subsection. If a full exemption granted, the application shall be approved without further review under this article, and no performance guarantee shall be required. The planning authority may require full site plan review of a project that meets the criteria of this subsection if it determined that there is a substantial public interest in the project.

In the event that the planning authority determines that standards a and b of this subsection and at least four (4) of the remainin standards have been met, the planning authority shall review the site plan under the review standards in section 14-526 that are affecte by the standards in this subsection that have not been met. An application that receives review by the planning board shall receive complete review under the standards of section 14-526. The planning authority shall notify an applicant in writing that full or partisite plan review is required, the reasons for the decision, and the information that will be required for site plan review.

IMPORTANT NOTICE TO APPLICANT

An Exemption from site plan review <u>does not exempt</u> this proposal from other approvals or permits, nor is it a: authorization for construction. You should first check with the Building Inspections Office, Room 315, City Hall (874-8703), to determine what other City permits, such as a building permit, will be required. August 9, 2010

The applicant has requested an exemption from site plan review for the reuse of 29 Baxter Boulevard for a theater, office space, dance studio and warehouse space. The applicant has an agreement to use parking in the adjoining office site for night-time performances. The site has sufficient parking to meet zoning.

A partial exemption is granted with the following requirements and conditions:

1. Repaying of the paved areas behind the building does not require site plan review; however, the applicant must obtain a site alteration permit if they decide to pave beyond existing pavement. ł

- 2. The site does not have a public sidewalk, so it does not meet the criteria that sidewalks exist and are in good condition. The applicant must submit a plan for the construction of a concrete sidewalk in the right-of-way for review and approval by the Planning Authority and Public Services. The plan must show the right-of-way line and the design of the sidewalk to City standards. The plan must be approved and the sidewalk installed prior to the issuance of a certificate of occupancy. A performance guarantee for the work in the public right-of-way will be required prior to the start of the sidewalk construction. The City's sidewalk detail for a concrete sidewalk is below.
- 3. The above granting of a partial exemption does not constitute approval of a building permit and the applicant must obtain all required permits from Portland's Inspection Division before the start of any construction.

Lucid Stage narrative

July 26, 2010

The concept of Lucid Stage is to provide an affordable multi-use arts venue for the many arts organizations in the Greater Portland area. The venue will provide performance and rehearsal space for artists of various performance and music-based genres, studio space, classroom space, and visual art gallery space.

Lucid Stage is a non-profit start-up with an eight person Board of Directors. We have leased a building at 29 Baxter Boulevard. The property has space for 15 cars to park, and the comapny has permission from the landlord to use the adjacent parking lot, located at 43 Baxter Boulevard, for overflow parking.

The executive director is Adam Gutgsell. Adam has experience in the finance industry and has been actively involved in the Portland theater community for 13 years. Lucid Stage will also be run by artistic director Liz McMahon. Liz's extensive experience in theater management has positioned her perfectly for this position. She has experience in all aspects of day-to-day venue operation and has developed positive relationships with a wide array of Portland's performing and visual artists.

Lucid will generate income from rentals, tax-deductable donations, business sponsorships, and arts and education grants. The venue appeals to 3 major market segments: Mid-sized arts organizations, visual artists, and arts teachers.

Our affordability, regular hours, flexible layout, and experienced management are major advantages to the success of the venture. Lucid will create a permanent home for many of Portland's artists who are in search of affordable and convenient art space. Our theater in residence will be Mad Horse Theater, who will be celebrating their 25th season this year.

The mission of Lucid is to foster the creation and enjoyment of the arts, and to provide our community with a setting to further promote and encorage the arts. Lucid nurtures artistic growth, and values experimentation.

Lucid shall serve as a resource and gathering place for our community of artists, and foster the growth of local arts groups. We shall engage people of all ages & abilities with arts education, interaction, and exposure to creative experiences. Lucid shall be available for a variety of performing arts, fine arts, and community activities. We seek to illuminate the art of our times through performance, visual art, interdisciplinary genres, and collaborative partnerships.

Lucid shall provide arts related education through classes and workshops.



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- JUL 2 6 2010

Dept. of Building Inspections City of Portland Maine

# Commercial Properties<sup>INC</sup>

Real Estate Investment, Acquisition & Development.

7/22/2010

Liz McMahon Lucid Stage 29 Baxter Boulevard Portland ME 04101.

Dear Ms. McMahon

Per your request, Chabot Street LLC would be happy to allow Lucid Stage Co., permission to use 43 Baxter Boulevard as overflow parking for customers on a needs basis during evening performances after 6 p.m.

Regards,

Chabot Street LLC

RECEIVED

JUL 2 6 2010

Dept. of Building Inspections City of Portland Maine







43 - 29

Go. gle maps

Address **4 Baxter Blvd** 

Address is approximate





43 BAXTER BIVd.

29 BAXTER BLVD.





+ BAXTER BLUD

4- (



Lucid Stage. 1. Letter 75 Spaces - street Backing Paying for 5,400 Building= 6,700 Packing Spaces -130p--21 space -\* - Grovel lot - cen we allow a grovel lot operate as a venue mad Horse - 12 16 userko 4 shows Accesin P Trails-- 4 to be nights/ week-Specs

### Lucid Stage narrative

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Lucid shall provide arts related education through classes and workshops.

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🔆 JUL **26** 2010

Dept. of Building Inspections City of Portland Maine



OVERFLOW PARKING

6 i i





Google maps

Address **48 Baxter Blvd**

Address is approximate





43 Baxter Blvd.

29 BAXTER BLVD,

LEASE AGREEMENT

IST

JULY

THIS LEASE AGREEMENT is made and entered into this 17th day of June, 2010 by and between CHABOT STREET, LLC, with a principal place of business at 100 Silver Street, Portland, Maine 04101, hereinafter called "Landlord" and LUCID, INC. with a principal place of business at 39 BAX TEL VOTURD, ME , hereinafter called "Tenant".

PREMISES

1. In consideration of the mutual covenants herein contained and of good, lawful and valuable considerations moving to and received by each of the parties to be bound hereby, Landlord hereby demises and leases to Tenant, and Tenant hereby takes from Landlord, those certain premises (hereinafter called the "Demised Premises") located at 29-37 Baxter Boulevard, Portland, County of Cumberland, State of Maine, and further identified as Tax Map 112, Block F, Lot 26, together with the improvements erected thereon.

The Demised Premises are leased in their existing condition as of the commencement date of this Lease to Tenant together with all rights, privileges, benefits, rights of way and easements now or hereafter appurtenant or belonging thereto, whether arising under any private or public grant or authority. The Demised Premises consisting of approximately +/- 5,400 square feet of space. Tenant shall have the use of all parking spaces on site for its own use and not for re-letting.

TERM AND OPTIONS

2. The primary term of this Lease shall be for a period of approximately One (1) year commencing upon the date on which all of the following conditions have been satisfied: (a) this Lease has been fully executed by both parties, (b) Tenant has delivered to Landlord the Security Deposit, and (c) Tenant has delivered to the Landlord an insurance certificate evidencing proof of coverage as required hereunder, and as naming the Landlord as additional insured (the "Commencement Date"), and unless sooner terminated as herein provided, the term shall extend through August 31, 2011.

1st Option Period: Provided that Tenant has not been in default beyond any applicable grace period, of any of the terms and conditions of the Lease, this Lease will automatically renew on September 1, 2011 and shall extend through and expire on August 31, 2015 under the same terms and conditions except that Base Rent shall be at the rates set forth in Section 5 below. It is clearly agreed and understood that the Landlord may, at its sole option, and in the event of Tenant's default in the initial term, rescind any renewal options hereunder, and upon Landlord's notice to the Tenant, the Tenant shall vacate the Premises on August 31, 2011 in accordance with the provisions of this Lease.

 2^{nd} Option Period: The Tenant may, at its option, exercised by written notice to the Landlord, given not less than twelve (12) months prior to the end of the current term, extend this Lease for One (1) period of Five (5) years. All terms and conditions of the Lease shall be the same, except that the Base rent for this renewal period shall be as defined in Section 5 below.

EXHIBIT A

TENANT'S WORK / IMPROVEMENTS

The Tenant shall diligently commence and complete improvements to the Premises at its sole cost and expense upon Lease Commencement which improvements may include the following:

Purchase and install lighting fixtures Purchase, install or repair all electrical and plumbing as needed All Tenant specific fixtures including, but not limited to: shelving, check in / out counters, storage cabinets, dance floor, control room, etc. Painting of Premises Finish Ceiling System All work in space All molding and trim work Build – out (2) ADA restrooms with accessories Supply and distribute heating and cooling system and its related ductwork – ducts to be exposed Install finished sheetrock walls as needed Install perimeter electrical outlets per code Supply and energize an electrical panel to space Exit lighting

IN WITNESS WHEREOF, the parties have caused this Lease Agreement to be duly executed on the date first above written.

> LANDLORD: CHABOT STREET, LLC.

Witness

By: Richard J. McGoldrick Its: Manager

Date: ____ _____

TENANT: LUCID, INC.

By: Adam Gutgse Its: President

Date: 0

By: Liz McMahon Its: Secretary

0 Date:





Commercial Properties^{INC}

Real Estate Investment, Acquisition & Development.

7/22/2010

Liz McMahon Lucid Stage 29 Baxter Boulevard Portland ME 04101.

Dear Ms. McMahon

Per your request, Chabot Street LLC would be happy to allow Lucid Stage Co., permission to use 43 Baxter Boulevard as overflow parking for customers on a needs basis during evening performances after 6 p.m.

Regards.

Chabot Street LLC

RECEIVED

JUL 26 2010

Dept. of Building Inspections City of Portland Maine



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BLUD. BAXTER

TTO PARKINGLOT
Ξλ1T
LUCID STAGE ARTS CENTER
the D Guilgself mg Street and. ME 04102 671-7969 29 BAXTER BOULEVARD EXISTING CONDITION
DATE: DRAWN BY: DRAWING No.: 0" 5-19-10 NDG 1 of 2



and the second sec









C Ν 2










BAXTER BOULEVARD PROPOSED EXTENDED CEILING FRAMING DRAWING No .: 4 of 6













8/25/10 - CEO - pleas add accupant, land on Cofo - 150 max opcopant lead funces

5-23-10 Septalltentrohn Plum lest on all Back Verse Change type to 3B - Building type adjust stones tomet cole ok sma

10-6-10 () Remive STORAGE From HUAL AREA (2) I said ok For temp Rail to be used A moss opening For HUAC - (For Tony C.O pass. b. (cg)) 3) LIGHT MQUIRED IN HVAC ana (4) Continuous rail to Teck Booth 6 TAPE or callt all pener actions - I he super (6) WONKSHOW and High Hazgard / () ACTOR B. ROOM VENTILATION REVINEY Large Rentantion at deck stan to tak Booth to HiciL HAZZand Alea / Wenkstory-10-12-10 Lobel MAKIR TOR Elists + Exits Need permuer & 4shing Needa plon fir all seating Gras Descention Vents in Rost Abion Artiket ? 671-5078

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Received from		me.		
Location of Work		1 ton 1	142.2	V. A.
Cost of Construction	\$	Build	ding Fee:	13000
Permit Fee	\$	S	lite Fee:	
	Certi	ficate of Occupan	cy Fee:	15.00
1				15.00
Building (IL) Plun	nbing (I5)	_ Electrical (I2) _	Site P	'lan (U2)
Other				
CBL:	Fush			
Check #:1		Total Col	lected s	YE.O.
No work is	to be s	tarted until	permit	issued.
		al receipt fo		
Y	- 0			
Taken by:	with	2		



Strengthening a Remarkable City, Building a C

October 29, 2010

Owners

Adam Gutgsell & Liz McMahon

Locat

Lucid

CBL: 112 F011001 Located at 29 Baxter Blvd.

Dear Adam and Liz,

On Thursday October 28, 2010 Keith Gautreau of the City of Portland Fire Department, Brian Laflamme City of Portland Electrical Inspector, and Myself Code Enforcement Officer and Building Inspector for the City of Portland had a final inspection for 29 Baxter Blvd., also known as the Lucid Stage. Upon our inspection Keith, Brian, and I are confident enough that this building has met minimum requirement for an issue of a temporary Certificate of Occupancy. This Certificate has an expiration date of November 30, 2010. At that time the following Conditions must be met and an additional Seventy Five Dollars must be made payable to the City of Portland Inspections Division before for the issue of a permanent Certificate of Occupancy:

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- 6. No storage is allowed in any egress corridors.
- 7. Performances which include combustible materials are not permitted. All materials used for shows shall be sprayed with an appropriate fire retardant meeting NFPA'S standards.

3. Only one seating plan option is allowed.

All these conditions must be met as for the issuance of a permanent Certificate of Occupancy. To the best of our knowledge and belief The Lucid Stage located at 29 Baxter Blvd. has been satisfactory completed with the exception of these conditions before the issue of a permanent Certificate.

Sincerely,

Nicholas L. Adams Code Enforcement Officer 207-874-8789

10/15/10

1 - 1

Resident Theatres. Mad Horse Barb Truex Kristi Smith Liz McMahon Adam G Ellen Nick Jammy Kieth . John Removed from Presumps cot St to this Plans? Stairs-• metal pole vailing > They install glio on glis As builts To do : fall protection Need to inspect penetration near the tWAC be no lights penetrations ok to store a couple of filters. Need to inspect vent installed in actors bathroom (in drop culling) Hot water heater heads to drain /pan -Lighting - arch design plans on lighting -ailse lighting starp on when lights off

Egress -> Green room - as a so turie was going to be used to go ture as a 2nd means of egress -Will erect a hallway leading outside Will work w/ arch to daign green room space.

Dead end corridor - 20"

Root - no leaking initial sepatching

4" pvc elect conduit { removed + sal 1 mital bistos chiming { removed + sal Vent (buthioon fan)

40ptions for seatup

Stager none - ground & seating

We need to revie glans for secting + upts sis

Stag - materials to be used (? Usually ?)

Ta T

- highting - Sedting - Egress

10/14/10 lammy Nicle) hurid Stage - Plan Review Suzanne Own contractors Kut · Adam Godgosell ~ > Mother was designer Assembly use group e limited Phase II - 1st floor only Phase II - 2nd floor lighting (manygamine) # Tammy - not enough batmooms - bath moons 150 people Uninted MAX This for sq ftq | seating plan Olarger hot water heater <- to service 2 bath boms only home water heater 3gallon -> Phinking ONLY (2) 9/23 pre-Brial Nick Brian Still need fire Close kith day after & Issues > stains needs to be to code -3 Surganne - Final John Martel file penetrations had not been addressed (remove storage from HVIE area light in heating 32 area Brian Lastamme cont vail to tech booth actor bathcoom no vent No construction going on first taping

Big empty space - no seals

10/12/10 No const. Walls - mudding + tape No permanent lightig -Do have emergency lighting .

Need lights Deating D what kind of seating / @floor layout of seating Tighting Dok No Leadend consider > only 20 ft Ned measurement Roofing Z leaking into electrical panel Boots e rubber boot - Leaking Out / bituthane not acceptable US LC remore rubber roof (5) Electrical heating units Tel electrical connections 6 As builts-

2.

(9) Parking Need 24 spaces ? where 8 Stage - 20 on site 70 Enic Hibanick

8/15/10 - CEO- pleas add decepant, rad on Coto - 150 max operpart load - Annes

7-23-10 Septall Kendrohn seal sanage / office for assembly use Plum lest on all Bode Orable 2 B wild have been huw for assembly -Chonge type to 3B - Build noncumbustible Chonge type to 3B - Build noncumbustible adjust stones toned cell ok sure to Id us # 150

10-6-10 () Remise stoken from HUAL AREa (2) I said OK For the p Rail to be used A moss opening For HUAR - (Fur Ting GO puss. b. leg) (3) LIGHT MQUIRED IN HVAC and Continuous Rail to Teck Booth (4)6 TAPE or callt all pener pention - I he super (6) WOAKSHOLD CLEA / HIGH Hazgers / O ACTER B. ROOM VENTILITION REQUIRED Bottom Lange Rentantion ar deck stain to teck Booth to HIGH HAZZand A.P. / Wenking-10-17-10 Lobel Mokie for Elulb + Eut Need permanent lighting Neda plan for all scaling Gras Discontine Vents in Kait Abian Artiket ? 671-5078

This udu	a is prov	ided by t	10 10000	Son S Child			Sep. 8,	LCI:	Fees	C		New		Scheduling
	CBL	112 F01	1001	Acct No	1599	8 Property	and the second second	29 BAXTER B	LVD		View	Compla	aint	Close
Owner Na	me 1	СНАВОТ	STREE	TLLC		Property	Туре	COMMERCIA	L Dist	#: 1				
Name 2			Description		112-F-11 BAXTER BLVD 29-37		View Inspection		ion	Print Inv.				
Mailing Ad	dress	100 SILV				Census — Tract	15.00	45440.05		View Site Plan		lan	View Permi	
City, State	, Zip	PORTLA	ND	ME	04101	I			_					
Prop Info	Inspecti	ons Sit	e Plans	Permits	Complair	nts Food/M	/ater/Odor	Documents	Letters	Property	Mgmt	Fees	Taxes	Notes
ate/Time	Staff/Co	ntact	Stree	ət		Parcel ID	Appl ID	Appi Typ	е Туре					
10/12/10	Nicholas	Adams	29 B	AXTER BLV	D	112 F011001	100	838 Prmt	Certifi	cate of Oco	cupancy	Final		
6:00 AM					Liz Ma	acMann @ 80	7-7320 for f	inal. /gg						
10/12/10	Brian La	Flamme	29 B	AXTER BLV	D	112 F011001	100	838 Prmt	Certifi	cate of Oco	cupancy	Final		
6:00 AM					Liz Ma	acMann @ 80	7-7320 for f	inal. /gg			-			
10/06/10	Suzanne	Hunt	29 B	axter Blvd		112 F011001	100	838 Prmt	Certifi	cate of Occ	cupancy	Final		
6:00 AM	self				Liz Mo	cMann, ready	for inspection	on, phone: 207-	807-7320.					
10/06/10	Brian La	Flamme	29 B	axter Blvd		112 F011001	100	838 Prmt	Certifi	cate of Oco	cupancy	Final		
6:00 AM	self		-		Liz Mo	Mann, ready	for inspectio	on, phone: 207-	807-7320.					
10/01/10	Nicholas	Adams	29 B	AXTER BLV	D	112 F011001	100	838 Prmt	Certifi	cate of Oco	cupancy	Final		
1:00 PM					Liz Mo	Mann @ 807	-7320 for fir	al. /gg			-			
10/01/10	Brian La	Flamme	29 B	AXTER BLV	D	112 F011001	100	838 Prmt	Certifi	cate of Oco	cupancy	Final		
1:00 PM					Liz Mo	cMann @ 807	-7320 for fir	nal. /gg	-					100
09/24/10	Keith Ga	utreau	29 B	AXTER BLV	D	112 F011001	100	838 Prmt	Pre-Fi	nal Inspect	ion			
6:00 AM					671-5	078 adam FIF	RE ONLY N	_A						
09/23/10	Nicholas	Adams	29 B	AXTER BLV	D	112 F011001	100	838 Prmt	Close	in/Elec./Pl	mb./Fran	ning		
12:30 PM					314-6	755 Gary wou	Ild like end o	of day						
09/23/10	Brian La	Flamme	29 B	AXTER BLV	D	112 F011001	100	838 Prmt	Close	in/Elec./Pl	mb./Fran	nina		

12:30 PM			314-6755 Gary would	like end of day		
09/17/10	Nicholas Adams	29 BAXTER BLVD	112 F011001	100838 Prmt	Close-in/Elec./Plmb./Framing	
6:00 AM			671-5078			in inter
09/14/10	Suzanne Hunt	29 BAXTER BLVD	112 F011001	20108258 Plumb	Plumbing Only	for bathipom 1stfl public (men's ro
6:00 AM			314-6755 Gary			public (men 3 ro

- Guard on stairs 42" with rail
- Penetrations near HVAC and Rating
- Remove storage from HVAC area
- Vent in actors bath
- H2O Heater relief pipe and tray
- Lighting for space
- Seating nee approved plan by architect
- Egress at rear of building (green room)
- Roofing Leaks patched
- Electrical Heating Unit safe? Operating?
- 4" PVC Electric Conduit, metal bestos chimney, exhaust fan Remove all
- As built plans
- Interior "prop" materials flammability
- Parking 20 front and back lot and 70 next door from landlord





Strengthening a Remarkable City. Building a Community for Life www.portlandmaine.cov

Planning & Urban Development Department Penny St. Louis Littell, Director

October 19, 2010

Lucid Stage Liz McMahon 75 Sheridan Street Portland, Maine 04101

Dear Ms. McMahon.

Thank you for meeting with City staff from the Inspections Division and the Fire Department, as well as myself, to review the Code issues existing at 29 Baxter Boulevard. As we noted, at the present time, the building is not safe for occupancy.

The City was encouraged to hear that you are beginning to work with an architect in order to facilitate the building is made code compliant with the least amount of effort and expense. Toward that end I thought our meeting was both positive and productive.

Below is a summary of the major points of discussion at the meeting. The City is hoping to work with you following your consultation with your architect to review updated plans expeditiously. The requirements include:

- Guard on stairs 42" with rail
- Penetrations near HVAC and Rating
- Remove storage from HVAC area
- Vent in actors bath
- H2O Heater relief pipe and tray
- Lighting for space
- Seating nee approved plan by architect
- Egress at rear of building (green room)
- Roofing Leaks patched
- Electrical Heating Unit safe? Operating?
- 4" PVC Electric Conduit, metal bestos chimney, exhaust fan Remove all
- As built plans
- Interior "prop" materials flammability
- Parking 20 front and back lot and 70 next door from landlord

We look forward to assisting in getting this building up to standards to allow your assembly use to commence.

Please feel free should you have any questions.

Sincerely,

Lowy MUL

Penny St. Louis Littell Director of Planning and Urban Development

Cc: Joseph Gray Kevin Donoghue Captain Keith Gautreau Tammy Munson Nick Adams



Strengthening a Remarkable City, Building a Community for Life . www.portlandmaine.gov

Director of Planning and Urban Development Penny St. Louis Littell

October 29, 2010

Owners

Location

Adam Gutgsell & Liz McMahon

Lucid Stage

CBL: 112 F011001 Located at 29 Baxter Blvd.

Dear Adam and Liz,

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Sincerely,

14

Nicholas L. Adams Code Enforcement Officer 207-874-8789

	for Exemption from Site Pla Portland, Maine	
Department of Planning an	d Urban Development, Planning Divisi	on and Planning Board
PROJECT NAME: LUCID STAGE		
PROJECT ADDRESS: 29 BAXTER 1	BLVD.	
PROJECT DESCRIPTION: (Please Attach Sketch/Plan	of Proposal/Development)	
NARATIVE INCLUDED.		
CHART/BLOCK/LOT: $112 F 26$		
CONTACT INFORMATION:		
OWNER/APPLICANT	CONSULTANT/AGENT	
Name: ADAM TESELL	Name:	_
Address: <u>34</u>	Address:	_
PORTLAND, ME		_
Zip Code: 04102	Zip Code:	
Work #: $207.671.5078$	Work #:	
Home #:	Home #:	_
Fax #: E-mail: ADAMGUTGSELL @ GMAIL CON	Fax #:	
Criteria for Exemptions:		
(See Section 14-523 (4) on page 2 of this application)	Applicant's Assessment Y(yes), N(no), N/A	Planning Division Use Only
a) Is the proposal within existing structures?	*	<u> </u>
b) Are there any new buildings, additions, or demolitions?	MA	NH
c) Is the footprint increase less than 500 sq. ft.?	Y ////	No
d) Are there any new curb cuts, driveways or parking areas?e) Are the curbs and sidewalks in sound condition?	Y	No
	Ý (NO
	Y	No
g) Is there any additional parking?h) Is there an increase in traffic?	Ý	N/O
 i) Are there any known stormwater problems? 	N	No
j) Does sufficient property screening exist?	7	yes
k) Are there adequate utilities?	7	yes
Planning Division Use Only Exemption Gr	anted Partial Exemption 🗶 Exemp	tion Denied
See Attached	Kerven	
Planner's Signature Sachara Sach	not Date Angust 11,	2010
A MULLOT & ONGLAND		

 \sim Original - Planning Division \sim

 \sim Copy - Inspections Division and Applicant \sim

Planning Barbara Barhydt

August 9, 2010

The applicant has requested an exemption from site plan review for the reuse of 29 Baxter Boulevard for a theater, office space, dance studio and warehouse space. The applicant has an agreement to use parking in the adjoining office site for night-time performances. The site has sufficient parking to meet zoning.

A partial exemption is granted with the following requirements and conditions:

- 1. Repaying of the paved areas behind the building does not require site plan review; however, the applicant must obtain a site alteration permit if they decide to pave beyond existing pavement.
- 2. The site does not have a public sidewalk, so it does not meet the criteria that sidewalks exist and are in good condition. The applicant must submit a plan for the construction of a concrete sidewalk in the right-of-way for review and approval by the Planning Authority and Public Services. The plan must show the right-of-way line and the design of the sidewalk to City standards. The plan must be approved and the sidewalk installed prior to the issuance of a certificate of occupancy. A performance guarantee for the work in the public right-of-way will be required prior to the start of the sidewalk construction. The City's sidewalk detail for a concrete sidewalk is below.
- The above granting of a partial exemption does not constitute approval of a building permit and the applicant must obtain all required permits from Portland's Inspection Division before the start of any construction.

Lucid Stage narrative

July 26, 2010

The concept of Lucid Stage is to provide an affordable multi-use arts venue for the many arts organizations in the Greater Portland area. The venue will provide performance and rehearsal space for artists of various performance and music-based genres, studio space, classroom space, and visual art gallery space.

Lucid Stage is a non-profit start-up with an eight person Board of Directors. We have leased a building at 29 Baxter Boulevard. The property has space for 15 cars to park, and the comapny has permission from the landlord to use the adjacent parking lot, located at 43 Baxter Boulevard, for overflow parking.

The executive director is Adam Gutgsell. Adam has experience in the finance industry and has been actively involved in the Portland theater community for 13 years. Lucid Stage will also be run by artistic director Liz McMahon. Liz's extensive experience in theater management has positioned her perfectly for this position. She has experience in all aspects of day-to-day venue operation and has developed positive relationships with a wide array of Portland's performing and visual artists.

Lucid will generate income from rentals, tax-deductable donations, business sponsorships, and arts and education grants. The venue appeals to 3 major market segments: Mid-sized arts organizations, visual artists, and arts teachers.

Our affordability, regular hours, flexible layout, and experienced management are major advantages to the success of the venture. Lucid will create a permanent home for many of Portland's artists who are in search of affordable and convenient art space. Our theater in residence will be Mad Horse Theater, who will be celebrating their 25th season this year.

The mission of Lucid is to foster the creation and enjoyment of the arts, and to provide our community with a setting to further promote and encorage the arts. Lucid nurtures artistic growth, and values experimentation.

Lucid shall serve as a resource and gathering place for our community of artists, and foster the growth of local arts groups. We shall engage people of all ages & abilities with arts education, interaction, and exposure to creative experiences. Lucid shall be available for a variety of performing arts, fine arts, and community activities. We seek to illuminate the art of our times through performance, visual art, interdisciplinary genres, and collaborative partnerships.

Lucid shall provide arts related education through classes and workshops.



JUL 2 6 2010

Dept. of Building Inspections City of Portland Maine

1



Commercial Properties^{INC}

Real Estate Investment, Acquisition & Development.

7/22/2010

Liz McMahon Lucid Stage 29 Baxter Boulevard Portland ME 04101.

Dear Ms. McMahon

Per your request, Chabot Street LLC would be happy to allow Lucid Stage Co., permission to use 43 Baxter Boulevard as overflow parking for customers on a needs basis during evening performances after 6 p.m.

Regards,

Chabot Street LLC

RECEIVED

JUL 2 6 2010

Dept. of Building Inspections City of Portland Maine

- VERFLOW PARKING









BLUD BAXTER

4

¥



Lucid Stage. 1. Letter 75 spaces - street Backing Parying for 5,400 Building= 6,700 Packing Spaces--13 BB- -21 sgaco-* - Gravel lot - cen we allow a gravel lot operate as a venue mad Horse - 10 Merks 4 shows Acern P Troub -- 4 to be nights/ week -- Specs



Lucid Stage activities

12/8/2010

Artist studios are currently rented to:

A fiddle teacher A visual artist A literary translator A healing arts practitioner (Reiki) and a researcher. We intend on having all of our studios occupied with people in artistic pursuits. The researcher is not, and when she leaves, we will seek an artist to use that studio.

Classes:

Acting Improv comedy

Live performance:

Theater Comedy Childrens shows Music Poetry

Occasional Events:

Arts & Crafts shows Fund raising parties, including an auction or raffle Knitting hour First Friday artwalk Community events (such as a neighborhood meeting or a coalition of arts groups)

Arts Summer camp:

Educational summer program for children ages 6 - 18 in the disciplines of theater, visual art, music, language, dance

Miscellaneous:

Community Chorus rehearsals Rehearsal room for actors





DEC -9 2010

Dept. of Building Inspections City of Portland Maine


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Classes: Acting Improv comedy

Education

Live performance:

Theater A-1 Comedy Childrens shows Music Poetry

Assembly

Occasional Events:

Arts & Crafts shows Fund raising parties, including an auction or raffle Knitting hour First Friday artwalk Community events (such as a neighborhood meeting or a coalition of arts groups)

Arts Summer camp:

Educational summer program for children ages 6 - 18 in the disciplines of theater, visual art, music, language, dance

Miscellaneous:

Community Chorus rehearsals Rehearsal room for actors

112-F-11 Activities



Dept. of Building Inspections City of Portland Maine

Temporary C of O

Expiration 3/31/11

Use:

- 1. Theatre Production in the form of plays and rehearsals
- 2. Concerts
- 3. Side rooms may only be used for the following:
 - a. Artists studios for adults only
 - b. Knitting night
 - c. General office
- 4. Craft fair only upon submission and advance approval of floor layout area

Limitations on the above: no open flame or fireworks shall be allowed

Occupancy limited to no more than 99 people in the performance area Performance and seating layout only as shown on the 10/19/10 floor layout plan approved by the Inspections Division unless an alternative floor layout is submitted and approved five days before any performance. Personal service

No other use is permitted.





1/25/2011

Tammy Munson Code Enforcement Officer/Plan Reviewer Planning & Urban Development Department 389 Congress St Portland, Maine 04101

> Dear Tammy, Here is the proposed layout of the arts & crafts fair we are planning for February 13th. Please let me know if this is acceptable. Thank you so much,

MMA

Liz McMahon Co-Director Lucid Stage 29 Baxter Boulevard Portland, Maine 04101

207 807-7320

RECEIVED

JAN 2 6 2011

Dept. of Building Inspections City of Portland Maine





· This layout represents max. craft table usage. Some events may eliminate some tables. SEATS WILL BE REMOVED



Multi Use Performing tots Cinter" fundraisins on fairly Request basis Allen 5578 Ino flammables Sprinkles Theliearn-3 mos-0 Thatse Preduction = plays + scheansals 10/19/10 approved floor plans op contraction unless there is athere ise approved 75 days in advance following submitted flow layout plan Craft Fairs - chairs taken out of maker Commonity went Party Private parties = molichen music acting class for adults Film production Photo short. "minunity Chinas Patian sal



To: Nick ADAMS Inspections DEPT.

CITY OF PORTLAND, MAINE Department of Building Inspections					
Original Receipt					
7.26 20 10					
Received from					
Cost of Construction \$ Building Fee:					
Permit Fee \$ Site Fee:					
Certificate of Occupancy Fee:					
Total:					
Building (IL) Plumbing (I5) Electrical (I2) Site Plan (U2)					
Other CBL: Check #: Total Collected \$					
No work is to be started until permit issued. Please keep original receipt for your records.					
Taken by:					
WHITE - Applicant's Copy YELLOW - Office Copy PINK - Permit Copy					

	Original Receipt
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Cost of Construction	\$ Building Fee:
Permit Fee	\$ Site Fee:
	Certificate of Occupancy Fee:
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Other	
Св.: 112 - 1	
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	is to be started until permit issued. ep original receipt for your records

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11. 1 20 20					
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Taken by:					
WHITE - Applicant's Copy YELLOW - Office Copy PINK - Permit Copy					

CITY OF PORTLAND, MAINE Department of Building Inspection						
(ier) Clert	ificate	of Occupat	ncy			
	LOCATION	29 Baxter Blvd	CBL 112 F011001			
Issued to Chabot Street Llc /self		Date of Issue	04/01/2011			
This is to certify that the buildin	g, premises, or p	art thereof, at the above le	ocation, built - altered			
 changed as to use under Building Permits substantially to requirements of Zoning Or occupancy or use, limited or otherwise, as in <u>PORTION OF BUILDING OR PREMISE</u> Entire Limiting Conditions: Only A-1 Assembly 	rdinance and Buil indicated below. <u>S</u>	APPROVED OCC Performanc Use Group Type 3B IBC-2003	d is hereby approved for CUPANCY ce Hall/Artist Studios			
This certificate supersedes certificate issued Approved:	<	A				
(Date) Inspector		Inspector of	f Buildings			
		premises, and ought to be transferred from e furnished to owner or lessee for one dollar				

		PORTLAND, MAINE		100
PLESURGAN	Departmen	t of Building Inspection		
	Montificato	of Occupa	MAN A	
	Cermitate	ur Orrupa	ung	
ANTATIS PS	LOCATION	29 Baxter Blvd	CBL 112 F011001	
Issued to Chabot S	Street Llc /self	Date of Issue	10/28/2010	
This is to certi	fy that the building, premises, or	part thereof. at the above	location built - altered	1.1
		3,8has had final inspection, h		
	ements of Zoning Ordinance and B			
	ed or otherwise, as indicated below		-17-0	
PORTION OF	BUILDING OR PREMISES	APPROVED OC	CUPANCY	
Entire		Performan	ce Hall/Artist Studios	
		Use Group	o A-1	
Limiting Conditions:		Type 3B		-
	This is a	IBC-2003		
	This is a temporary occupancy cert conditions	ificate, which expires on Nove	ember 30, 2010. See attached me	mo with
	conditions			
This certificate superse certificate issued	des			
Approved:			head a	
14-25-10 1/1	(and aller h	UMA	
(Date) In	spector	Inspector	of Buildings	
10-10-50	Notice: This certificate identifies lawful use of building	or premises, and ought to be transferred from		
	owner to owner when property changes hands. Copy w			