

# BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is **not** started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in ~~48-72~~ hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

A Pre-construction Meeting will take place upon receipt of your building permit.

- NA Footing/Building Location Inspection: Prior to pouring concrete
- NA Re-Bar Schedule Inspection: Prior to pouring concrete
- @ Foundation Inspection: Prior to placing ANY backfill
- NA Framing/Rough Plumbing/Electrical: Prior to any insulating or drywalling
- ✓ Final ~~Certificate of Occupancy~~: Prior to any occupancy of the structure or use. ~~NOTE: There is a \$75.00 fee per inspection at this point.~~

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection

✓ **If any** of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.

NA CERTIFICATE OF OCCUPANCIES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED

Michael R Pock  
Signature of Applicant/Designee

Date

Leanne M. Bourke  
Signature of Inspections Official

Date

CBL: 112-A-13

Building Permit #: 04-0816

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

04-0116	CBL: 112 A013001
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<b>Location of Construction:</b> 7 DEERFIELD RD	<b>Owner Name:</b> Duncan Gayle P	<b>Owner Address:</b> 7 Deerfield Rd	<b>Phone:</b> 799-5467
<b>Business Name:</b>	<b>Contractor Name:</b> Pock Carpentry	<b>Contractor Address:</b> 86 Grand Street South Portland	<b>Phone:</b> 2077995462
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Alterations - Dwellings	<b>Zone:</b> R-5

Roofed porch on single family home	Deck w/ railings on single family home	\$57.00	\$4,000.00	1
<b>Proposed Project Description:</b> Construct deck-replace decking,posts,rails-add screens		<b>FIRE DEPT:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <b>INSPECTION:</b> Use Group: R3 Type: S3B accessor BOCA 1999 Signature: XMB 7/19/04 <b>PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)</b> Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Signature: _____ Date: _____		

<b>Permit Taken By:</b> jodinea	<b>Date Applied For:</b> 06/15/2004	<b>Zoning Approval</b>
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1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. 2. Building permits do not include plumbing, septic or electrical work. 3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..	<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Denied Date: 7/1/04	<b>Zoning Appeal</b> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved Date:	<b>Historic Preservation</b> <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date:
	PERMIT ISSUED JUL 19 2004 CITY OF PORTLAND	[Signatures and dates for Special Zone, Zoning Appeal, and Historic Preservation]	

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

<b>Permit No:</b> 04-0816	<b>Date Applied For:</b> 06/15/2004	<b>CBL:</b> 112 A013001
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<b>Location of Construction:</b> 7 Deerfield Rd	<b>Owner Name:</b> Duncan Gayle P	<b>Owner Address:</b> 7 Deerfield Rd	<b>Phone:</b> ( ) 799-5467
<b>Business Name:</b>	<b>Contractor Name:</b> Pock Carpentry	<b>Contractor Address:</b> 86 Grand Street South Portland	<b>Phone</b> (207) 799-5462
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Alterations - Dwellings	

<b>Proposed Use:</b> Deck w/ railings on single family home	<b>Proposed Project Description:</b> Construct deck-replace decking,posts,rails-add screens
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**Comments:**  
06/15/2004-jodinea: JH

# All Purpose Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

r			
Total Square Footage of Proposed Structure <b>78</b>		Square Footage of Lot <b>1540</b>	
Tax Assessor's Chart, Block & Lot Chart# <b>112</b> Block# <b>A</b> Lot# <b>13</b>		Owner: <b>Gayle Duncan</b>	Telephone:
Lessee/Buyer's Name (if Applicable)	Applicant name, address & telephone: <b>MICHAEL R. POCK</b> <b>86 GRAND ST.</b> <b>SO. PORTLAND, ME 04106</b>	Cost Of Work: \$ <b>4000<sup>00</sup></b> Fee: \$ <b>57<sup>00</sup> / 100</b>	

Current use: SFH

If the location is currently vacant, what was prior use: \_\_\_\_\_

Approximately how long has it been vacant: \_\_\_\_\_

Proposed use: Construct Deck & Remove Posts, Rails & Decking from  
Project description: Existing Roofed Porch. Replace Posts, Rails & Decking. Add Screens.

Contractor's name, address & telephone: **POCK CARPENTRY** **799-5462**  
**86 GRAND ST. SO. PORTLAND, ME 04106**

Who should we contact when the permit is ready: MICHAEL POCK

Mailing address: AS ABOVE

We will contact you by phone when the permit is ready, You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE: **799-5462**

**IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT, WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.**

*I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.*

R Pock

**This is NOT a permit, you may not commence ANY work until the permit is issued.**  
**If you are in a Historic District you may be subject to additional permitting and fees with the Planning Department on the 4th floor of City Hall**

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

# CITY OF PORTLAND

BUILDING DEPARTMENT

## PERMIT

Permit Number: 040816

Please Read Application And Notes, If Any, Attached

This is to certify that Duncan Gayle P /Pock Carper

has permission to Construct deck-replace decking posts,rails add scre

AT 7 Deerfield Rd C 112 A013001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification inspection must given and when permission procured before this building or part thereof lashed or closed-in. HOUR NOTICE IS REQUIRED.

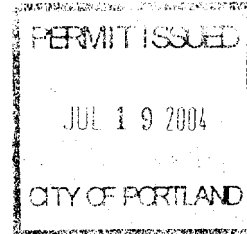
A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

### OTHER REQUIRED APPROVALS

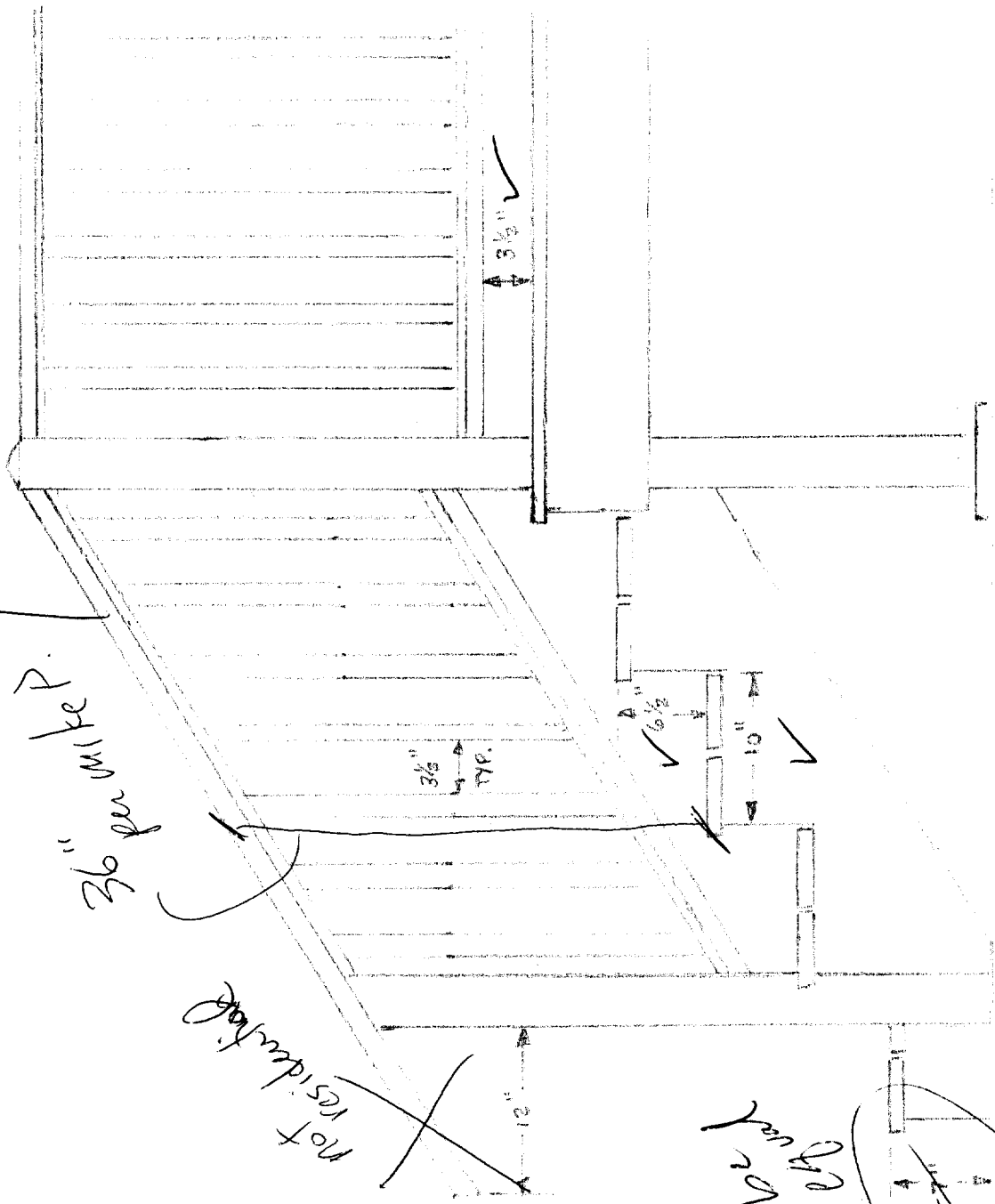
Fire Dept. \_\_\_\_\_  
Health Dept. \_\_\_\_\_  
Appeal Board \_\_\_\_\_  
Other \_\_\_\_\_  
Department Name

*Jeanie Bourke* 7/19/04  
Director- Building & Inspection Services

**PENALTY FOR REMOVING THIS CARD**



w/ graspable handrails



36" per run of P

not residential

Need to call  
6 1/2"

STAIR & HANDRAIL DETAIL  
SCALE 1" = 1'-0"

Ben Mike P  
7/19/04