

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



CITY OF PORTLAND

BUILDING PERMIT

This is to certify that **FOREST AVE PLAZA**

Located At **449 FOREST AVE**

Job ID: **2011-05-1084-CH OF USE**

CBL: **111 - - A - 016 - 001 - - - -**

has permission to Change the use from call center to retail – Handle It provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statues of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise closed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required, it must be

Fire Prevention Officer

[Signature] 6/9/11

Code Enforcement Officer / Plan Reviewer

**THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY
PENALTY FOR REMOVING THIS CARD**

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, FAX: (207) 8716

| | | | |
|--|--|--|---|
| Job No: 2011-05-1084-CH OF USE | Date Applied: 5/13/2011 | CBL: 111 - - A - 016 - 001 - - - - - | |
| Location of Construction: 449 FOREST AVE – suite 1 | Owner Name: Forest Ave Plaza, LLC | Owner Address: 822 LEXINGTON ST WALTHAM, MA - MASSACHUSETTS 02452 | Phone: 617-266-4040 |
| Business Name: Handle It! – Lesley Johnston | Contractor Name: | Contractor Address: | Phone: 553-7089 |
| Lessee/Buyer's Name: | Phone: | Permit Type: BLDG - Building | Zone: B-2b |
| Past Use: Call Center (suite #1) | Proposed Use: Change of Use from a call center to retail space in suite #1 (Handle It!) | Cost of Work: \$1000.00 | CEO District: |
| | | Fire Dept: <input checked="" type="checkbox"/> Approved w/conditions <input type="checkbox"/> Denied <input type="checkbox"/> N/A | Inspection: Use Group: M Type: 3B |
| | | Signature: CAPT. R. Santrean | Signature: JMB |
| Proposed Project Description: 449 Forest Ave. – change of use to retail | | Pedestrian Activities District (P.A.D.) 5/23 6/7/11 | |
| Permit Taken By: Lannie | | Zoning Approval | |

| Special Zone or Reviews | Zoning Appeal | Historic Preservation |
|---|--|---|
| <input type="checkbox"/> Shoreland | <input type="checkbox"/> Variance | <input checked="" type="checkbox"/> Not in Dist or Landmark |
| <input type="checkbox"/> Wetlands | <input type="checkbox"/> Miscellaneous | <input type="checkbox"/> Does not Require Review |
| <input type="checkbox"/> Flood Zone | <input type="checkbox"/> Conditional Use | <input type="checkbox"/> Requires Review |
| <input type="checkbox"/> Subdivision | <input type="checkbox"/> Interpretation | <input type="checkbox"/> Approved |
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Approved | <input type="checkbox"/> Approved w/Conditions |
| <input type="checkbox"/> Maj <input type="checkbox"/> Min <input type="checkbox"/> MM | <input type="checkbox"/> Denied | <input type="checkbox"/> Denied |
| Date: ok with conditions S 5/19/11 | Date: | Date: |

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

| | | | |
|---|---------|------|-------|
| SIGNATURE OF APPLICANT | ADDRESS | DATE | PHONE |
| RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE | | DATE | PHON |



PORTLAND MAINE

Strengthening a Remarkable City, Building a Community for Life • www.portlandmaine.gov

Director of Planning and Urban Development
Penny St. Louis

Job ID: 2011-05-1084-CH OF USE

Located At: 449 FOREST

CBL: 111 - - A - 016 - 001 - - - -

Conditions of Approval:

Zoning

1. This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work.
2. This suite #1 shall remain retail after the issuance of this permit and subsequent issuance of a certificate of occupancy. Any change of use shall require a separate permit application for review and approval.

Fire

1. This permit is being approved on the basis of the plans submitted. Any deviation from the plans would require amendments and approval.
2. Fire extinguishers are required. Installation per NFPA 10.
3. This permit is for change of use only; any construction shall require additional permits. The occupancy shall comply with City Code Chapter 10 upon inspection.

Building

1. Application approval based upon information provided by applicant. Any deviation from approved plans requires separate review and approval prior to work.
2. This is a Change of Use ONLY permit. It does NOT authorize any construction activities.
3. Separate permits are required for any electrical, plumbing, sprinkler, fire alarm, HVAC systems, heating appliances, including pellet/wood stoves, commercial hood exhaust systems and fuel tanks. Separate plans may need to be submitted for approval as a part of this process.

BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

or email: buildinginspections@portlandmaine.gov

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- **Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.**
- **Permits expire in 6 months. If the project is not started or ceases for 6 months.**
- **If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.**

1. Certificate of Occupancy Inspection

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.



General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

| | | |
|---|---|---|
| Location/Address of Construction: <u>449 FOREST AVE</u> | | |
| Total Square Footage of Proposed Structure/Area | Square Footage of Lot | Number of Stories |
| Tax Assessor's Chart, Block & Lot Chart# Block# Lot# <u>111 A 016</u> | Applicant * <u>must</u> be owner, Lessee or Buyer* Name <u>FOREST AVE. PLAZA, LLC</u> <u>c/o Goulet & Co.</u> Address <u>715 Boylston Plaza</u> City, State & Zip <u>Boston, MA 02116</u> | Telephone: <u>617-266-4040</u> |
| Lessee/DBA (If Applicable) <u>Handle It!</u> <u>Lesley Johnston</u> <u>553-7089</u> | Owner (if different from Applicant) Name <u>Handle It!</u> Address <u>449 FOREST AVE Suite 1</u> City, State & Zip <u>PORTLAND, ME 04101</u> | Cost Of Work: \$ <u>30.00</u> C of O Fee: \$ <u>75.00</u> Total Fee: \$ <u>105.00</u> |
| Current legal use (i.e. single family) <u>Call Center</u> Number of Residential Units _____ If vacant, what was the previous use? _____ Proposed Specific use: <u>Retail space</u> <u>Change of use</u> Is property part of a subdivision? _____ If yes, please name _____ Project description: <u>Call center to retail</u> <u>Handle is</u> | | |
| Contractor's name: <u>N/A</u> | | |
| Address: _____ | | |
| City, State & Zip: _____ | | Telephone: <u>MAY 13 2011</u> |
| Who should we contact when the permit is ready: _____ | | Telephone: _____ |
| Mailing address: _____ | | |

RECEIVED

DEPT. OF BUILDING INSPECTIONS
CITY OF PORTLAND MAINE

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at www.portlandmaine.gov, or stop by the Inspections Division office, room 315 City Hall or call 874-8703

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

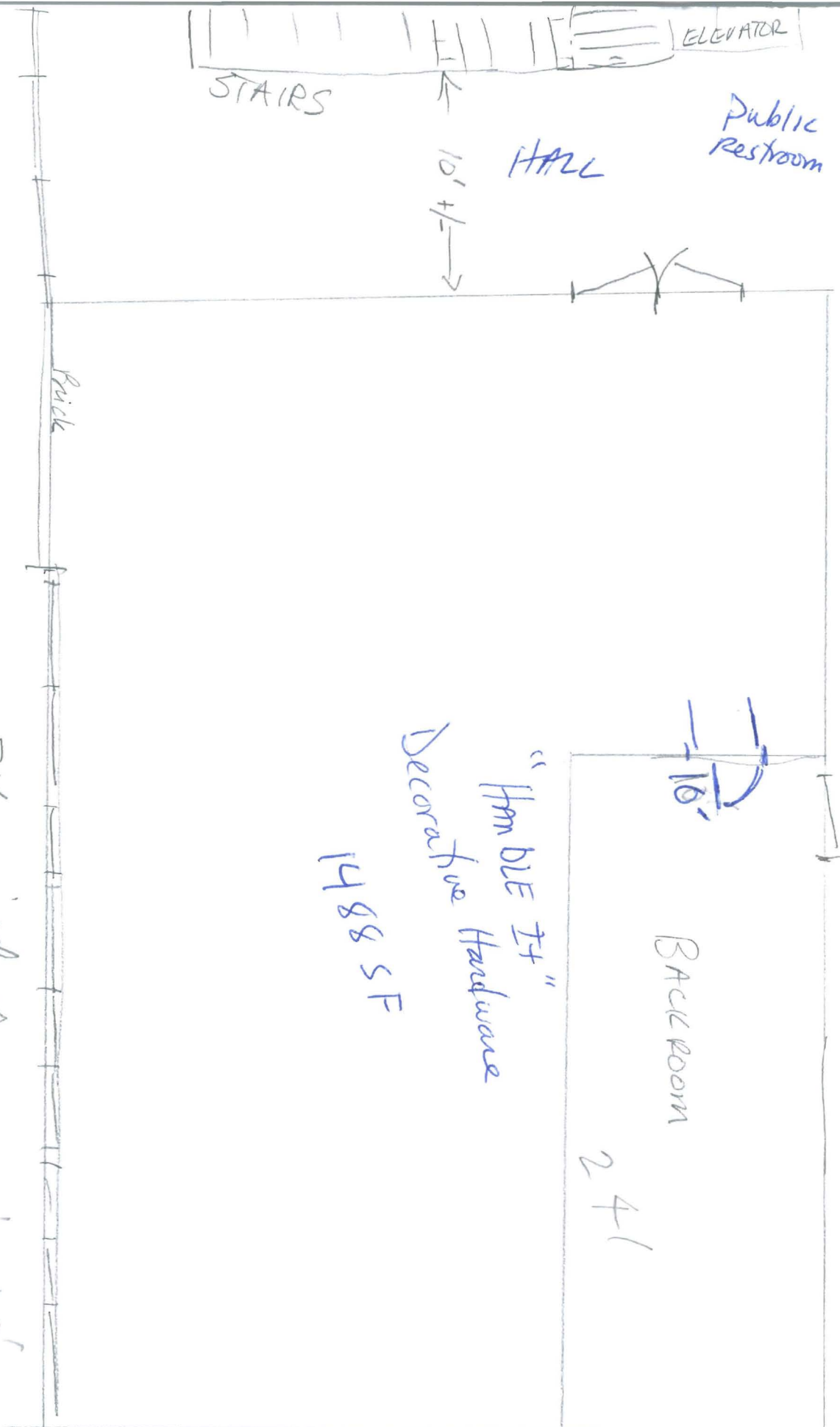
Signature: Johnston Date: 5/13/11

This is not a permit; you may not commence ANY work until the permit is issued

Below & after

361 windows

31 x 48' = 1488 #



"HOMBLE IT"
Decorative Hardware
1488 SF

Back room
241

HALLWAY

48'

31



Gould & Company

May 13, 2011

To Whom It May Concern:

I, James Gould, owner of the property located at 449 Forest Avenue Portland Maine give my tenant, Lesley Johnston of Handle It permission to install her signage.

Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "James L. Gould".

James L. Gould