

City of Portland, Maine – Building or Use Permit Application 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

960445

Location of Construction: 375 Forest Ave - 389 Forest Ave		Owner: University Credit Union		Phone:		Permit No:			
Owner Address:		Leasee/Buyer's Name:		Phone:		Business Name:			
Contractor Name: Portland Safe Consult. & Design		Address: 550 Congress Street		Phone: 775-3015		<div style="border: 2px solid black; padding: 5px; text-align: center;"> PERMIT ISSUED Permit Issued: MAY 23 1996 CITY OF PORTLAND </div>			
Past Use: Bank Bldg		Proposed Use: Bank Bldg with ATM		COST OF WORK: \$ 34,500.00				PERMIT FEE: \$195.00	
				FIRE DEPT. <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied				INSPECTION: Use Group: <u>U</u> Type: <u>B</u> Signature: _____ Signature: _____	
Proposed Project Description: Build outside ATM				PEDESTRIAN ACTIVITIES DISTRICT (P.U.D.) Action: Approved <input type="checkbox"/> Approved with Conditions: <input type="checkbox"/> Denied: <input type="checkbox"/> Signature: _____ Date: _____				Zoning Approval: Zone: _____ CBL: <u>11-D-05</u> Special Zone or Reviews: <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input checked="" type="checkbox"/> Site Plan <input type="checkbox"/> maj <input type="checkbox"/> minor <input type="checkbox"/> mm <input type="checkbox"/>	
Permit Taken By: Victoria A. Dover		Date Applied For: December 7, 1995							

- This permit application doesn't preclude the Applicant(s) from meeting applicable State and Federal rules.
- Building permits do not include plumbing, septic or electrical work.
- Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

PERMIT ISSUED WITH LETTER

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

SIGNATURE OF APPLICANT: Philip Igher	ADDRESS: 550 Congress Street	DATE: December 7, 1995	PHONE: 775-3015
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE: White-Permit Desk Green-Assessor's Canary-D.P.W. Pink-Public File Ivory Card-Inspector			PHONE: _____

- Zoning Appeal**
- Variance
 - Miscellaneous
 - Conditional Use
 - Interpretation
 - Approved
 - Denied

- Historic Preservation**
- Not in District or Landmark
 - Does Not Require Review
 - Requires Review

Action:

- Approved
- Approved with Conditions
- Denied

Date: _____

CEO DISTRICT

AS
 Wing

COMMENTS

12-5-96 - work looks completed no notations

Inspection Record

Type	Date
Foundation: _____	_____
Framing: _____	_____
Plumbing: _____	_____
Final: _____	_____
Other: _____	_____

Portland Safe Consulting & Design, Inc.

Protecting Your Future

City of Portland
Attn: Marge Schmuckal
Asst. Chief of Inspection Services
Zoning Administrator
Planning and Urban Development
389 Congress Street
Portland, Maine 04101

Re: MINOR SITE PLAN - Staff Approval

UNIVERSITY CREDIT UNION Outside Automated Teller Machine
located at 375 Forest Avenue, Portland, Maine

Portland Code Sec. 14.525(b) (1), (2), (3)(c)

Submitted to the Planning Department for review and approval are
Portland Safe Consulting and Design, Inc. drawings numbered and
titled:

No. 2122 - Lot Plan

No. 2123 - Elevation and Island Section Detail

No. 2124 - ATM Plan

Lot Plan

Approximately 16K square feet of lot at 375 Forest
Avenue bordered on the NW side by Belmeade Road; on the W side by
Forest Avenue; on the S side by Grasmere Road; on the N side by
Michael and Elizabeth Vrba; on the NE side by Mary Martindell.

Proposed ATM with Island to be located in existing parking space at
exit of property to Belmeade Road.

Elevation and Island Section Detail

Excavation of existing parking space to be to
undisturbed earth depth of 5'-2" from existing paved surface for
frost wall and footing placement. Concrete island is to extend to
a height of 6" above the existing paved surface. Surface drainage
will continue to follow the slope from the parking and drive area
of the northwest side of the existing building (formerly Key Bank)
down and onto Belmeade Road and continue the downward flow in a
northeasterly direction toward Back Cove. The downward grade for
this flow begins at the existing building's approximate mid-point
on the NE side and from the front corner of the W end converging to
the exit onto Belmeade Road at the Vrba property line.

CITY OF PORTLAND PLANNING DEPARTMENT
UNIVERSITY CREDIT UNION ATM PLACEMENT
BY PORTLAND SAFE CONSULTING AND DESIGN, INC.

MINOR SITE PLAN REVIEW (Continued)

ATM Plan

The concrete island on which to base the insulated steel ATM housing will cover an area of 42" wide by 156" long (19.5 square feet). The housing will be painted with the credit union colors and bear its logotype.

Electricity to operate the ATM will be supplied by underground service extending from the Belmeade Road side of the existing building to and penetrating the ATM island from beneath.

Construction begins with blocking off the area for pedestrian safety (next to sidewalk), excavation of site and trench between site and existing building for electrical supply. Concrete forms and reinforcing bars are to be set; electrical conduit laid in trench and entered into island location. Concrete is poured and allowed to cure for acceptance of ATM housing. ATM housing is bolted in place and electrical hook-ups made. ATM is installed, electrical connections completed and testing commences.

Should any condition prevent a January 1996 start, construction will begin as soon as all danger of frost has past; and the project will require four (4) weeks to completion.



CITY OF PORTLAND

January 11, 1996

Phil Buker
Portland Safe & Consulting & Design
550 Congress Street
Portland, ME 04101

Re: 375 Forest Avenue, University Credit Union

Dear Mr. Buker:

On January 10, 1996 the Portland Planning Authority granted minor site plan approval for an ATM machine at 375 Forest Avenue. The approval is subject to the following conditions:

- i. A guardrail shall be installed along the sidewalk of Forest Avenue to discourage cars from parking on the sidewalk.
- ii. The Forest Avenue entrance shall be closed to vehicular traffic. Efforts to re curb existing entrance shall be coordinated with Public Works.

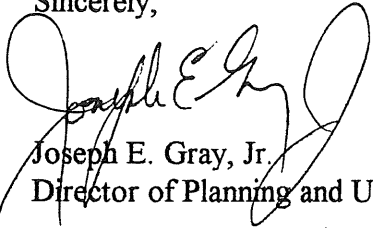
Please note the following provisions and requirements for all site plan approvals:

1. The site plan approval will be deemed to have expired unless work in the development has commenced within one (1) year of the approval or within a time period agreed upon in writing by the City and the applicant. A one year extension may be granted by this department if requested by the applicant in writing prior to the expiration date of the site plan.
2. A performance guarantee in a form acceptable to the City of Portland and an inspection fee equal to 1.7% of the performance guarantee will have to be posted before beginning any site construction or issuance of a building permit.
3. A defect guarantee, consisting of 10% of the performance guarantee, must be posted before the performance guarantee will be released.

4. Prior to construction, a preconstruction meeting shall be held at the project site with the contractor, development review coordinator, Public Work's representative and owner to review the construction schedule and critical aspects of the site work. At that time, the site/building contractor shall provide three (3) copies of a detailed construction schedule to the attending City representatives. It shall be the contractor's responsibility to arrange a mutually agreeable time for the preconstruction meeting.
5. If work will occur within the public right-of-way such as utilities, curb, sidewalk and driveway construction, a street opening permit(s) is required for your site. Please contact Carol Poliskey at 874-8300, ext. 8828. (only excavators licensed by the City of Portland are eligible.)

If there are any questions, please contact the Planning Staff.

Sincerely,



Joseph E. Gray, Jr.
Director of Planning and Urban Development

cc: Alexander Jaegerman, Chief Planner
Kandice Talbot, Planning Technician
P. Samuel Hoffses, Chief of Building Inspections
Marge Schmuckal, Zoning Administrator
George Flaherty, Director of Environmental/Intergovernmental Services
Kathi Staples PE, City Engineer
James Seymour, Acting Development Review Coordinator
William Bray, Deputy Director/City Traffic Engineer
Jeff Tarling, City Arborist
Natalie Burns, Associate Corporation Counsel
Lt. Gaylen McDougall, Fire Prevention
Mary Gresik, Building Permit Secretary
Kathleen Brown, Assistant Director of Economic Development
Approval Letter File

Inspection Services
P. Samuel Hoffses
Chief



Planning and Urban Development
Joseph E. Gray Jr.
Director

CITY OF PORTLAND

May 22, 1996

Portland Safe Consulting & Design
550 Congress Street
Portland, Maine 04101

RE: 375 Forest Avenue

Dear Sir,

Your application to construct an outside ATM has been reviewed and a permit is herewith issued subject to the requirements listed below. This permit does not excuse the applicant from meeting applicable State and Federal laws.

Site Plan Review Requirements

Code Enforcement - Approved - M. Schmuckal

Fire Department - Approved - Lt. McDougall

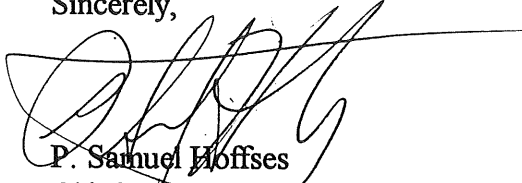
Planning and Development Review - a) a guardrail shall be installed along the sidewalk of Forest Avenue to discourage cars from parking on the sidewalk b) the Forest Avenue entrance shall be closed to vehicular traffic c) efforts to recurb existing entrance shall be coordinated with Public Works - K. Talbot

Building Code Requirements

Before concrete for foundation is placed, approvals from the Development Review Coordinator and a Code Enforcement Officer must be obtained. A 24 hour notice is required prior to inspection.

If you have any questions regarding these requirements, please do not hesitate to contact this office.

Sincerely,

A handwritten signature in black ink, appearing to read 'P. Samuel Hoffses', written over a horizontal line.

P. Samuel Hoffses
Chief, Code Enforcement Division

cc: M. Schmuckal, Asst. C, Code Enf Div
K. Talbot, Planning
Lt. McDougall, PFD

Applicant: Philip Baker
Address: 374 Forest Ave
Assessors No.: 112-B-16

Date: 3/21/96

CHECK-LIST AGAINST ZONING ORDINANCE

Date - ~~3/21/96~~

Zone Location - B-2

Interior or corner lot -

Use - Accessory ATM

Sewage Disposal -

Rear Yards - 10' req - 18' shown

Side Yards - 5' req - 5' shown

Front Yards - 10' req - 10' + shown

Projections -

Height -

Lot Area -

Building Area -

Area per Family -

Width of Lot -

Lot Frontage -

Off-street Parking -

Loading Bays -

Site Plan - memo

Shoreland Zoning - N/A

Flood Plains - N/A



**CITY OF PORTLAND, MAINE
DEVELOPMENT REVIEW APPLICATION
PLANNING DEPARTMENT PROCESSING FORM**

I. D. Number _____

Applicant
Portland Safe & Consulting & Design
Applicant's Mailing Address
550 Congress St
Portland, ME 04103
Applicant or Agent Daytime Telephone, Fax _____

December 7, 1995
Application Date
University Cr Union
Project Name/Description

375 Forest Avenue
Address of Proposed Site
112-B-16
Assessor's Reference: Chart-Block-Lot

Proposed Development (check all that apply): New Building Building Addition Change of Use Residential
 Office Retail Manufacturing Warehouse/Distribution Other (specify) Bank ATM
7,359 sq, ft
Proposed Building Square Feet or # of Units Acreage of Site B-2 Zoning

Check Review Required:

- | | | | |
|---|--|--|--|
| <input checked="" type="checkbox"/> Site Plan (major/minor) | <input type="checkbox"/> Subdivision # of lots _____ | <input type="checkbox"/> PAD Review | <input type="checkbox"/> 14-403 Streets Review |
| <input type="checkbox"/> Flood Hazard | <input type="checkbox"/> Shoreland | <input type="checkbox"/> Historic Preservation | <input type="checkbox"/> DEP Local Certification |
| <input type="checkbox"/> Zoning Conditional Use (ZBA/PB) | <input type="checkbox"/> Zoning Variance | <input type="checkbox"/> Single-Family Minor | <input type="checkbox"/> Other _____ |

Fees paid: site plan \$300.00 subdivision _____

Approval Status:

- Approved Approved w/Conditions listed below Denied

Reviewer Mary Schmechel

- _____
- _____
- _____
- _____

Approval Date 5/21/96 Approval Expiration _____ date Extension to _____ date Additional Sheets Attached

Condition Compliance _____ signature _____ date

Performance Guarantee Required* Not Required

* No building permit may be issued until a performance guarantee has been submitted as indicated below

- | | | | |
|---|----------------------|-------------------------|-----------------------|
| <input type="checkbox"/> Performance Guarantee Accepted | _____ date | _____ amount | _____ expiration date |
| <input type="checkbox"/> Inspection Fee Paid | _____ date | _____ amount | |
| Performance Guarantee Reduced | _____ date | _____ remaining balance | _____ signature |
| Performance Guarantee Released | _____ date | _____ signature | |
| Defect Guarantee Submitted | _____ submitted date | _____ amount | _____ expiration date |
| Defect Guarantee Released | _____ date | _____ signature | |

Address: 375 Forest Ave



**CITY OF PORTLAND, MAINE
DEVELOPMENT REVIEW APPLICATION
PLANNING DEPARTMENT PROCESSING FORM**

I. D. Number _____

Applicant
Portland Safe & Consulting & Design

December 7, 1995

Applicant's Mailing Address

Application Date

550 Congress St

University Cr Union

Consultant/Agent

375 Forest Avenue

Project Name/Description

Applicant or Agent Daytime Telephone, Fax

Address of Proposed Site

112-B-16

Assessor's Reference: Chart-Block-Lot

Proposed Development (check all that apply):
 New Building Building Addition Change of Use Residential
 Office Retail Manufacturing Warehouse/Distribution Other (specify) Bank ATM

Proposed Building Square Feet or # of Units

Acreage of Site

Zoning

7,359 sq. ft

B-2

Check Review Required:

- | | | | |
|---|--|--|--|
| <input checked="" type="checkbox"/> Site Plan (major/minor) | <input type="checkbox"/> Subdivision # of lots _____ | <input type="checkbox"/> PAD Review | <input type="checkbox"/> 14-403 Streets Review |
| <input type="checkbox"/> Flood Hazard | <input type="checkbox"/> Shoreland | <input type="checkbox"/> Historic Preservation | <input type="checkbox"/> DEP Local Certification |
| <input type="checkbox"/> Zoning Conditional Use (ZBA/PB) | <input type="checkbox"/> Zoning Variance | <input type="checkbox"/> Single-Family Minor | <input type="checkbox"/> Other _____ |

Fees paid: site plan \$300.00 subdivision _____

Approval Status:

Reviewer [Signature]

- Approved Approved w/Conditions listed below Denied

1. _____
2. _____
3. _____
4. _____

Approval Date 12/7/95 Approval Expiration _____ date Extension to _____ date

Additional Sheets Attached

Condition Compliance _____ signature _____ date

Performance Guarantee Required* Not Required

* No building permit may be issued until a performance guarantee has been submitted as indicated below

<input type="checkbox"/> Performance Guarantee Accepted	_____ date	_____ amount	_____ expiration date
<input type="checkbox"/> Inspection Fee Paid	_____ date	_____ amount	
Performance Guarantee Reduced	_____ date	_____ remaining balance	_____ signature
Performance Guarantee Released	_____ date	_____ signature	
Defect Guarantee Submitted	_____ submitted date	_____ amount	_____ expiration date
Defect Guarantee Released	_____ date	_____ signature	

Address: 375 Forest Ave



CITY OF PORTLAND, MAINE
DEVELOPMENT REVIEW APPLICATION
PLANNING DEPARTMENT PROCESSING FORM

I. D. Number _____

Applicant _____

December 7, 1995

Applicant's Mailing Address _____

Application Date _____

Consultant/Agent _____

University Cr Union

Applicant or Agent Daytime Telephone, Fax _____

Project Name/Description _____

375 Forest Avenue
Address of Proposed Site

112-2-16
Assessor's Reference: Chart-Block-Lot

Proposed Development (check all that apply):
 New Building Building Addition Change of Use Residential
 Office Retail Manufacturing Warehouse/Distribution Other (specify) Bank ATM

Proposed Building Square Feet or # of Units _____
 Acreage of Site _____
 Zoning B-2

Check Review Required:

- | | | | |
|---|--|--|--|
| <input checked="" type="checkbox"/> Site Plan (major/minor) | <input type="checkbox"/> Subdivision # of lots _____ | <input type="checkbox"/> PAD Review | <input type="checkbox"/> 14-403 Streets Review |
| <input type="checkbox"/> Flood Hazard | <input type="checkbox"/> Shoreland | <input type="checkbox"/> Historic Preservation | <input type="checkbox"/> DEP Local Certification |
| <input type="checkbox"/> Zoning Conditional Use (ZBA/PB) | <input type="checkbox"/> Zoning Variance | <input type="checkbox"/> Single-Family Minor | <input type="checkbox"/> Other _____ |

Fees paid: site plan \$300.00 subdivision _____

Approval Status:

Reviewer Kandi Talbot

- Approved Approved w/Conditions listed below Denied

- A guardrail shall be installed along the sidewalk of Forest Ave. to discourage cars from parking on the sidewalk.
- The Forest Ave. entrance shall be closed to vehicular traffic. Efforts to recurb existing entrance shall be coordinated w/ Public Works.

Approval Date 1/10/96 Approval Expiration 2/10/97 Extension to _____ date date

Additional Sheets Attached

Condition Compliance Kandice Talbot 5/17/96
signature date

Performance Guarantee

- Required* Not Required

* No building permit may be issued until a performance guarantee has been submitted as indicated below

<input checked="" type="checkbox"/> Performance Guarantee Accepted	<u>5/17/96</u> date	<u>5,600.00</u> amount	<u>10/1/98</u> expiration date
<input checked="" type="checkbox"/> Inspection Fee Paid	<u>5/17/96</u> date	<u>95.20</u> amount	
Performance Guarantee Reduced	_____ date	_____ remaining balance	_____ signature
Performance Guarantee Released	_____ date	_____ signature	
Defect Guarantee Submitted	_____ submitted date	_____ amount	_____ expiration date
Defect Guarantee Released	_____ date	_____ signature	

Address: 375 Forest Ave



**CITY OF PORTLAND, MAINE
DEVELOPMENT REVIEW APPLICATION
PLANNING DEPARTMENT PROCESSING FORM**

I. D. Number _____

Applicant _____
Portland Same & Consulting & Design
 Applicant's Mailing Address _____
550 Congress St
 Consultant/Agent _____
775-3013
 Applicant or Agent Daytime Telephone, Fax _____

December 7, 1995
 Application Date _____
University Cr Union
 Project Name/Description _____

375 Forest Avenue
 Address of Proposed Site _____
112-p-16
 Assessor's Reference: Chart-Block-Lot _____

Proposed Development (check all that apply): New Building Building Addition Change of Use Residential
 Office Retail Manufacturing Warehouse/Distribution Other (specify) Bank ATM
7,359 sq, ft
 Proposed Building Square Feet or # of Units _____ Acreage of Site _____ Zoning _____

Check Review Required:

- | | | | |
|---|--|--|--|
| <input checked="" type="checkbox"/> Site Plan (major/minor) | <input type="checkbox"/> Subdivision # of lots _____ | <input type="checkbox"/> PAD Review | <input type="checkbox"/> 14-403 Streets Review |
| <input type="checkbox"/> Flood Hazard | <input type="checkbox"/> Shoreland | <input type="checkbox"/> Historic Preservation | <input type="checkbox"/> DEP Local Certification |
| <input type="checkbox"/> Zoning Conditional Use (ZBA/PB) | <input type="checkbox"/> Zoning Variance | <input type="checkbox"/> Single-Family Minor | <input type="checkbox"/> Other _____ |

Fees paid: site plan \$300.00 subdivision _____

Approval Status:

Reviewer JAMES SEYMOUR

- Approved Approved w/Conditions listed below Denied

- A guardrail shall be installed along the sidewalk of Forest Ave. to discourage cars from parking on the sidewalk.
- The Forest Avenue entrance shall be closed to vehicular traffic. Efforts to recurb existing entrance shall be coordinated with Public Works.
-
-

Approval Date 1/10/96 Approval Expiration 1/10/97 Extension to _____ date date Additional Sheets Attached

Condition Compliance Kandi Jallat for 5/17/96
 signature date
Jim Seymour

Performance Guarantee Required* Not Required

* No building permit may be issued until a performance guarantee has been submitted as indicated below

<input checked="" type="checkbox"/> Performance Guarantee Accepted	<u>5/17/96</u> date	<u>\$5,600.00</u> amount	<u>10/1/98</u> expiration date
<input checked="" type="checkbox"/> Inspection Fee Paid	<u>5/17/96</u> date	<u>\$ 95.20</u> amount	
Performance Guarantee Reduced	_____ date	_____ remaining balance	_____ signature
Performance Guarantee Released	_____ date	_____ signature	
Defect Guarantee Submitted	_____ submitted date	_____ amount	_____ expiration date
Defect Guarantee Released	_____ date	_____ signature	

Address: 375 Forest Ave