

Certificate of Occupancy



LOCATION

415 FOREST AVE

CBL 111 C005001

Issued to Portland Bay Properties Llc /Philip George

Date of Issue

12/22/2009

This is to certify that the building, premises, or part thereof, at the above location, built - altered

- changed as to use under Building Permit No. 09-1185, has had final inspection, has been found to conform substantially to requirements of Zoning Ordinance and Building Code of the City, and is hereby approved for occupancy or use, limited or otherwise, as indicated below.

PORTION OF BUILDING OR PREMISES

Middle portion of complex - 1st floor

APPROVED OCCUPANCY

Commercial - Day Care Use Group : E/B Type : 5B IBC 2003

Limiting Conditions:

Day Care Facility / No More Then 12 Children

This certificate supersedes certificate issued

Approved:

12-30-00 (Date) Inspector

........................

Inspector of Buildings

Notice: This certificate identifies lawful use of building or premises, and ought to be transferred from owner to owner when property changes hands. Copy will be furnished to owner or lessee for one dollar. Form # P 01

ELECTRICAL PERMIT City of Portland, Me.



To the Chief Electrical Inspector, Portland Maine:

The undersigned hereby applies for a permit to make electrical installations in accordance with the laws of Maine, the City of Portland Electrical Ordinance, National Electrical Code and the following specifications:

Date <u>12/10/09</u> Permit # <u>Xw9 4743</u> CBL#_ /// C <

TOTAL EACH FEE

ille Friend A.	
LOCATION: 45 Forest Ave.	_METER MAKE & #
CMP ACCOUNT #	OWNER Phil George (LenonArdo's
TENANT	PHONE #

				TOTAL EACH FEE
DUTLETS	Receptacles	Switches	Smoke Detector	.20
IXTURES	Incandescent	Fluorescent	Strips	.20
SERVICES	Overhead	Underground	TTL AMPS <800	15.00
	Overhead	Underground	>800	
Temporary Service	Overhead	Underground	TTL AMPS	25.00
				25.00
METERS	(number of)			1.00
MOTORS	(number of)			2.00
RESID/COM	Electric units			1.00
HEATING	oil/gas units	Interior	Exterior	5.00
APPLIANCES	Ranges	Cook Tops	Wall Ovens	2.00
	Insta-Hot	Water heater	Fans	2.00
	Dryers	Disposals	Dishwasher	2.00
1	Compactors	Spa	Washing Machine	2.00
	Others (denote)			2.00
MISC. (number of)	Air Cond/win		-0	3.00
	Air Cond/cent		Pools	10.00
	HVAC	EMS	Thermostat	5.00
	Signs	05		10.00
	Alarms/res	- h	2009	5.00
	Alarms/com		DEC. 10 2009 DEC. 10 2009 DEC. 10 Portand Maine ept. of Building Inspections ept. of Building Inspections	15.00
	Heavy Duty(CRKT)		ULU INSPECIOE	2.00
	Circus/Carnv		ilding od Man	25.00
	Alterations		PI Portian	5.00
	Fire Repairs	0	ep City or	15.00
	E Lights			1.00
	E Generators			20.00
PANELS	Service	Remote	Main	4.00
TRANSFORMER	0-25 Kva			5.00
	25-200 Kva			8.00
	Over 200 Kva			10.00
			TOTAL AMOUNT DUE	
	MINIMUM FEE/COM		MINIMUM FEE	45.00
		INIERCIAL 55.00		43.00
ONTRACTORS NAME	Bret Gul	lifer	MASTER LIC. # 292_LIMITED LIC. #	6.60019307
ADDESS 277 K	nain st bless	thradic my	99) LIMITEDLIC #	

SIGNATURE OF CONTRACTOR

Dull rit White Copy - Office •

Yellow Copy - Applicant

Form # P 04 DISPLAY THIS CARD ON PF	RINCIPAL FRONTAGE OF WORK
Application And BU	PORTLAND PERMIT ISSUED
Attached	Permit Number: 091185 NOV 2 0 2009
This is to certify that PORTLAND BAY PROPERT	
has permission tochange of use from Office to D	v/ 12 of Portland
AT _415 FOREST AVE	CI 111 C005001
	Example of the city of Portland regulating
	ngs and structures, and of the application on file in
this department.	
Apply to Public Works for street line give ind writte	permission procured in A certificate of occupancy must be
and grade if nature of work requires before this built	ng or procured by owner before this build-
such information.	ing or part thereof is occupied.
Fire Dept. CAPT. R. Santaan	$ \qquad \qquad$
Health Dept	Han 2 Fulls
Other Department Name	Director - Building & Inspection Services
PENALTY FOR RE	MOVING THIS CARD

Uny of Fornand, Maine	- Building or Use	Permit Applicatio	n Permit No:	Issue Date:	CBL:	
389 Congress Street, 04101	6 09-1185		111 C00500	01		
Location of Construction:	Owner Name:		Owner Address:		Phone:	
415 FOREST AVE	PORTLAND	BAY PROPERTIES L	67 PHIPPS ST			
Business Name:	Contractor Name	:	Contractor Address:		Phone	
	Philip George		P.O. Box 776 Por	tland	8027340290	
Lessee/Buyer's Name	Phone:		Permit Type:			ne:
			Change of Use -	Commercial	ß	子と
Past Use:	Proposed Use:		Permit Fee:	Cost of Work: C	EO District:	
Commercial - Office	Commercial -	Day Care - change of	\$145.00	\$5,000.00	1	
"middle suite"	use from Offic		FIRE DEPT:	Approved INSPECT	TION: 1 C	
MIDDLESUIK	Facility/ 12 or	under children] Denied Use Grou	р: Г Г Тур	<u>د</u> ک
	middle su	ute"	A Carland	_		<u></u>
			See Cond	IT IN I	ر 200- 200	う
Proposed Project Description:				\mathcal{P} [Jack up	Jac
change of use from Office to I		under children	Signature: KG	Signature	A MIL IIP	107
Canithrat nor entry	4×4 4×35 hit		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)			
	landing.		Action: Approved Approved w/Conditions Denied			
	· · ·		Signature: Date:			
Permit Taken By:	Date Applied For:		Zoning	Approval	- <u>-</u>	
Ldobson	10/21/2009			PP -0+01		
1. This permit application do	bes not preclude the	Special Zone or Reviews Zoning Appeal His		Historic Preservat	tion	
Applicant(s) from meeting Federal Rules.	-	Shoreland Variance		e .	Not in District or l	Landmark
2. Building permits do not in septic or electrical work.	nclude plumbing,	Wetland With	Miscella	ineous] Does Not Require	Review
 Building permits are void within six (6) months of the 		Wetland Gurver (M. W. 3) Flood Zone Set		onal Use	Requires Review	
False information may invalidate a building		Subdivision		ation	Approved	
permit and stop all work						
-		Site Plan		ed 🛛	Approved w/Cond	litions
permit and stop all work	T ISSUED	Dite Plan		ed 🗌	Denied	litions
permit and stop all work				ed E	Denied	litions

CERTIFICATION

City of Portland

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

12/8/09 per Lisa Brown State HIP program Director Day comes are not licensed or inspected by This program. These are inspected thruthe State Day care Gensing of SFM. NO FSE License or inspection by the aty- SmB (see Emad)

12-22-09 - OK- nome CO (need additional handrand back fouch, sometime traiter to the theore

-

Jeanie Bourke - RE: Day Care licensing and inspections

From:"Brown, Lisa (HIP)" <Lisa.Brown@maine.gov>To:"Jeanie Bourke" <JMB@portlandmaine.gov>Date:12/7/2009 10:32 AMSubject:RE: Day Care licensing and inspections

Hi Jeanie,

We inspect schools and headstart programs but not daycare programs. If there is a program in question, I can have Joel follow-up with you.

Lisa

Lisa Brown

Program Director

Health Inspection Program

and a second a second and the second and the second as they

Key Bank Plaza 3rd Floor

11 SHS

Augusta, Maine 04333-0011

207-287-5691

lisa.brown@maine.gov

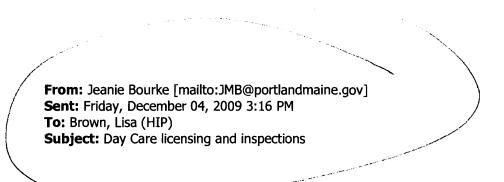
Confidentiality Notice: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. If you are not the intended recipient, or an authorized agent of the intended recipient, please immediately contact the sender by reply e-mail and destroy/delete all copies of the original message. Any unauthorized review, use, copying, disclosure, or distribution by other than the intended recipient or authorized agent is prohibited.

From: Jeanie Bourke [mailto:JMB@portlandmaine.gov]

file://C:\Documents and Settings\jmb\Local Settings\Temp\GW}00002.HTM

12/8/2009

use, copying, disclosure, or distribution by other than the intended recipient or authorized agent is prohibited.



Hi Lisa,

I have a question on license/health inspection responsibility for day cares. It seems we do some, but certainly not all. Is there a threshold per number of occupants, like 12 and under?

This reminds me that the Peaks Island Childrens Workshop did not have a DHHS state license when I inspected it this past year.

Does the DHHS daycare inspector cover these inspections?

We have a new business opening on Forest Ave and they are asking for clarity.

Thanks and have a great weekend...

Jeanie Bourke Code Enforcement Officer/Plan Reviewer

City of Portland Planning & Urban Development Dept./ Inspections Division 389 Congress St. Rm 315 Portland, ME 04101 jmb@portlandmaine.gov (207)874-8715

City of Portland, Maine - Buil	ding or Use Permi	Permit No:	Date Applied For:	CBL:		
389 Congress Street, 04101 Tel: (2	207) 874-8703, Fax: (09-1185	10/21/2009	111 C005001		
Location of Construction:	Owner Name:	wner Address:		Phone:		
415 FOREST AVE	PORTLAND BAY PR	ROPERTIES L $ e$	57 PHIPPS ST			
Business Name:	usiness Name: Contractor Name: Contractor Address: Phone					
	Philip George	I	P.O. Box 776 Portl	and	(802) 734-0290	
Lessee/Buyer's Name	Phone:		ermit Type:			
	l) L	Change of Use - C	ommercial		
Proposed Use:	<u></u>		Project Description:			
Commercial - Day Care, Middle Suite Day Care Facility/ 12 or under childre landing w/ 3 stairs 4' wide.)	÷			to Day Care Facilit ntry (4' x 4' landing y		
Dept: Zoning Status: A	pproved with Condition	ns Reviewer:	Ann Machado	Approval D	ate: 10/28/2009	
Note: Daycare appears to have three		rement is one space	e for each room of	f instruction so three	Ok to Issue: 🗹	
parking spaces needed. Plent		1 4 00		1.		
Using section 14-425 allows	-	nly extends 4° off	the rear of the buil	aing.		
1) Separate permits shall be required	,					
2) This permit is being approved on work.	the basis of plans subm	itted. Any deviati	ons shall require a	separate approval b	efore starting that	
Dept: Building Status: A	pproved with Condition	ns Reviewer :	Jeanine Bourke	Approval D	ate: 11/20/2009	
Note:	·PP·····				Ok to Issue: 🗹	
1) Permit approved based on the plan	ns submitted and review	ved w/owner/contr	actor with additio	nal information as a		
noted on plans.	is submitted and review		actor, with additio	har mormation as a	greed on and as	
2) Specifications shall be submitted classification.	on the rating of the exis	ting fire damper in	n the dividing wall	at the pizza shop. S	hall meet 2 hour	
3) All penetratios through rated asse or UL 1479, per IBC 2003 Sectio		d by an approved	firestop system ins	stalled in accordance	with ASTM 814	
4) CONDITION ON THE COLIN	AITED TO 5 CHILDRE	EN UNDER THE	AGE OF 2-1/2 FC	R EDUCATIONAL	USE.	
5) If any food or drink is provided by area shall meet the food code and				erk and the sate of M	aine. The prep	
6) Separate permits are required for need to be submitted for approval			arm or HVAC or e	exhaust systems. Sep	arate plans may	
Dept: Fire Status: A	pproved with Condition	ns Reviewer :	Capt Keith Gautr	eau Approval D	ate: 10/29/2009	
Note:			1		Ok to Issue: 🗹	
1) All smoke detectors and smoke al State law.	arms shall be photoelec	tric. Carbon Mon	oxide detectors are	e required in the dwe		
2) Fire Alarm system is required per	Life Safety Code 101 1	6.3.4.1				
3) System acceptance and commission Department. Call 874-8703 to sci		ated with alarm an	d suppression syste	em contractors and t	he Fire	
4) All construction shall comply with	n NFPA 101					
5) Installation of a Fire Alarm system	n requires a Knox Box 1	to be installed per	city crdinance			
6) The fire alarm system shall compl	y with NFPA 72 and Fi	re Department Te	chnical Standard.	A compliance letter	is required.	
 The Fire alarm and Sprinkler syste Compliance letters are required. 	ems shall be reviewed b	y a licensed contr	actor[s] for code c	ompliance.		

Location of Construction:	Owner Name:	Owner Address:	Phone:	
415 FOREST AVE	PORTLAND BAY PROPERTIES	L 67 PHIPPS ST		
Business Name:	Contractor Name:	Contractor Address:	Phone	
	Philip George	P.O. Box 776 Portland (802) 734-029		
Lessee/Buyer's Name	Phone:	Permit Type:		
		Change of Use - Commercial		

8) Emergency lights and exit signs are required. Emergency lights and exit signs are required to be labeled in relation to the panel and circuit.

9) All means of egress to remain accessible at all times

10 Application requires State Fire Marshal approval.

Comments:

10/27/2009-amachado: Spoke to Philip George. He said that he submitted a siteplan exemption to planning. I need more information on the amount of impervious surface. B-2b is 90% of the lot. Need to know if he can add the 28sf rear entry and still meet the impervious surface requirement. Spoke woth Phil and we went over the drawing he submitted. The impervious surface requirement is met with the rear entry addition.

10/28/2009-amachado: Received more infomation about the amount of impervious surface on the lot. Left vcm for Phil George. Still have a couple of questions.

10/28/2009-amachado: Gave application for site plan exemption to planning.

11/17/2009-gg: reeived granted site plan exemption as of 11/17/09. Filed with permit (Jeannie). /gg

11/18/2009-jmb: Spoke to Phil G. About getting a letter from the lease stating the number of children < 2-1/2 years of age to be able to classify the use. Also discussed frost protection at stairs, graspable handrails and 2 hour wall separation assembly design. Put notes on plans per Phil.

11/20/2009-jmb: Phil G. Came into office, submitted letter stating the number of children under 2-1/2 will be under 5 so this is an educational use. Also clarified the 2 hour wall types. Need to provide specs on existing fire damper at east wall to be rated for 2 hours. Ok to issue

BUILDING PERMIT INSPECTION PROCEDURES Please call 874-8703 or 874-8693 (ONLY) to schedule your inspections as agreed upon Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

A Pre-construction Meeting will take place upon receipt of your building permit.

- Footing/Building Location Inspection: Prior to pouring concrete or setting X precast piers
- X Framing/Rough Plumbing/Electrical: Prior to Any Insulating or drywalling
- Final/Certificate of Occupancy Including health inspection prior to any X occupancy of the structure or use. NOTE: There is a \$75.00 fee per inspection at this point.

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection.

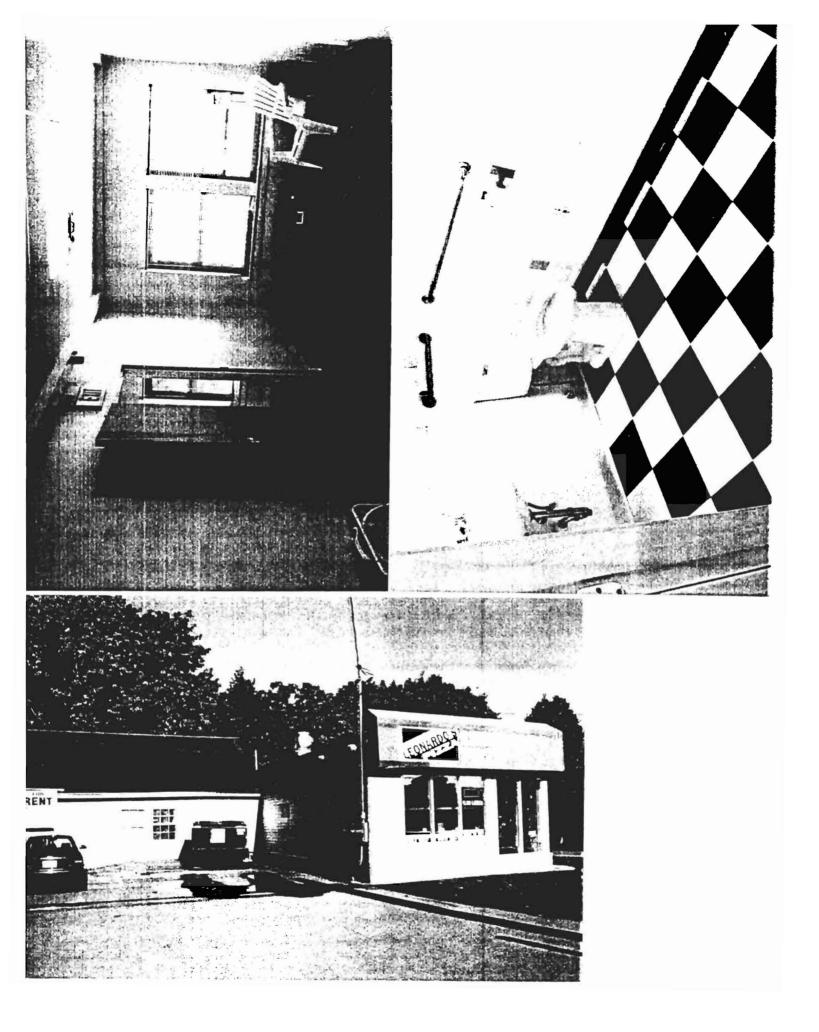
If any of the inspections do not occur, the project cannot go on to the next phase, **REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.**

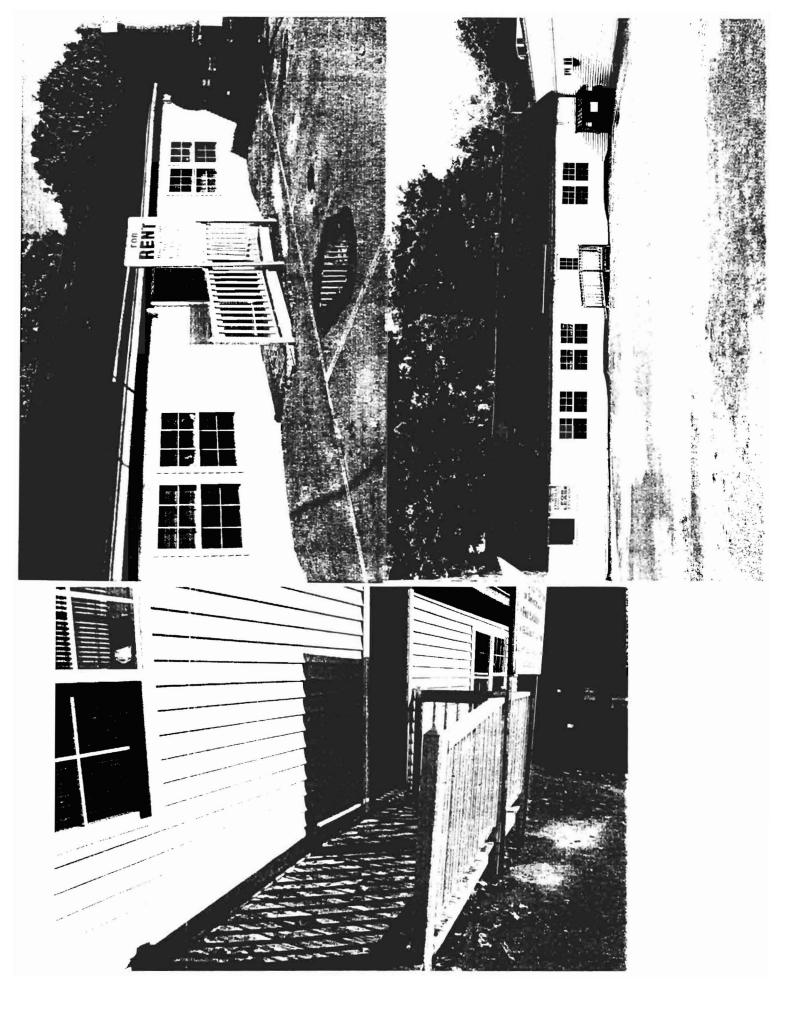
CERIFICATE OF OCCUPANICES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED.

Signature of Applicant/Design

Signature of Inspections Official

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- Licensing Standards for DayCare Centers
- Licensing Standards for Family DayCare

Finance Authority of Main

Worker Qualifications

Head Teacher --13 - 24 children: Must be at least 21 with a high school diploma or equivalent **and** have 12 mos. employment in licensed child day care facility for 13 or more children; **or** 12 mos. experience as an operator of a program for 3 - 12 children (including as a family day care provider) **and** have 6 hours training in child care or early childhood education topics; **or** have 1 year (30 credit hours) college courses including 6 hours in field closely related to caring for children **and** 6 mos. experience **or** CDA.

Group Leader: Must be at least 18 and have a CDA; or 6 mos. working experience with a group of 13 or more children; or have 1 year (30 credits) college work in a child related field

Provider/Child Ratio

Age Range	Child : Staff Ratio/ Max Group Size
6 weeks - 9 months	(4:1) 8
18 months	(5:1) (4:1) 10/12
27 months	(7:1) 21
3 years - 4 years	(10:1) (8:1) 20/24
5 years and older	(13:1) NR
Small Family Child Care Homes	
Number of Children Allowed:	3-12 (up to 8 preschool and 2 school-age children, unless all school-age children)
Maximum Number of Children to One Provider:	4 younger than 30 months 6, with no more than 3
	younger than 2.5 years plus 2 school-age children 8 older than 2.5 years plus 2 school-age children 12 school-age children
Provider's Own Children Counted:	No
Max Number of Infants/Toddlers to One Provider:	4 younger than 30 months
Large Family Child Care Homés	
Number of Children Allowed:	No category of facility
Ratio of Children to One Provider:	No category of facility
Provider's Own Children Counted:	No category of facility

Contact Information

Child Care Licensing Agency

Child Care Subsidy Agency

Maine.gov Agencies 0	nline Services Help Page Too	ols GQ	State Search:	GO			
Office of State Fire	E. Sec.		Site Map ire Marshal's Office:	Go			
Home Contact Us Online Ser			ety Articles FAQ nool Regulations > Group Day Care Hom				
Fire Marshal's Message		bay core a nursery ser		65			
Investigations	Group Day Care Hor	nes					
Inspections							
Assembly Occupancy Regulations	number of clients involved. are often found in the famil	With a maximum nu home. The requirer	nost cases than centers <u>because</u> of t mber of twelve (12) clients these fa ments for a <u>secondary means of esc</u>	cilities			
Day Care & Nursery School Regulations	from all rooms used for day	-care purposes still r	emains.				
General Requirements	detectors that will be requir	ed in a group day-ca	equirements and placement of smok re setting. Smoke detectors must be napping rooms used by the day-car	e			
Means of Escape	clients. In new Group Day C	are Homes smoke d	etectors must be installed on all floc	or levels			
Group Day Care Homes	of the building. All smoke detectors must be supplied power by the building electrical system. Invexisting day care facilities one required smoke detector must be supplied by the building electrical system. Again in all existing day care facilities, all floor levels must have a smoke detector. All single station smoke detectors, (detectors not interconnected with other detectors or connected to a fire alarm panel) must be tested on a monthly basis and						
Explosives Regulations							
Fireworks Regulations							
Current Dance Hall Permits	a record dept at the facility.						
Current Theater Permits Approved Fireworks	a power outage. All new installation of smoke detectors require that they are powered by						
Shows	the building electrical supply						
Licensed Fireworks Technicians	Four Group Day Care Homes (7-12 clients) the basement level and the main floor level must be separated. The door may be at the top or bottom of the stairs and must conform to one of the following: The door must be an ul listed 20-minute fire rated door. It may also						
Plans Review	be a 1-34 inch solid wood do	oor. Either door must	also have a self-closing device on it				
Fire Sprinklers	will automatically close the	door.					
Maine Fire Incident Reporting System	bulkhead) must be provided	to allow exiting dire	exit with a normal side hinged door ectly to the outside. Remember, all r	ooms			
Maine Fire Protection Services Commission	and the second		gress window or door as required fo stalled during construction are most				
Fire Service Rules & Laws	too small to meet these req	uirements. Many new	w homes in the State of Maine are b	eing			
Research & Reports			nstalled at the time of construction. in many other states to be life safe				
Personnel Directory			tems have becomes popular with				
		lities are changed to	. Many exceptions to fire codes exist other uses saving the developer an				
Maine	gov Department of Public Sa	fety Fire Marshal's	Office Site Policies				
	Copyright © 200	5 All rights reserved.					



General Building Permit Application

property within the City, payment arrangements must be made before permits of any kind are accepted.

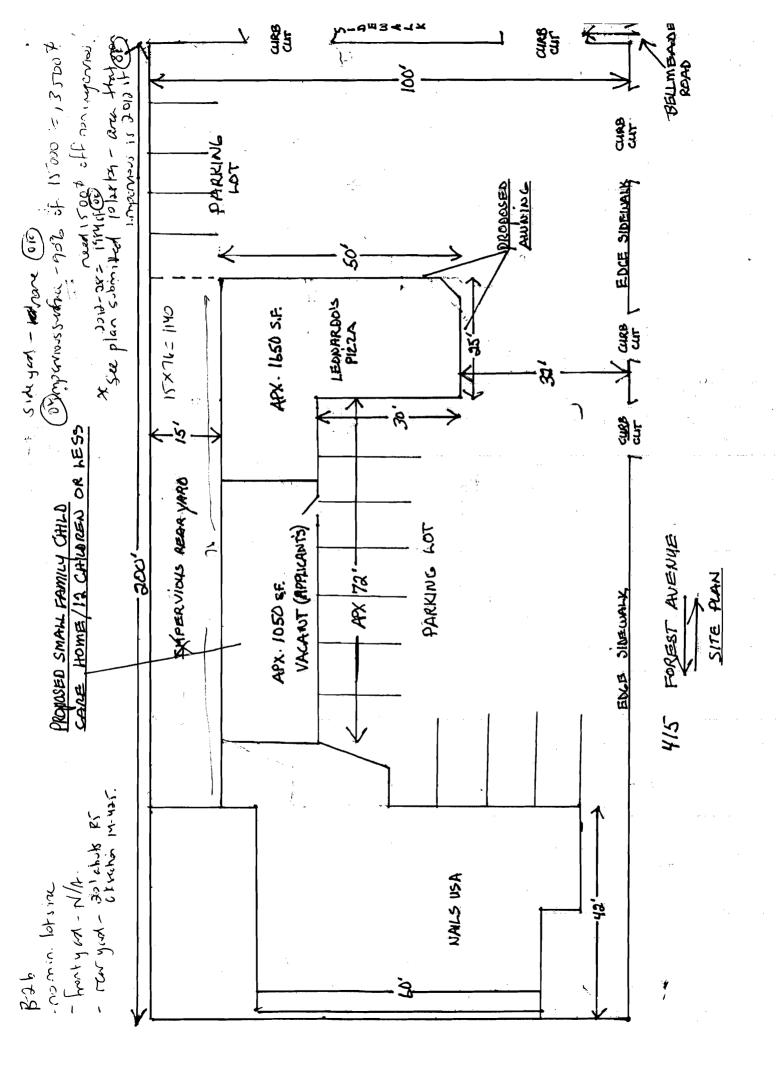
Location/Address of Construction: 415 FOREST AVE. PORTLAND, ME	
Total Square Footage of Proposed Structure/Area Square Footage of Lot Number of Storie	es
Tax Assessor's Chart, Block & LotApplicant *must be owner, Lessee or Buyer*Telephone:Chart#Block#Lot#NamePHHLIPGEORGE802-734-0IIICCAddressP.D. BOX776802-734-0City, State & ZipPORTLAND, ME. 04104C600-734-0	0290
RE City, State & Zip PORTLAND, ME. 04/04 Lessee/DBA (If Applicable) City, State & Zip PORTLAND, ME. 04/04 Lessee/DBA (If Applicable) City, State & Zip PORTLAND, ME. 04/04 Dept. of Building Inspect And Main Riame PORTLAND Bay properties Cost Of Work: \$ Dept. of Building Inspect And Main Riame PORTLAND Bay properties Cost Of Work: \$ City, State & Zip Cof O Fee: \$	
Dept. of Burnor Address 67 AHAPPS ST. C of O Fee: \$_7. City, State & Zip PORTLAN, ME Total Fee: \$_145	
Current legal use (i.e. single family) <u>OFFICE</u> Number of Residential Units <u>NONE</u> If vacant, what was the previous use? <u>OFFICE</u> Proposed Specific use: <u>SMALL FAMILY</u> <u>NAY CARE FACILITY</u> Is property part of a subdivision? <u>NO</u> If yes, please name Project description: SMALL FAMILY DAY CARE FACILITY / 12 OR UNDER CHILDRED Ned & unspect regreently	
Contractor's name: PHILID GEVRGE	
Address: P.O. BOX 776, PORTLAND, ME, D4104	
City, State & Zip Telephone: 802-734	0290
Who should we contact when the permit is ready:	0290
Mailing address: 247 FAIRWAY AR, SOUTH BURLINGTON, VT. 05403	

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at <u>www.portlandmaine.gov</u>, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

						_		
Signature:		1	M	Data	14 01	2.0		
Signature.	Xh	Vis /	D lenge	Date:	10-21.	-09		
	This is	Tot a non	mit; you hay not		ANTV	1 el		
	1 115 18	s not a per	ann, you phay not	commence	AINI WORK UND	u ine pern	nit is issue	
		7		commence	inter work und	u die peri	111 15 155UC	





LEONARDO'S PIZZA P.O. Box 776 Portland, Maine 04104 (207) 775-4444

Date: October 27, 2009 To: Ann Machado Re: Phil George/Leonardo's Pizza 415 Forest Avenue Portland, Me

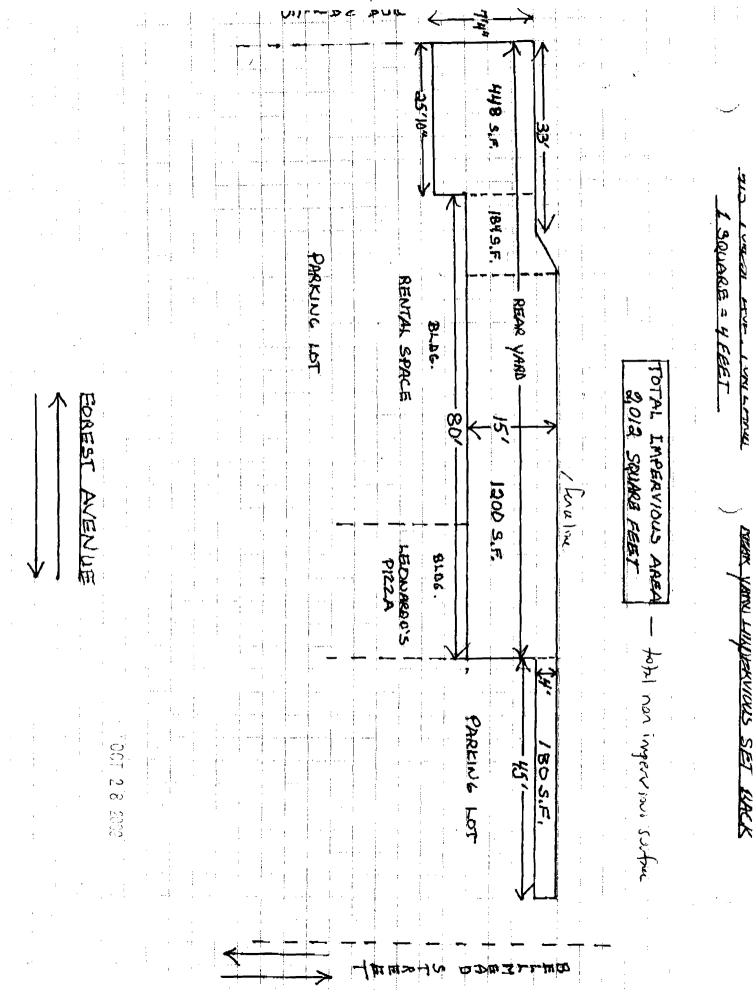
Hello Ann,

Thanks for the inquiry concerning our application for the day care center at 415 forest Avenue. I've measured and calculated the square footage of the impervious area for our lot. It's located as the "rear yard set back" in the rear of the building, parallel with forest Avenue and perpendicular to Bellmead. According to my calculations, there is 2,012 square feet of impervious area, mostly behind the building. I hope these drawings are adequate for your consideration. Additionally, I'm faxing a copy of the "Application for Exemption from Site Plan Review" that you asked about. Please let me know if you need anything else. I do appreciate your work on our project.

2.8

Regards, Phil George 1-802-734-0290

TOTAL PAGES, THREE



9 >*Z*_

Date: 11-19-2009 To: City of Portland Re: Day Care Facility, 415 Forest Ave.

To whom it may concern:

I, Magnifique Butera, have applied to the State of Maine for a license to operate a Small Family Day Care Facility at a space located 415 Forest Avenue, Portland Maine. I hope to be operating by January 1, 2010. My child care facility will accommodiate up to twelve children. Initially, we will have eight children. Three of the eight children will be younger than 2 1/2 years old and five of the eight children will be older than 2 $\frac{1}{2}$ years old. As we add additional children, the age relationship will remain the same.

Respectively,

Magnifique Butera

RECEIVED Dept. of Building Inspections City of Portland Maine

- 26.1.3.1. Three (3) staff may care for up to twelve (12) children if all are under the age of two (2) years; or
- **26.1.3.2.** Three (3) staff may care for up to twelve (12) children if all are over the age of two (2) years; or
- 26.1.3.3. Three (3) staff may care for up to nine (9) children under the age of two (2) years, plus three (3) children over two (2) years old, for a maximum of twelve (12) total children.
- 26.1.4. Combination of ages. When there is a combination of ages within a group, the group size and the number of required staff shall be determined based on-the age of the youngest child.

Age of children	1 staff – minimum staff to child ratios	2 staff – minimum staff to child ratios	3 staff – minimum staff to child ratios
All children 6 weeks to 2 years old.	1:4	2:8	3:12
All children 24 months and older	1 staff for 8 children under five years; plus 2 children over five years	2:12	3:12
All children over 5 years old (school age)	1:12	2:12	3:12
Mixed ages	1 staff for 3 children under two years plus 3 children two to five years plus 2 children over five years. Maximum is 6 plus 2 school age children total.	2 staff for 6 children under 2 years plus 6 children over two years old. Maximum is 12 children total.	3 staff for 12 children including no more than 9 children under two years of age. Maximum is 12 children total.

26.2. Staff training. All Small Childcare Facilities must provide for twelve (12) hours of ongoing training per year for all childcare staff.

or ders

26. STAFF CHILD REQUIREMENTS, Small Childcare Facility

26.1. Staff-Child Ratios for Small Childcare Facilities

- 26.1.1. The maximum number of children to be assigned to one (1) adult. The maximum number of children to be assigned to one adult, exclusive of service staff (clerical, cooking and maintenance shall be as follows: (this includes pre-school children related to the operator or staff by blood, marriage or adoption)
 - 26.1.1.1. If all children are under two (2) years of age, one staff may care for up to four (4) children;
 - 26.1.1.2. One (1) staff may care for up to eight (8) children between the ages of two (2) years and five (5) years old plus two (2) children over the age of five (5) years;
 - **26.1.1.3.** One (1) staff may care for up to twelve (12) children who are over the age of five (5) years; or
 - 26.1.1.4. One (1) staff may care for up to three children under the age of two (2) years, plus up three (3) children between the ages of two (2) and five (5) years, plus up to two (2) children over the age of five (5) years.
- 26.1.2. The maximum number of children to be assigned to two (2) adults. The maximum number of children to be assigned to two (2) adults, exclusive of service staff (clerical, cooking and maintenance) shall be as follows:
 - 26.1.2.1. If all children are under two (2) years of age, two (2) staff may care for up to eight (8) children; or
 - 26.1.2.2. Two (2) staff may care for up to twelve (12) children over the age of two (2) years old; or
 - 26.1.2.3. Two (2) staff may care for up to six (6) children under the age of two (2) years, plus up to six (6) children over two (2) years old, for a maximum of twelve (12) total children.
- 26.1.3. The maximum number of children to be assigned to three (3) adults. The maximum number of children to be assigned to three (3) adults, exclusive of service staff (clerical, cooking and maintenance) shall be as follows:

Maine.gov Agencies (Office of State Fire	Marshal			State Search: Site Map re Marshal's Office:	GO
BUREAU INFORMATION	Home > Inspections Division		1		
Fire Marshal's Message Investigations	Inspections Divisio	on			
Inspections Assembly Occupancy Regulations Day Care & Nursery School Regulations Explosives Regulations Fireworks Regulations Current Dance Hall Permits Current Theater Permits Approved Fireworks Shows Licensed Fireworks Technicians Plans Review Fire Sprinklers Maine Fire Incident Reporting System	licensed through the Depa and permitting of explosiv investigation division when different types of facilities Safety Code. Among the t facilities, boarding homes, The Unit consists of a sup- members of the Inspection the building meets all of th applies. Sometimes the in was built to clarify any qui building is compliant with computers for these inspe A big part of the day to da the public. Trying to educa the inspectors try to incom inspection duties, the mer Inspector Technician, so the	rtment of H es and firew n requested , with the pro- ypes of facil and menta ervisor, six f ns Division a ne codes of spector must estions in the the code reactions. Ny activities ate the publ porate that nbers provident hat local fire ives guidant	uman Servi vorks. They or required rimary focus ities inspect l health age field inspect are inspectir NFPA 101, f st refer back his highly tea quirement. of the inspection to the inspection into the inspection of the inspection of the inspection of the inspection into the inspection of the inspection of the inspection into the inspection of the inspection into the into the i	I's Office is responsible for all facilitie ces and is also responsible for licens work in conjunction with the fire . The Division inspects approximatel s being to enforce NFPA 101, the Life ed are hospitals, nursing homes, da ncies. ors, and three clerical staff. When the g buildings, they are looking to see for a new or existing building, which is to the code under which the structure chnical area, and to be sure that the The department is preparing to use for ectors in this unit is working directly a of fire prevention is important, and portions aspect. Along with their or local fire inspectors, Maine Fire n assist with inspections in their own stance to local fire officials for code	ing y 25 ycare that ever ure field with d so
Services Commission Fire Service Rules & Laws	-				
Research & Reports	_				
Personnel Directory					
Main	e.gov Department of Public ! 	Safety Fire	marshal's C		
	Copyright © 20	05 All rights	reserved.		

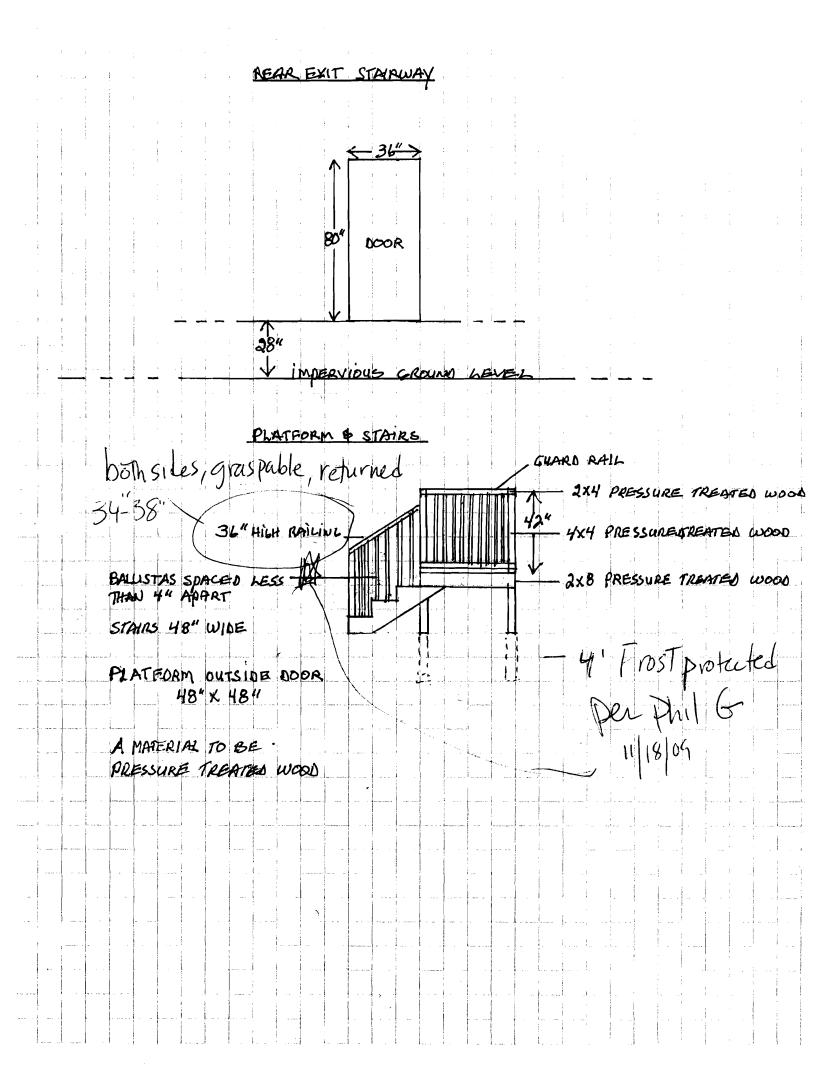
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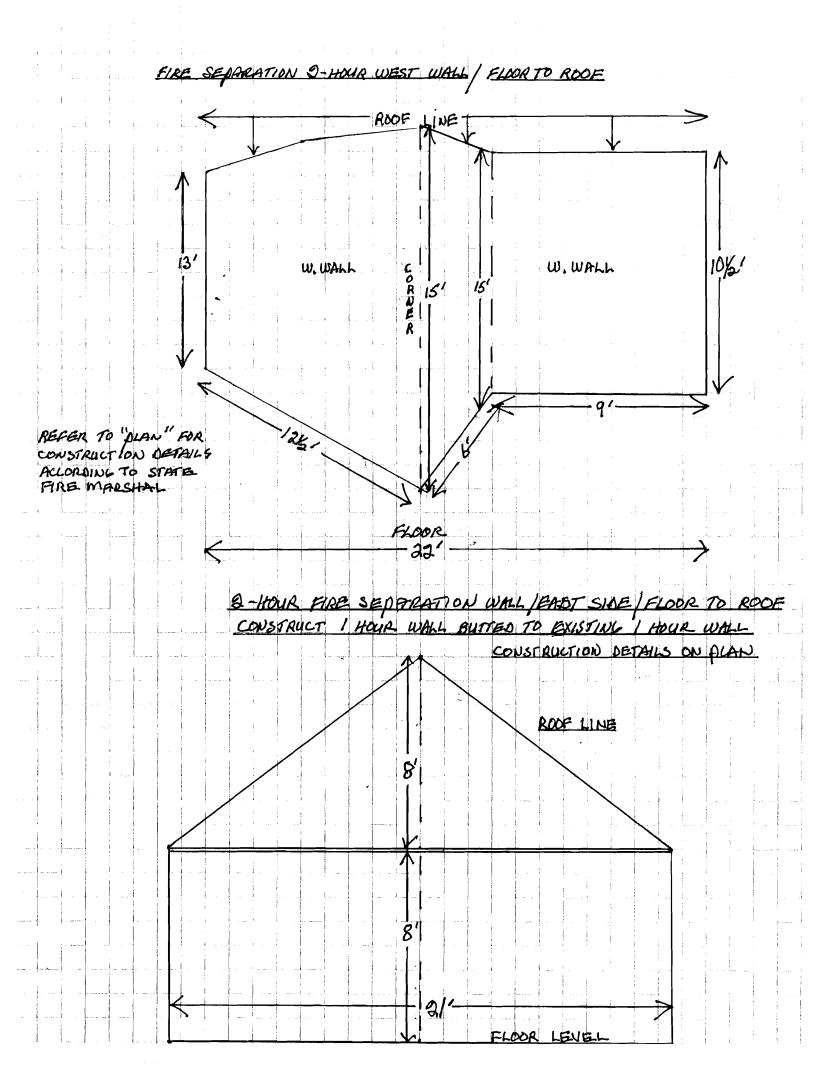
SMALL FAMILY DAY CARE / 415 FOREST AVE, PORTLAND FIRE DEPARTMENT

STRUCTURE'S USE: SMALL FAMILY DAY CARE SQUARE FOOTAGE; /100 SF. FIRE PROTECTION: EXISTING: EMERGENCY & EXIT LIGHTING (INDICATED OF PROPOSED ! SMOKE DETECTORS

TRAVEL DISTANCE; APX 50 FEET SINGLE STORY WITH OPERABLE WINDOWS FOR EMERGENCY EXIT.

PROPOSED REAR DOOR EXIT





# 091185 P	emio	t	
		emption from Sit Portland, Maine Development, Planning	te Plan Review 5 Division and Planning Board
PROJECT NAME: SMALL FAMILY CHILA	CARE	FACILITY /12	OR UNDER CHILDREN
PROJECT ADDRESS: 415 FOREST AVE., F			
PROJECT DESCRIPTION: (Please Attach Sketch/Plan		•	· · · · · · · · · · · · · · · · · · ·
	-	• ·	ER 12 (MILADER)
SMALL ORY CARE FACILITY, MOST TENRAT HAS BEEN LICENSED SIN			
TENRAT HAS BEEN LICENSEN SIL	ILE Z	DO LO WORK IS IN	Cer contry - 4×4 landary
CHART/BLOCK/LOT: 111 C. 5			7 25 5 7703
CONTACT INFORMATION:			
OWNER/APPLICANT	<u>CONSU</u>	LTANT/AGENT	
Name: PHILID GEORGE	Name:	SAMe	OCT 2 8 2009
Address: 415 FOREST AVE.	Address:	<u>_</u>	
P.O. BOX 1716, DATLAND, ME			RECEIVED
Zip Code: 04101 04104	Zip Code	:	
Work #: <u>802-734-0290</u>	Work #:	· · · · · · · · · · · · · · · · · · ·	NOV 17 2009
Cell #: <u>802-734-0390</u>	Cell # :		NUV 1 / 2009
Fax #: <u>802-658-6533</u>	Fax #:		Dept. of Building Inspections
Home #: 807-658-5033	Home #:		City of Portland Maine
E-mail: <u>SARIDIDODO GINAIL</u> (DM	E-mail:	<u></u>	
<u>Criteria for Exemptions</u> : (See Section 14-523 (4) on page 2 of this application)		Applicant's Assessment Y(yes), N(no), N/A	Planning Division Use Only
a) Is the proposal within existing structures?	-		yes - mapping
b) Are there any new buildings, additions, or demolitions?	-	MD	
c) Is the footprint increase less than 500 sq. ft.?	-	ND	small additum for landing
d) Are there any new curb cuts, driveways or parking areas?	-	<i>NO</i>	ho
c) Are the curbs and sidewalks in sound condition?	-		<u> </u>
f) Do the curbs and sidewalks comply with ADA?	-	Y55	<u> </u>
g) Is there any additional parking?	-	YES	<u></u>
 b) Is there an increase in traffic? b) An effort of the second state of the second sta	-	NO	6/
 Are there any known stormwater problems? Does sufficient superconductor avist? 	-	VÊS	<u> </u>
 j) Does sufficient property screening exist? k) Are there adequate utilities? 	-	<u>ye</u> z	yes
	•	Partial Exemption	
The applicant shall distai freen the Inspection Planner's Signature Sarborn Blacky dt	~ all . D.vi	required bu son Date November	ulding permits
	•		

~ Orlginal - Planning Division ~

~ Copy - Inspections Division and Applicant ~

PROVISION OF PORTLAND CITY CODE 14-523 (SITE PLAN ORDINANCE) RE: EXEMPTIONS FROM SITE PLAN REVIEW

Sec. 14-523. Approval required.

No person shall undertake any development without obtaining approval therefore under this article.

- (4) The Planning authority shall exempt from review under all standards in this article developments that meet all of the following requirements:
 - a. The proposed development will be located within existing structures, and there will be no new buildings, demolitions, or building additions other than those permitted by subsection b of this section;
 - b. Any building addition shall have a new building footprint expansion of less than five hundred (500) square feet;
 - c. The proposed site plan does not add any new curb cuts, driveways, or parking areas; the existing site has no more than one (1) curb cut and will not disrupt the circulation flows and parking on-site; and there will be no drive-through services provided;
 - d. The curbs and sidewalks adjacent to the lot are complete and in sound condition, as determined by the public works authority, with granite curb with at least four (4) inch reveal, and sidewalks are in good repair with uniform material and level surface and meet accessibility requirements of the Americans with Disabilities Act;
 - e. The use does not require additional or reduce existing parking, either on or off the site, and the project does not significantly increase traffic generation;
 - f. There are no known stormwater impacts from the proposed use or any existing deficient conditions of stormwater management on the site;
 - g. There are no evident deficiencies in existing screening from adjoining properties; and
 - h. Existing utility connections are adequate to serve the proposed development and there will be no disturbance to or improvements within the public right-of-way.

A developer claiming exemption under this subsection shall submit a written request for exemption stating that the proposed meets all of the provisions in standards a-h of this subsection, including an itemized statement by a qualified professional. Upon receipt of such a request, the planning authority will visit the site to verify that the exemption is applicable due to compliance with the standards. The planning authority, after consultation with the public works authority, shall render a written decision within twenty (20) working days after receipt of a written request for exemption that contains all the information required by this subsection. If a full exemption is granted, the application shall be approved without further review under this article, and no performance guarantee shall be required. The planning authority may require full site plan review of a project that meets the criteria of this subsection if it determined that there is a substantial public interest in the project.

In the event that the planning authority determines that standards a and b of this subsection and at least four (4) of the remaining standards have been met, the planning authority shall review the site plan under the review standards in section 14-526 that are affected by the standards in this subsection that have not been met. An application that receives review by the planning board shall receive a complete review under the standards of section 14-526. The planning authority shall notify an applicant in writing that full or partial site plan review is required, the reasons for the decision, and the information that will be required for site plan review.

IMPORTANT NOTICE TO APPLICANT

An Exemption from site plan review <u>does not exempt</u> this proposal from other approvals or permits, nor is it an authorization for construction. You should first check with the Building Inspections Office, Room 315, City Hall (874-8703), to determine what other City permits, such as a building permit, will be required.

Planning Barbara Barhydt

11/16/2009

The site plan exemption is granted for 415 Forest Avenue to create a rear entry and landing for a day care center with one condition of approval:

1. The applicant shall obtain all required building permits from the Inspections Division.



General Building Permit Application

property within the City, payment arrangements must be made before permits of any kind are accepted.

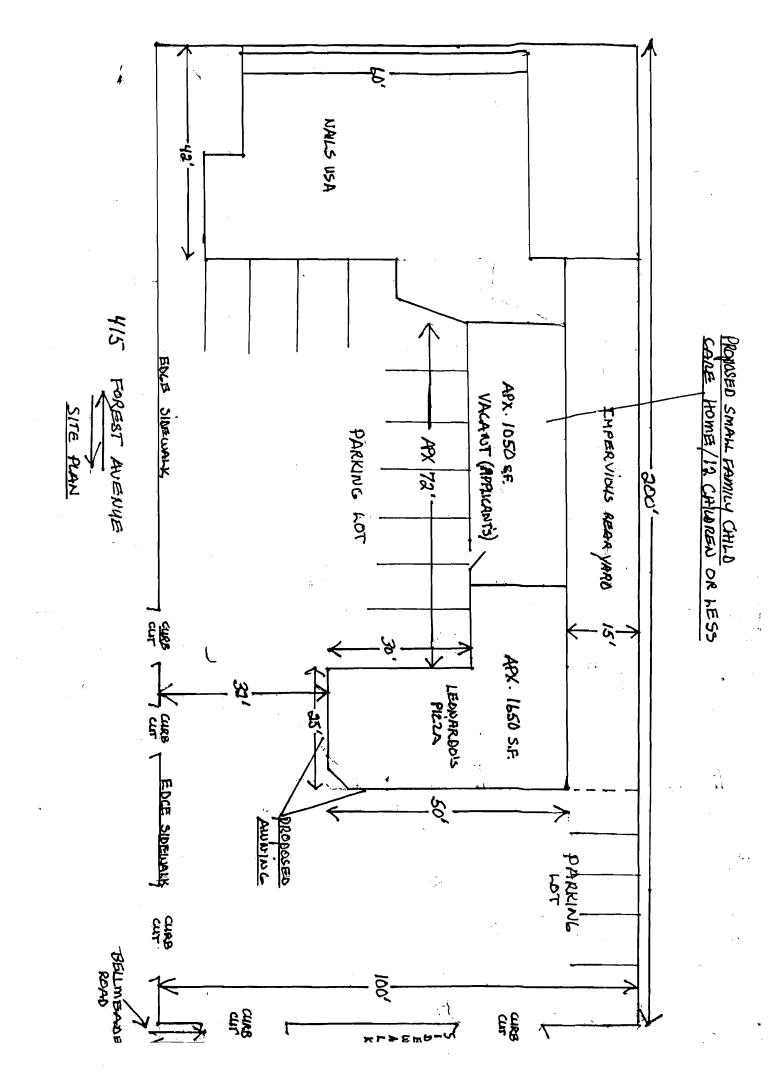
Total Square Footage of Proposed Structure/Area Square Footage of Lot Number of Stories
Tax Assessor's Chart, Block & LotApplicant * must be owner, Lessee or Buyer*Telephone:Chart#Block#Lot#NamePHHLIPGEORGE802-734-0296111C5AddressP.O. BOX 7715802-734-0296City, State & ZipPORTLAND, ME. 04104City, StateCity, State
Lessee/DBA (If Applicable) Owner (if different from Applicant) Cost Of Name PORTLAND BAY DROPERTIES
Address 67 PHPPS ST.C of O Fee: \$ 75City, State & ZipTotal Fee: \$ 145PORTLAW METotal Fee: \$ 145
Current legal use (i.e. single family) If vacant, what was the previous use? Proposed Specific use: Small Family Day CARE FACILITY Is property part of a subdivision? Project description: Small Family Day CARE FACILITY //2 OR UNDER CHILDRED
Contractor's name: <u>PHILIP GEORGE</u> Address: <u>P.O. BOX 776</u> , PORTLAND, ME, DY104 City, State & Zip_ <u>SAME</u> Telephone: <u>BO2-734-0290</u>
Who should we contact when the permit is ready: PHIL COEORGE Telephone: 22-734-019
Mailing address: <u>947</u> FAIRWAY AR, SOUTH BURLINGTON, VT. 05403 Please submit all of the information outlined on the applicable Checklist Failure to

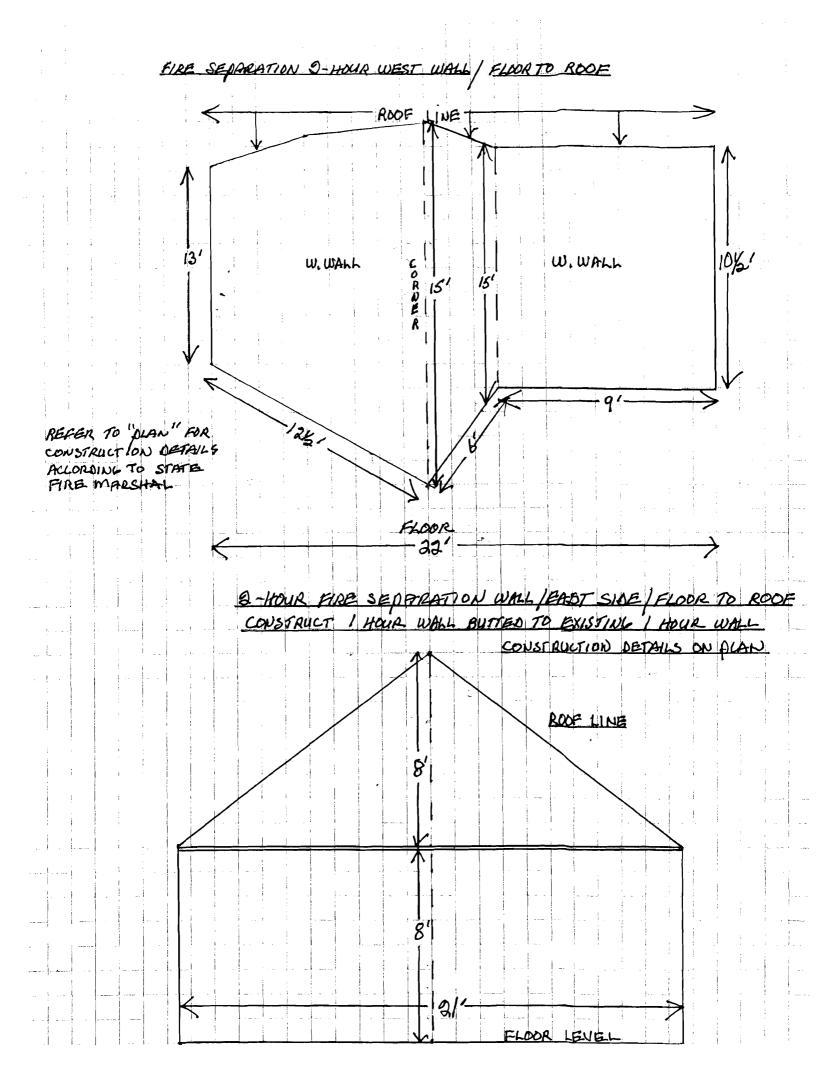
lease submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

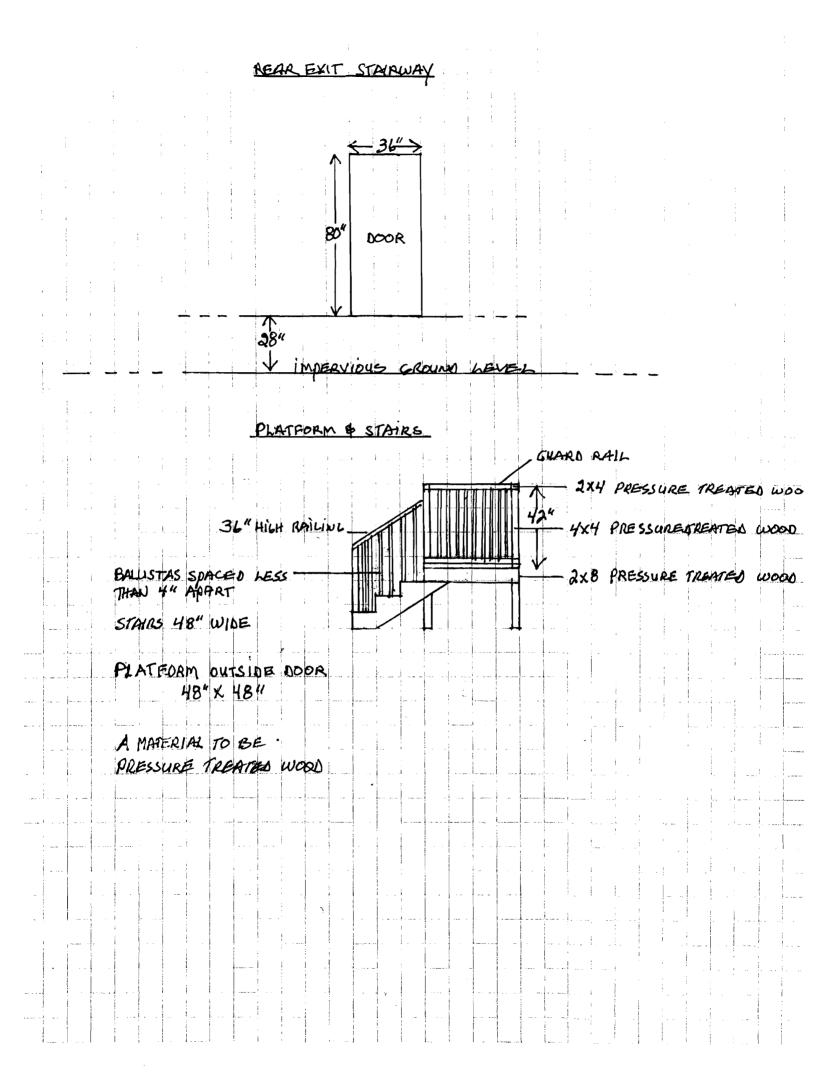
In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at <u>www.portlandmaine.gov</u>, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

	\frown			
Signature:	S P.P.S	Denne,	Date: 10 - 21 - 09	
	This is not a	permit; you may not c	commence ANY work until the permit is issue	







SMALL FAMILY DAY CARE / 415 FOREST AVE, PORTLAND FIRE DEPARTMENT

STRUCTURE'S USE' SMALL FAMILY DAY CARE SQUARE FOOTAGE; 1100 SF. FIRE PROTECTION: EXISTING: EMERGENCY & EXIT WENTING (MOICATED O. PROPOSED ! SMOKE DETECTORS

TRAVEL DISTANCE; APX 50 FEET SINGLE STORY WITH OPERABLE WINDOWS FOR EMERGENCY EXIT.

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PROPOSED REAR DOOR EXIT

1460 1 01 1

DEPARTALS V OF FEB	nline Services Help Page1	Fools • GO	State Search:	GO		
Office of State Fire	Marshal	Search Fi	Site Kap re Marshal's Office:	Go		
Home Contact Us Online Ser	vices Newsletter FMO And Home > Inspections Division	nual Reports Fire Safe	ty Articles FAQ			
Fire Marshal's Message	Inspections Division	on				
Investigations Inspections			I's Office is responsible for all faci			
Assembly Occupancy Regulations Day Care & Nursery School Regulations	and permitting of explosiv investigation division whe different types of facilities	ves and fireworks. They in requested or required s, with the primary focu	ices and is also responsible for lic work in conjunction with the fire d. The Division inspects approxima s being to enforce NFPA 101, the	ately 25 Life		
Explosives Regulations Fireworks Regulations	facilities, boarding homes	Safety Code. Among the types of facilities inspected are hospitals, nursing homes, dayo facilities, boarding homes, and mental health agencies.				
Current Dance Hall Permits Current Theater Permits	members of the Inspectio the building meets all of t applies. Sometimes the ir	ns Division are inspection the codes of NFPA 101, nspector must refer bac	ng buildings, they are looking to s for a new or existing building, wh k to the code under which the stru- echnical area, and to be sure that	see that ichever ucture		
Approved Fireworks Shows		the code requirement.	The department is preparing to u			
Licensed Fireworks Technicians Plans Review	the public. Trying to educ	ate the public in the ar	ectors in this unit is working direc ea of fire prevention is important,			
Fire Sprinklers		 The second s	spections aspect. Along with their for local fire inspectors, Maine Fire	e		
Maine Fire Incident Reporting System	Inspector Technician, so	that local fire officials c gives guidance and ass	an assist with inspections in their istance to local fire officials for coo	own area.		
Maine Fire Protection Services Commission						
Fire Service Rules & Laws	_					
Research & Reports	_					
Personnel Directory						
Maine	e.gov Department of Public	Safety Fire Marshal's	Office Site Policies			
	Copyright © 2	005 All rights reserved.				

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- D Licensing Standards for DayCare Centers
- ^D Licensing Standards for Family DayCare
- Finance Authority of Main

Worker Qualifications

Head Teacher --13 - 24 children: Must be at least 21 with a high school diploma or equivalent **and** have 12 mos. employment in licensed child day care facility for 13 or more children; or 12 mos. experience as an operator of a program for 3 - 12 children (including as a family day care provider) **and** have 6 hours training in child care or early childhood education topics; or have 1 year (30 credit hours) college courses including 6 hours in field closely related to caring for children **and** 6 mos. experience **or** CDA.

Group Leader: Must be at least 18 and have a CDA; or 6 mos. working experience with a group of 13 or more children; or have 1 year (30 credits) college work in a child related field

Provider/Child Ratio

Age Range	Child : Staff Ratio/ Max Group Size
6 weeks - 9 months	(4:1) 8
18 months	(5:1) (4:1) 10/12
27 months	(7:1) 21
3 years - 4 years	(10:1) (8:1) 20/24
5 years and older	(13:1) NR
Small Family Child Care Homes	
Number of Children Allowed:	3-12 (up to 8 preschool and 2 school-age children, unless all school-age children)
Maximum Number of Children to One Provider:	4 younger than 30 months 6, with no more than 3 younger than 2.5 years plus 2 school-age children 8 older than 2.5 years plus 2 school-age children 12 school-age children
Provider's Own Children Counted:	No
Max Number of Infants/Toddlers to One Provider:	4 younger than 30 months
Large Family Child Care Homés	
Number of Children Allowed:	No category of facility
Ratio of Children to One Provider:	No category of facility
Provider's Own Children Counted:	No category of facility

Contact Information

Child Care Licensing Agency

Child Care Subsidy Agency

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Agencies : Or Office of State Fire	Marshal		State Search: Site Map Marshal's Office:	Go
	vices Newsletter FMO Annu			
	Home > Inspections Division > [Day Care & Nursery Schoo	I Regulations > Group Day Care Ho	mes
Fire Marshal's Message	Group Day Care Hor	nes		
Investigations				
Inspections Assembly Occupancy Regulations Day Care & Nursery	number of clients involved.	With a maximum numl y home. The requirement	t cases than centers because of per of twelve (12) clients these for ints for a secondary means of es mains.	acilities
School Regulations General	Figure #3 will give the prov detectors that will be requir	ider an idea of the requ ed in a group day-care	irements and placement of smo setting. Smoke detectors must	be
Requirements Means of Escape			apping rooms used by the day-ca	
Group Day Care Homes	of the building. All smoke d system. In existing day care	etectors must be supple e facilities one required	ied power by the building electric smoke detector must be supplie	cal ed by the
Explosives Regulations			care facilities, all floor levels murs, (detectors not interconnected	
Fireworks Regulations	other detectors or connecte	d to a fire alarm panel) must be tested on a monthly ba	
Current Dance Hall Permits	a record dept at the facility		and the second	
Current Theater Permits Approved Fireworks	service and also have a bat	tery contained within v stallation of smoke dete	erally powered by the building ele which will keep them effective eve ectors require that they are powe tery back up	en during
Shows Licensed Fireworks	Four Group Day Care Home	es (7-12 clients) the ba	sement level and the main floor	
Technicians			 bottom of the stairs and must c ted 20-minute fire rated door. It 	
Plans Review			ilso have a self-closing device on	
Fire Sprinklers	will automatically close the	door.	-	
Maine Fire Incident Reporting System	bulkhead) must be provide	d to allow exiting direc	xit with a normal side hinged doo tly to the outside. Remember, all	rooms
Maine Fire Protection Services Commission	other floor levels. Normal b	basement windows inst	ress window or door as required f alled during construction are mos	t often
Fire Service Rules & Laws			homes in the State of Maine are stalled at the time of construction	
Research & Reports	residential sprinklers system	ms have been proven i	n many other states to be life saf	
Personnel Directory	developers of childcare and	d health care facilities. cilities are changed to o	ms have becomes popular with Many exceptions to fire codes exi ther uses saving the developer a	
Maine	e.gov Department of Public S	atety Fire Marshal's (mice Site Policies	

maisture mopeonone Division. Day care and iversely behove ... rage 1 01 1

