

## Building Inspections - Fwd: 100 Deerfield Rd: Change of Use Application & Building Layout Clarifications

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**From:** Ann Machado  
**To:** Building Inspections  
**Date:** 3/9/2015 10:31 AM  
**Subject:** Fwd: 100 Deerfield Rd: Change of Use Application & Building Layout Clarifications  
**Attachments:** 100 DFR Use Permit Electronic Signature.pdf; 100 DFR Use Permit - Sketch on file.pdf; 100 DFR Use Permit - Updated Sketch.pdf; 100 DFR Use Permit Application.pdf

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This application was sent to me. I don't know if one was sent to you or not.

Thanks.

Ann

>>> "Steve Alcaide" <s.alcaide@hdr-group.com> 3/9/2015 9:15 AM >>>

Ms. Ann Machado  
 A Zoning Administrator  
 Planning & Urban Development  
 Portland City Hall

Dear Ms. Machado  
 Please find the attached  
 -General Building Permit Application  
 -Updated Building Sketch  
 -Building Sketch currently on file  
 -Electronic Signature & Fee Payment Confirmation

Please note that the Updated Building Sketch corrects the following incorrectly identified items on Building Sketch currently on file.

- 1) 1<sup>st</sup> Floor: Entry area doorway and stairwell representation
- 2) 2<sup>nd</sup> Floor: Bedroom & Dining room corrected locations, stairwell representations
- 3) 3<sup>rd</sup> Floor: "Finished Attic" actual layout as originally completed, correct location of stairwell for second means of egress.

While the second floor and third floor are listed as a combined four bedroom unit, we are using it as a combined three bedroom unit, with the third floor bedroom, bathroom, living area as a sublet. The utilities are all tied to the second floor unit.

As such we are asking, as noted in the Project Description, for a variance in to Section 14-404(e), Item 2) "*there shall be no more than (2) two rooms per dwelling unit occupied for such use.*" We are asking for permission to use three rooms, the above noted bedroom, living area & bathroom.

If we read the Application document correctly, we will send along a \$30.00 fee for this request, payment method as outlined in the Electronic Signature and Payment Confirmation. Please confirm.

Hopefully we have included all of the necessary documents. If not, or if you have any questions, please let us know.

Thank you.

Steve Alcaide

207.721.3269