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*Jeff Levine, AICP, Director
Marge Schmuckal, Zoning Administrator*

January 8, 2013

Carolyn Rideout
142 Sunset Road
Cliff Island, ME 04019

Re: 142 Sunset Road, Cliff Island, - 109B B018 & 109B B041 – IR-1 Island Residential Zone – Request to withdraw Variance Appeal Application.

Dear Ms. Rideout,

This letter is a follow up to the letter I received on December 28, 2012. In this letter you stated that you could not afford a survey and requested that I return your 11 copies of the appeal application and the \$100 application fee. The application fee is nonrefundable [section 14-472(b)(1)]. I have enclosed ten of the copies of the application; we need to keep one for our files.

In your letter you also requested that you get a refund of your \$80 building permit fee because the permit for the boathouse cannot be issued. I have forwarded this request to the Inspections Division Director. You will not get a complete refund, but you may get a partial refund. We need to keep the original application for our records, but I have made a copy of the application which I have enclosed.

You need to bring your property into compliance. Since the boathouse cannot be permitted, it needs to be removed. We understand that it is the middle of winter right now, but the boathouse needs to be removed as soon as possible. Please submit a timeline to our office within three weeks for when the structure will be removed.

Finally, at the end of your letter you talked about the 250' Shoreland setback. I just want to be clear that the Shoreland Zone extends 250' from the high tide, but a structure only needs to be located 75' measured horizontally from the high tide.

Please feel free to contact me if you have any questions.

Yours truly,

Ann B. Machado
Zoning Specialist
(207) 874-8709