



PORTLAND MAINE

Strengthening a Remarkable City, Building a Community for Life • www.portlandmaine.gov

*Penny St. Louis Littell - Director of Planning and Development
Marge Schmuckal, Zoning Administrator*

February 12, 2009

Pastor Boyle
Peaks Island Baptist Church
235 Pleasant Avenue
Peaks Island, ME 04108

RE: 235 Pleasant Avenue – 090 V002 – IR-1 – permit storage building – permit #08-1477

Dear Pastor Boyle,

This letter is just a follow up to the previous letter that I sent you on November 21, 2009. I was going through the permits that I had on hold and came across your permit. Your permit is on hold because we need a site plan stamped by a professional that locates the existing and proposed buildings on the lot and the seventy-five foot setback from the upland edge of the wetlands. We have not received this site plan yet. An application is considered expired if no action has been taken on it for 180 days. Since I wrote the letter on November 21, 2008, I have not heard from you. 180 days from November 21, 2008 is May 6, 2009. We need to receive a stamped site plan by then or your permit application will be void and you will need to remove the shed.

Feel free to call me at 874-8709 if you have any questions.

Yours truly,

Ann B. Machado
Zoning Specialist
(207) 874-8709

Cc. file