

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 03-122	DEPT. OF BUILDING INSPECTION CITY OF PORTLAND OCT 17 2003 RECEIVED	CBL: 087HH014001
Location of Construction: 71 Herman Ave <i>PI</i>	Owner Name: Peaks Island Children's <i>Colleen Mitchell</i>	Owner Address: Po Box 7 Phone: 207-766-2854
Business Name: n/a	Contractor Name: n/a	Contractor Address: n/a Portland Phone:
Lessee/Buyer's Name n/a	Phone: n/a	Permit Type: Signs - Permanent Zone: <i>IR2</i>

Past Use: Child Care Center	Proposed Use: Child Care Center / Erect 9" x 16' purple pressure treated board sign with plastic adhesive letters. Board is attached with 12 threaded rods.
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Permit Fee: \$54.00	Cost of Work: \$0.00	CEO District: 3
FIRE DEPT: <i>N/A</i> <input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: <i>V</i> Type: <i>Sign</i> <i>BOCA 99</i>	
Signature:	Signature:	

**Proposed Project Description:**  
Erect 9" x 16' purple pressure treated board sign with plastic adhesive letters. Board attached with 12 threaded rods.

**PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)**

Action:  Approved  Approved w/Conditions  Denied

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Permit Taken By: gg	Date Applied For: 09/12/2003	<b>Zoning Approval</b>
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<ol style="list-style-type: none"> <li>This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</li> <li>Building permits do not include plumbing, septic or electrical work.</li> <li>Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</li> </ol>	<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> DMM <input type="checkbox"/> Date: <i>09/15/03</i>	<b>Zoning Appeal</b> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____	<b>Historic Preservation</b> <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied <i>S</i> Date: _____
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**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT \_\_\_\_\_ ADDRESS \_\_\_\_\_ DATE \_\_\_\_\_ PHONE \_\_\_\_\_

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE \_\_\_\_\_ DATE \_\_\_\_\_ PHONE \_\_\_\_\_

# DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

## BUILDING INSPECTION

### PERMIT

Permit Number: 031122

Please Read  
Application And  
Notes, if Any,  
Attached

This is to certify that Peaks Island Children's/n/a  
has permission to Erect 9" x 16' purple pressure treated board signs with plastic adhesive letters. Board attached with 12 threaded rods  
AT 71 Herman Ave 087 HH014001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

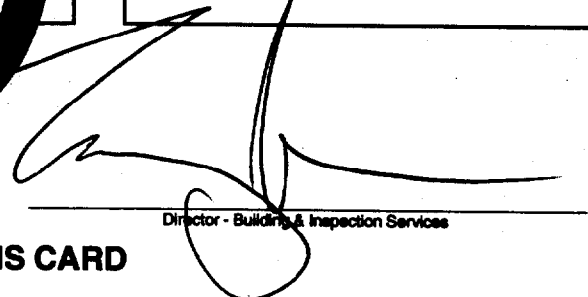
Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and work on permit in process before this building or part thereof is occupied or otherwise used-in. HOUR NOTIFICATION REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

#### OTHER REQUIRED APPROVALS

Fire Dept. \_\_\_\_\_  
Health Dept. \_\_\_\_\_  
Appeal Board \_\_\_\_\_  
Other \_\_\_\_\_  
Department Name

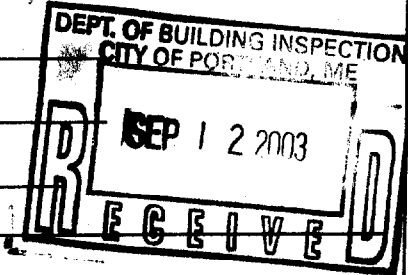
  
Director - Building & Inspection Services

**PENALTY FOR REMOVING THIS CARD**

# Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>71 Herman Ave. Peaks Is ME 04108</u>		
Total Square Footage of Proposed Structure <u>8' x 16 ft.</u>	Square Footage of Lot <u>13,798 sq-ft</u>	
Tax Assessor's Chart, Block & Lot Chart# <u>87</u> Block# <u>HH</u> Lot# <u>14</u>	Owner: <u>Peaks Is. Children's Workshop</u>	Telephone: <u>766-2854</u>
Lessee/Buyer's Name (If Applicable)	Applicant name, address & telephone: <u>71 Herman Ave. Peaks Is, ME. 04108</u>	Total s.f. of signage x <del>\$1.00</del> per s.f. plus \$30.00 = Total Fee: <u>24.00</u> \$ Awning Fee = Cost Of Work: \$ Total Fee: \$ <u>22.00</u> <u>\$ 54.00</u>
Current use: <u>Child Care Ctr.</u>		
If the location is currently vacant, what was prior use: _____		
Approximately how long has it been vacant: _____		
Proposed use: <u>child care ctr w/</u>		
Project description: _____		
Contractor's name, address & telephone: <u>No Contractor</u>		
Who should we contact when the permit is ready: <u>Colleen Mitchell</u>		
Mailing address: <u>71 Herman Ave. P.O. Box 80 Peaks Is, ME 04108</u>		
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE: <u>766-2854</u>		



IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT. WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <u>[Signature]</u>	Date: <u>9/5/03</u>
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**This is NOT a permit, you may not commence ANY work until the permit is issued.**

# CHECKLIST FOR SIGN/AWNING APPLICATION

Applicants for a sign or awning permit are required to submit the following information to the Code Enforcement Office at the time of application:

- N/A Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way. Amount must equal \$400,000.00.
- N/A / applicant is same as owner  
Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage.
- ✓ A sketch plan of lot, indicating location of buildings, driveways, and any abutting streets or rights of way, lengths of building frontages, street frontages, and all existing setbacks. Indicate on the plan all existing and proposed signs with their dimensions and specific locations.
- ✓ A sketch or photo of any proposed sign(s) indicating content, dimensions, materials, source of illumination, and construction method, as well as specifics of installation/attachment.
- N/A Certificate of Flammability required for awning or canopy at time of application.
- N/A UL# required for lighted signs at the time of Final Inspection. Failure to provide this information will invalidate the Sign Permit.
- N/A Pre-Application Questionnaire completed and attached. Photos of existing signage attached.

**Permit Fee for signage or awning-with-signage:  
\$30.00 plus \$1.00 per square foot of sign.**

**Permit Fee for awning-without-signage is based on cost of work:  
\$30.00 for the first \$1,000.00, plus \$7.00 for each additional \$1,000.000.**

Institutional  
New Res. Zone

SIGNAGE/AWNING PRE-APPLICATION QUESTIONNAIRE

PLEASE ANSWER ALL QUESTIONS

ADDRESS: 71 Herman Ave. Peaks Bldg. ZONE: IR2

CBL: 87 HH 14

ME 04108

SINGLE TENANT LOT? YES  NO  MULTI TENANT LOT? YES  NO   
MORE THAN ONE SIGN TOTAL WITH PROPOSED SIGN? YES  NO

INFORMATION ON PROPOSED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES  NO  DIMENSIONS PROPOSED: \_\_\_\_\_  
BLDG. WALL SIGN? (attached to bldg) YES  NO  DIMENSIONS PROPOSED: 9' x 16 ft

75 x 16 = 12 ft

INFORMATION ON ALREADY EXISTING AND PERMITTED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES  NO  DIMENSIONS: \_\_\_\_\_  
BLDG. WALL SIGN(attached to bldg) ? YES  NO  DIMENSIONS: \_\_\_\_\_  
AWNING? YES  NO  DIMENSIONS: \_\_\_\_\_

LOT FRONTAGE (FEET): \_\_\_\_\_  
TENANT/ALLOCATED BUILDING SPACE FRONTAGE (FEET): \_\_\_\_\_

AWNING YES  NO  IS AWNING BACKLIT? YES  NO

HEIGHT OF AWNING: \_\_\_\_\_ LENGTH OF AWNING: \_\_\_\_\_ DEPTH: \_\_\_\_\_

IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON IT? YES  NO

IF YES, TOTAL S.F. OF PANELS WITH COMMUNICATIONS/MESSAGE/TRADEMARK/SYMBOL? \_\_\_\_\_ s.f.

A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED SIGNAGE ARE ALSO REQUIRED.

SIGNATURE OF APPLICANT: [Signature] DATE: 9/5/03

\*\*\*\*\* FOR OFFICE USE ONLY \*\*\*\*\*  
 $68.25 \times 12 = 819 \times 5\% = 40.95 \text{ sq ft}$

City & Portland  
Barn

Residence

Cemetery

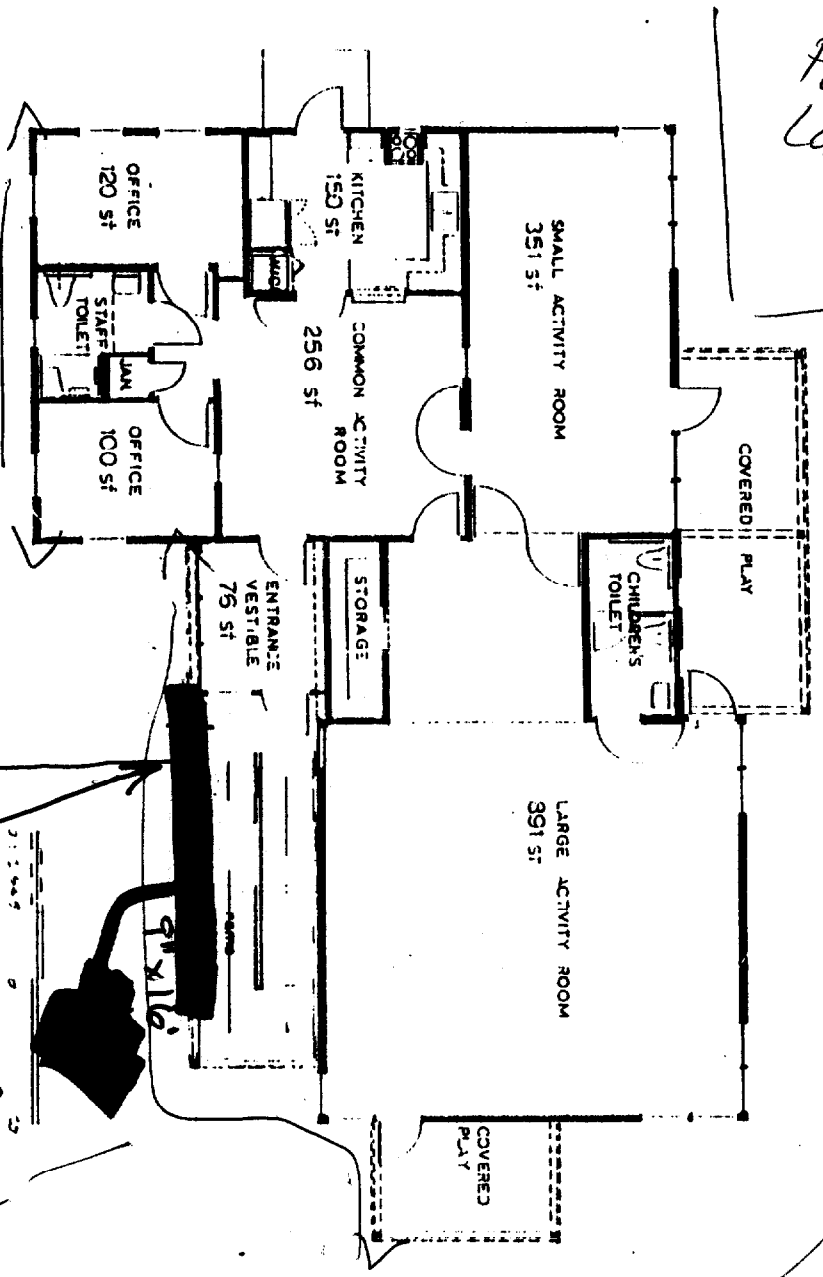
ERNEST St. dirt Road

Herman Ave dirt road

Frontage: 68 ft 3 in.  
Footage:

PEAKS ISLAND CHILDREN'S WORKSHOP  
2242 ST

New Facility for the  
43 ft. Building  
to road



Parking Loading

Woods

Playground area

Lower A Street

Footage road



**Peaks Island  
Children's  
Workshop**

P.O. Box 80  
71 Herman Avenue  
Peaks Island, ME 04108-0080

Telephone: 207-766-2854  
Fax: 207-766-2739

**Sign for above front entrance**

Peaks Island Children's Workshop  
71 Herman Ave.  
Peaks Island, ME 04108

Executive Director: Colleen Mitchell

Dimensions:  
9 in. in height x 16 ft. in length

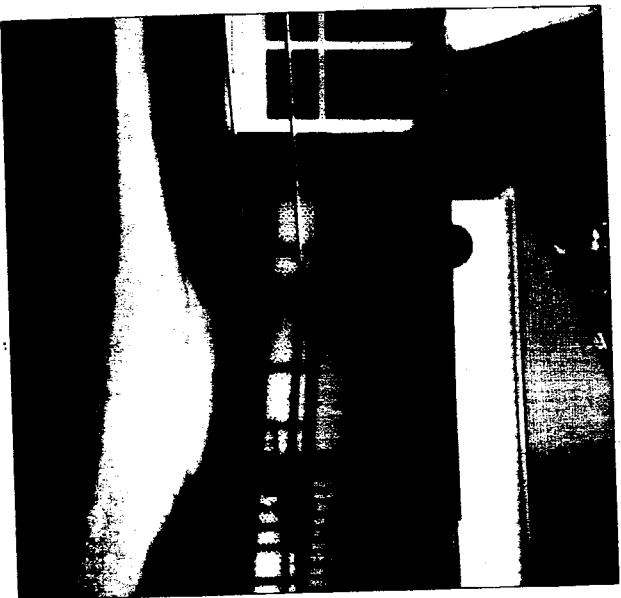
Materials:  
White, plastic adhesive letters will be attached to a purple pressure treated board. Board is attached to building by 12 threaded rods with nuts and bolts that are 16 in. long by 1/2 in. thick.



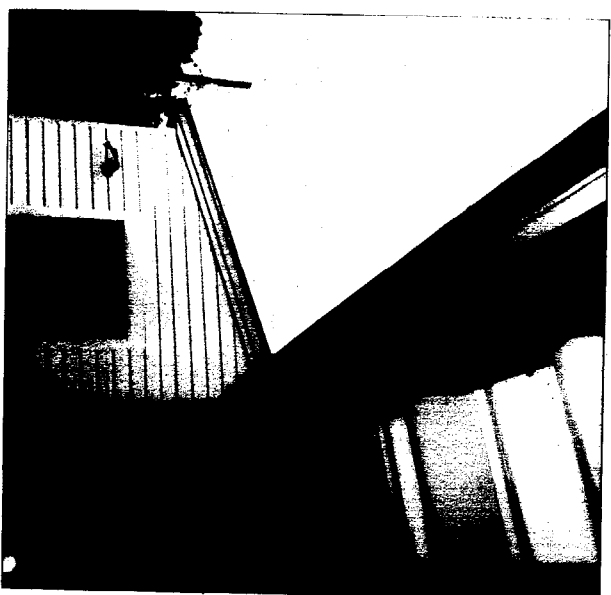
**United Way**  
of Greater Portland

A City of Portland  
Community Development  
Assisted Project

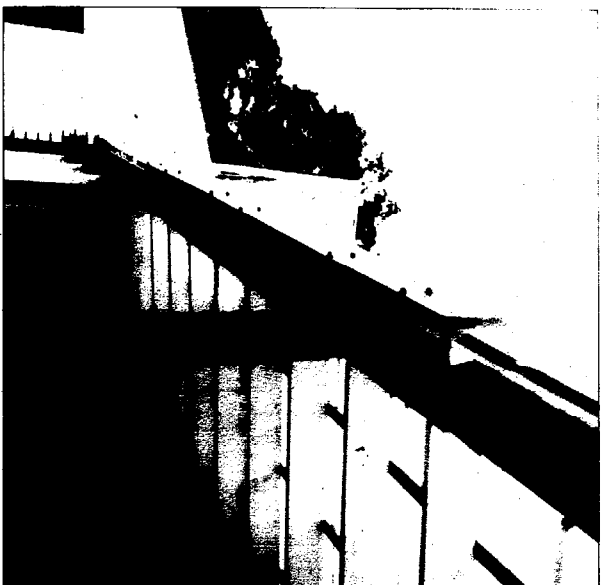
 Printed on  
recycled paper



087 HH 014  
Permit # 03-1122



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