

Zoning Administrator
Department of Urban Development
City of Portland
389 Congress Street
Portland, ME 04101

August 2, 2016

Dear Zoning Administrator:

I am requesting a permit to allow me the use of my residence at 224 Island Avenue for a home occupation. I intend to serve the Peaks Island Community as a Certified Rehabilitation Registered Nurse/health care practitioner, an acceptable home occupation listed under item B. (9) of Sec. 14-410 of the Portland Zoning Ordinance. The following details how my occupation meets the criteria listed under item A. (1-10) of Sec. 14-410.

- a. My home occupation will occupy approximately 150 square feet (15%) of floor area of the residence.
- b. No goods will be displayed, stored, or be visible from outside the residence.
- c. Storage of any materials necessary to my occupation are minimal and accomplished in the 150 square foot floor plan mentioned above.
- d. There will be no external signage related to my home occupation.
- e. No exterior alterations to the residence are necessary.
- f. I have two off street parking spaces to meet the needs of my clients. There is ample off street parking available as well.
- g. No objectionable effects will result from my home occupation
- h. I will not require the services of any employees
- i. I will be meeting clients at my house, as necessary, generating 3 visits daily.
- j. No vehicles approaching or exceeding 6,000 pounds are necessary for my home occupation.

My home occupation will be a secondary and incidental use of my residence. The external activity level, which is minor, is in keeping with the residential character of the neighborhood.

Please find attached a copy of my entire dwellings floor plan, and area of the home occupation on the premises. I look forward to hearing from you, and will remain available for any questions.

Regards,
Stewart M. Moss

207-232-4072