

CARROLL ASSOCIATES

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LANDSCAPE ARCHITECTS

March 16, 2011

Ms. Jeanie Bourke
Code Enforcement Officer
Inspections Division
City of Portland Maine
Room 315 – City Hall
389 Congress Street
Portland, ME 04101

Re: 150 Island Avenue - Peaks Island, Portland, ME

Dear Jeanie,

On behalf of George and Debbie Montgomery, Carroll Associates is submitting the enclosed Application for a Residential Additions/Alterations Building Permit. Enclosed you will find 1 hard copy set of the plans, as well as PDF copies of the plan set on a compact disc.

Per our meeting earlier this week, you'll note that we have modified the timber stair details to comply with Code. In addition, we are submitting a check for the Permit Fee that reflects the \$36,000.00 value of the work to be performed. As I mentioned, we have already met with Phil Dapiro, and have submitted copies of the plan set to Eric Giles in the City Planning Department.

We are anxious to get started with the work, so please contact our office as soon as possible with any questions or concerns.

Regards,



Tony Cowles
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