

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



CITY OF PORTLAND BUILDING PERMIT

This is to certify that
BIG BLACK DOG LLC

Located at
6 WELCH ST Peaks Island

PERMIT ID: 2013-00387 **ISSUE DATE:** 05/21/2013 **CBL:** 084 Q003001

has permission to **Change of use - to opertae a food truck(9'8" wide x 22' long) in parking lot of existing restaurant**

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statues of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise clsoed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required, it must be procured prior to occupancy.

Fire Prevention Officer

Code Enforcement Officer / Plan Reviewer

**THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY
THERE IS A PENALTY FOR REMOVING THIS CARD**

Approved Property Use - Zoning

Building Inspections

Fire Department

BUILDING PERMIT INSPECTION PROCEDURES
Please call 874-8703 (ONLY)
or email: buildinginspections@portlandmaine.gov

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- **Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.**
- **Permits expire in 6 months. If the project is not started or ceases for 6 months.**
- **If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.**

REQUIRED INSPECTIONS:

Final Inspection

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.

City of Portland, Maine - Building or Use Permit		Permit No: 2013-00387	Date Applied For: 02/26/2013	CBL: 084 Q003001
389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716				
Proposed Use: Restaurnt & food truck in parking lot of restaurant	Proposed Project Description: Change of use - to opertae a food truck(9'8" wide x 22' long) in parking lot of existing restaurant			
Dept: Zoning	Status: Approved w/Conditions	Reviewer: Ann Machado	Approval Date: 05/21/2013	
Note:				Ok to Issue: <input checked="" type="checkbox"/>
1) All food truck rules and regulations (September 11, 2012) pursuant to Section 19-23 of the City Code must be observed at all times.				

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 2013-00387	Issue Date:	CBL: 084 Q003001
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Location of Construction: 6 WELCH ST Peaks Island	Owner Name: BIG BLACK DOG LLC	Owner Address: 2 WELCH ST PEAKS ISLAND, ME 04108		Phone:
Business Name: Maine Food Truck LLC	Contractor Name:	Contractor Address:		Phone:
Lessee/Buyer's Name Nate Underwood	Phone: (603) 234-1567	Permit Type: Change of Use		Zone: I-B
Past Use: Restaurant	Proposed Use: Restaurant & food truck in parking lot of restaurant	Permit Fee: \$105.00	Cost of Work: \$1,000.00	CEO District: 1
Proposed Project Description: Change of use - to add food truck in parking lot to existing restaurant use		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input checked="" type="checkbox"/> N/A	INSPECTION: Use Group: <i>N/A</i> Type:	
		Signature: _____		Signature: _____
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)				
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied				
Signature: _____ Date: _____				

Permit Taken By: LDOBSON	Date Applied For: 02/26/2013	Zoning Approval		
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<p>1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</p> <p>2. Building permits do not include plumbing, septic or electrical work.</p> <p>3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</p>	<p>Special Zone or Reviews</p> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> <i>OK w/ conditions</i> Date: 5/21/13 <i>ABM</i>	<p>Zoning Appeal</p> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____	<p>Historic Preservation</p> <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: <i>ABM</i>
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CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE



General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>6 WELCH ST PEAKS ISLAND ME</u>		
Total Square Footage of Proposed Structure/Area	Square Footage of Lot	Number of Stories
Tax Assessor's Chart, Block & Lot Chart# <u>84</u> Block# <u>Q</u> Lot# <u>3</u>	Applicant * <u>must</u> be owner, Lessee or Buyer* Name <u>MAINE FOOD TRUCKS LLC</u> Address <u>ISA ST SUMMIT ST</u> City, State & Zip <u>PORTLAND ME</u>	Telephone: <u>603-234-1567</u>
Lessee/DBA (If Applicable)	Owner (if different from Applicant) Name <u>MADE UNDERWOOD</u> Address _____ City, State & Zip _____	Cost Of Work: \$ _____ C of O Fee: \$ _____ Total Fee: \$ _____
Current legal use (i.e. single family) <u>Restaurant</u> Number of Residential Units _____ If vacant, what was the previous use? _____ Proposed Specific use: _____ Is property part of a subdivision? _____ If yes, please name _____ Project description: <u>JONES LANDING PARKING LOT Food Truck</u>		
Contractor's name: <u>SEE ABOVE</u>		
Address: _____		
City, State & Zip _____		Telephone: _____
Who should we contact when the permit is ready: _____		Telephone: _____
Mailing address: _____		

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

RECEIVED
FEB 26 2013
Dept. of Building Inspection
City of Portland, Maine

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at www.portlandmaine.gov, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: [Signature] Date: 2/26/2013

This is not a permit; you may not commence ANY work until the permit is issued

Ann Machado - Re: Permit #2013-00387 - Food Tuck at 6 Welch Street, Peaks Island

From: Wicked Good Truck <wickedgoodtruck@gmail.com>
To: Ann Machado <AMACHADO@portlandmaine.gov>
Date: 5/21/2013 8:37 AM
Subject: Re: Permit #2013-00387 - Food Tuck at 6 Welch Street, Peaks Island

Hi Ann,

Thank you for the voicemail.

The truck is 9f 8in wide with the awning open and 22ft long.

Kind regards,

Nate Underwood

Trucker love to you from ...
Nate/Phineas/Neil/East
C. [603.234.1456](tel:603.234.1456)
P. [207.200.8150](tel:207.200.8150)
W. wickedgoodstreetkitchen.com
T. @wickedgoodtruck
E. wickedgoodtruck@gmail.com
F. wickedgoodtruck

On May 21, 2013, at 7:40 AM, "Ann Machado" <AMACHADO@portlandmaine.gov> wrote:

Nate -

I left you a voicemail yesterday.

I need one more thing from you before I sign off on your application to operate a food truck at 6 Welch Street on peaks Island. I need to know what the dimensions are for the food truck. The width should include any side extension or awning.

Thanks.

Ann

Ann Machado
Zoning Specialist
Planning & Urban Development
Portland City Hall
(207) 874-8709

RECEIVED

MAY 21 2013

**Dept. of Building Inspections
City of Portland Maine**

Notice: Under Maine law, documents - including e-mails - in the possession of public officials or city employees about government business may be classified as public records. There are very few exceptions. As a result, please be advised that what is written in an e-mail could be released to the public and/or the media if requested.

2/26/2013

City of Portland Zoning Office
Hand Delivered

Nate Underwood
Maine Food Trucks LLC
154 St John St
Portland Maine 04102

Subject: Site review for food truck

Currently, there is a tentative agreement to lease property to operate our food truck at 6 Welch St on Peaks Island. The proposed site is on the same property as an existing restaurant. The property owner is the restaurant owner and gives us permission to operate the vehicle there.

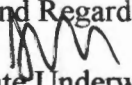
Attached please find the following documentation:

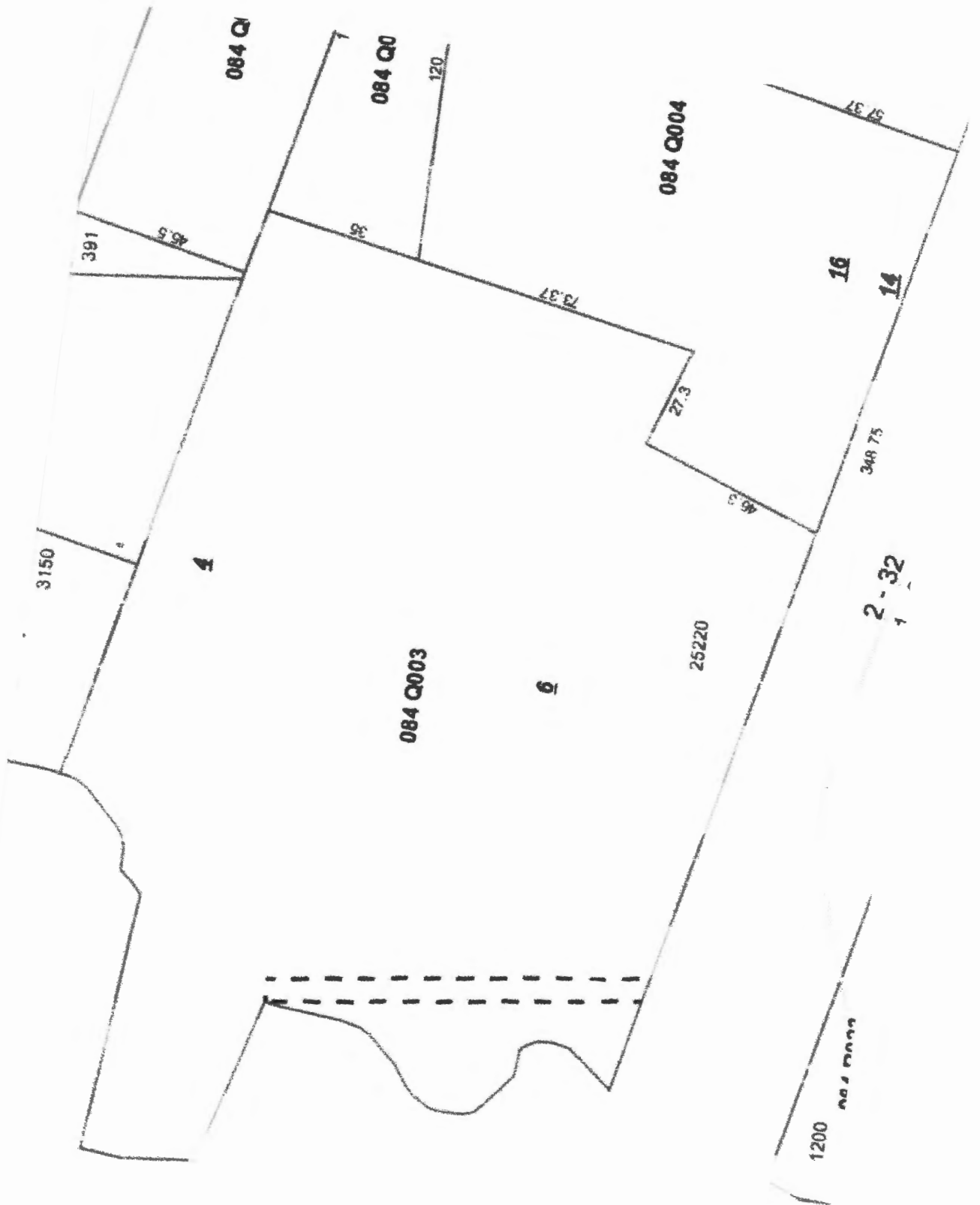
A letter of approval from the property/restaurant owner.

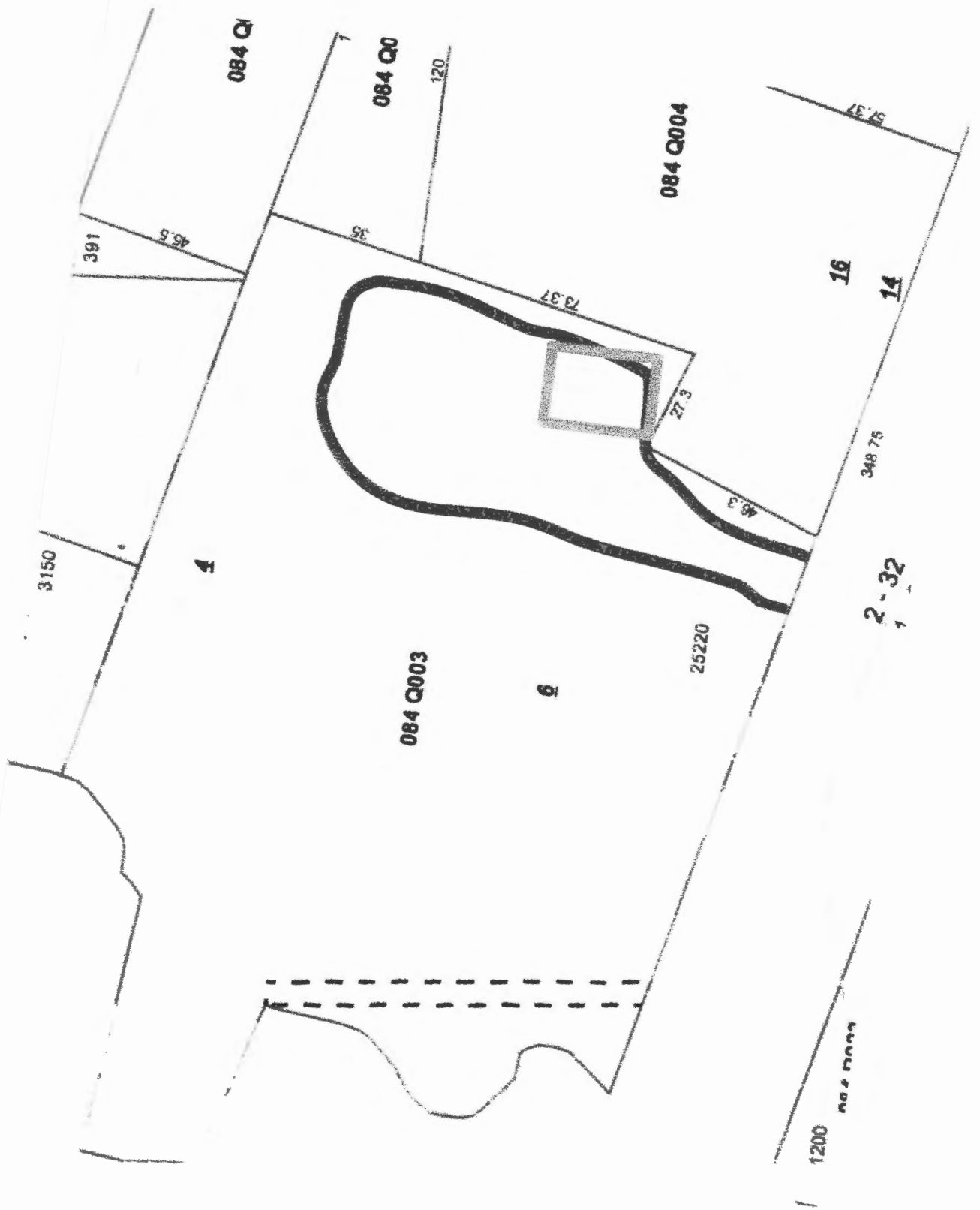
Two photos of the site. The Peaks Island Fuel business will be vacating the site and the food truck will park there

The city tax map with the proposed location of the food truck.

Kind Regards,


Nate Underwood
Maine Food Trucks LLC
603.234.1567





6 Welch St., P.I.





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MAY 20 2013

Dept. of Building Inspections
City of Portland Maine



February 16, 2013

To Whom It May Concern;

I am the owner of the property at 6 Welch Street, Peaks Island Maine, and the owner of JoLa Functions LLC , the business that is located there. I am aware that Nate Underwood is planning to open a food truck on this property, and I have no objections to his proximity to JoLa Functions LLC.

Sincerely,

A handwritten signature in black ink that reads "Robin Clark". The signature is written in a cursive style with a large initial "R".

Robin Clark, Big Black Dog LLC

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MAY 20 2013

Dept. of Building Inspections
City of Portland Maine



Markel Insurance Company

COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS

Policy No: 8502MFV001269 - 0

Effective Date: 11-01-2012 ,
12:01 A.M., Standard Time

LIMITS OF INSURANCE

General Aggregate Limit (Other Than Products—Completed Operations)	\$	2,000,000	
Products—Completed Operations Aggregate Limit	\$	2,000,000	
Personal and Advertising Injury Limit	\$	1,000,000	
Each Occurrence Limit	\$	1,000,000	
Damage To Premises Rented To You Limit	\$	100,000	Any One Premises
Medical Expense Limit	\$	5,000	Any One Person

RETROACTIVE DATE (CG 00 02 only) N/A IN STATE OF NEW YORK

Coverage A of this Insurance does not apply to 'bodily injury' or 'property damage' which occurs before the Retroactive Date, if any, shown here: None
(Enter Date or 'None' if no Retroactive Date applies)

BUSINESS DESCRIPTION AND LOCATION OF PREMISES

Form of Business:

LLC

Business Description:

Mobile Food Vendors

84745 / Jim Whorton & Associates, Inc.
Whorton Ins Services
11200 Jollyville Road
Austin, TX 78759

Location of All Premises You Own, Rent or Occupy:

SEE ATTACHED "EXTENSION OF DECLARATIONS"

PREMIUM

Classification	Code No.	Premium Basis	Rate	Advance Premium
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SEE ATTACHED "EXTENSION OF DECLARATIONS"

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MAY 20 2013

Dept. of Building Inspections
City of Portland Maine

Total Advance Premium: \$ **357.00**

FORMS AND ENDORSEMENTS (other than applicable Forms and Endorsements shown elsewhere in the policy)

Forms and Endorsements applying to this Coverage Part and made part of this policy at time of issue:

SEE POLICY DECLARATIONS

THESE DECLARATIONS TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE PART DECLARATIONS, COVERAGE PART COVERAGE FORM(S) AND FORMS AND ENDORSEMENTS, IF ANY, ISSUED TO FORM A PART THEREOF, COMPLETE THE ABOVE NUMBERED POLICY.

Photos: _____
Insurance: _____
Inspection: _____
State App: _____
Private Property _____
Rec'd. Copy of Rules/Regs.

City of Portland
Office of the City Clerk
389 Congress Street
Portland, ME 04101
(207) 874-8557

New \$35 Renewal \$25
Portland Base Station Inspect. \$110
Pushcart, Ice Cream Truck \$295
Food Truck \$500
Night Vending \$200
3.5 sq. ft. cooler storage \$35

Application for Mobile FSE
(Annual License expires March 31)

Business Name(d/b/a) Maine Food Trucks LLC DBA Wicked Good Street Kitchen peaks

(as it appears on the State License)

Applicant Name Nate Underwood Date of Birth 11/26/1968

Applicant Address 154 Saint John St, Portland ME ZIP 04101

Mailing Address 154 Saint John St, Portland ME ZIP 04101

Base Station Address (if food prep/storage are different, please list all addresses)
154 Saint John St, Portland ME

Cart/Truck Storage Address at Night 154 Saint John St, Portland ME

Home Phone 207.200.8150 Cell Phone 603.234.1567

Email Address Wickedgoodtruck@gmail.com

Cooler Storage _____ (limit 2 or 7 sq ft) Will you be Night Vending (10PM to 6AM) No

Food/Beverage Offered for Sale (Menu) Attached
(Mobile FSE inspected & licensed per menu submitted)

Food With Preparation On-Cart/In Truck Food Without Preparation _____

FOR PUSHCARTS ONLY: (supplemental application will need to be completed)

Park/Deering Avenues by Hadlock Field, Portland Expo, Ice Arena, and/or Fitzpatrick Stadium _____

Does the award of this license benefit any City employee? Yes _____ No _____

Please Read and Sign:

For specific requirements for **size and health code requirements** for your mobile unit and inspections, please contact **756-8016**. **Mobile FSE are limited to operation in certain zones and areas of the City. Please consult zoning at 874-8701 and the Rules and Regulations for specifications on where you can be in relation to other establishments and mobile units.**

Ice Cream Trucks hours of operation are between **11AM and 8PM ONLY** and must stay **500 feet from any licensed food establishment. Ice Cream Trucks may not stay in one location longer than 15 minutes.**

All of the above are required to provide a **certificate of insurance** to the City Clerk's Office as well as **two photos** of the mobile food vending unit. Please contact the Maine Dept of Health & Human Services for **State License requirements at 287-5671**.

Applicant, by signature below, agrees to abide by all laws, orders, ordinances, rules and regulations governing the above licensee and further agrees that any misstatement of material fact may result in refusal of license or revocation if one has been granted. Applicant agrees that all taxes and accounts pertaining to the premises will be paid prior to issuance of the license. It is understood that this and any application(s) shall become public record and the applicant(s) hereby waive(s) any rights to privacy with respect to hereto. Applicant has read and understands the applicable Rules and Regulations.

Signature  Title ILL PRESIDENT Date 5/20/2013 rev.8/16/12

Wicked Good Street Kitchen

Late-Night Menu Draft

Chicken & Waffles Herb & buttermilk-brined chicken breast crusted with cornflakes, served with buttermilk Belgian Waffles and maple syrup.

Original Philly Cheesesteak On Original cheese steak made by a Philadelphia

Frito Pie Fritos and chili garnished with specialty items

Poutine Truck-cut French fries with rich brown gravy and cheese curds.

Pomme Frites Truck-cut fried Russet potatoes served with choice of sauce: Ketchup, Chipotle Ketchup, Aioli, Sriracha Mayo, Roasted Garlic Aioli, Sun-dried Tomato Mayo

Lunch and Evening

Offerings from the late night menu

B.A.T./T.A.T Homeade Bacon (or Tofu) Arugula and Tomato Sandwich

Sweet Chickpea (gluten-free) Chickpea and sweet potato fries tossed with garlic and cilantro. Served with fresh lime.

Farmers Market Salad Changing salad with local in season Ingredients

Daily Specials

Breakfast

Egg Sandwich One fried egg (your way) & choice of our cured bacon or breakfast scrapple sandwiched between maple-butter toasted buttermilk waffles or on local flatbread

Waffles with Maine Maple Syrup

Oatmeal

Extra Customizations Available: Homemade Bacon, Scrapple, Fruit,

Bottled Water – Local Soft Drinks – Craft made Lemonade and Teas

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MAY 20 2013

Dept. of Building Inspections
City of Portland, Maine