



# PORTLAND MAINE

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*Penny St. Louis Littell - Director of Planning and Urban Development  
Marge Schmuckal, Zoning Administrator*

June 30, 2009

Philip Morgan  
30 Barkley Avenue  
Auburn, ME 04210

RE: 8 Ryefield Street, Peaks Island – 084 E005 – IR-2 – porch steps – permit #08-1580

Dear Mr. Morgan,

This letter is a follow up to a conversation that I had with Terry Edwards on May 11, 2009.

On May 10, 2009, I received a phone call from your neighbor Cynthia Mollus at 14 Ryefield Street. She was concerned that the stairs off the porch that is being rebuilt encroach on her property. I called her back on May 11, 2009 to talk about her concerns. I looked at the permit that had been issued, and the stairs off the porch were not shown on the plot plan. They were shown on the building plans but not on the plot plan, so I did not catch this in my review. We cannot issue a permit where the structure extends off the applicant's property. Since the porch itself extends right to the side property line, the stairs cannot be built off the side over the property line.

I called Terry Edwards immediately and told him that the stairs could not be built off the side of the porch. He said that he would contact you. He also said that he would relocate the stairs and submit a new plan to show where the stairs would go. I have not received an amended plan that shows where the stairs are being relocated. An amended plan needs to be submitted as soon as possible, and the stairs must be built accordingly once the new plan is approved.

Please feel free to contact me at 874-8709 if you have any questions.

Yours truly,

Ann B. Machado  
Zoning Specialist  
(207) 874-8709

Cc. Terry Edwards  
file