



September 6, 2017

Greg Gilbert
Code Enforcement Officer/Plan Reviewer
City of Portland – Permitting & Inspections Division
389 Congress Street
Portland, Maine 04101

RE: 0 Valley Ave Diamond Island - Permit ID 2016-02734

Greg,

Our project of a seasonal cottage at 0 Valley Ave Diamond Island has unfortunately been postponed for the past 6 months due to unforeseen delays with the general contractor. The client is working diligently with the general contractor to revise the schedule to begin construction as soon as possible.

We would like to formally request a permit extension/ reinstatement for the above mentioned work under permit number 2016-02734.

If you have any additional questions or need any further information please do not hesitate to contact our office.

Thank you,

A handwritten signature in blue ink, appearing to read 'Matt Provencal', is written over a light blue horizontal line.

Matt Provencal, Assoc. AIA
Architectural Designer