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**DEPARTMENT OF PLANNING AND DEVELOPMENT  
NOTICE OF VIOLATION**

July 2, 2003

Lindsay Lawrence  
105 Noyes Street  
Portland, Maine 04103

Location: 105 Noyes Street                      HAND DELIVERY  
CBL: 138-B-006

Dear Mr. Lawrence;

It has come to the attention of this office that an illegal unit has been added at the above stated property address by using a camper trailer as a second dwelling on the property. This office has no record of a building permit being issued to this location to make a change in occupancy from the existing legal use at this time of a "single family home".

The property is in violation of Section 14-52 of the Portland Zoning Ordinance as stated below;

**Section 14-52 Conformity Required:** *No building or structure shall be erected, altered, enlarged, rebuilt, removed or used, and no premises unless in conformity with the provisions of this article.*

**This is also a Violation in pursuant to Section 107.1 of the 1999 BOCA Building Code:** *An application shall be submitted to the code official for the following activities, and these activities shall not commence without a permit being issued in accordance with Section 108.0 (see attached); construct or alter a structure, construct an addition, demolish or move a structure, **make a change in occupancy**, install or alter any equipment which is regulated by this code, move a lot line which affects an existing structure.*

**Failure to comply will result in this office referring the matter to the City of Portland Corporation Counsel for legal action and possible civil penalties, as provided for in Section 1-15 of the Code and in Title 30-A of M.R.S.A. Section 4452 and Section 14-57 of the Portland Zoning Ordinance. This constitutes an appealable decision pursuant to Section 121.5 of the City of Portland Building Code.**

You have thirty (30) days in which to vacate this unit and remove the camper trailer. A re-inspection will occur on August 4, 2003 on site to confirm the discontinuation of the illegal unit at 10:00 a.m.

You have the right to appeal this decision (section 14-472). If you wish to pursue an appeal you may contact Marge Schmuckal, Zoning Administrator at 874-8695 to appear before the Zoning Board of Appeals.

If you have any questions you may contact me at 874-8707 to discuss this matter further.

Sincerely,

Jodine L. Adams  
Code Enforcement Officer

Cc: Marge Schmuckal, Zoning Officer, Michael J. Nugent, Inspection Services Manager