

Zoning Division
Marge Schmuckal
Zoning Administrator

Department of Planning & Development
Lee Urban, Director



CITY OF PORTLAND

July 19, 2004

Susan N. Bissonnette
140 William Street
Portland, ME 04103

RE: 140 William Street – 081-B-011 – R-3 Zone where all buildings are located – permit application #04-0831

Dear Susan,

This letter is to confirm our conversation today. Under zoning, I have approved your application to return your garage to a garage use and to remove all unpermitted dwelling unit installation work, such as sink, refrigerator, any cooking equipment, and stairs. Your permit allows cabinets and sheetrock. This permit application has not been reviewed nor approved under building codes at this time. Your application is still being reviewed and has not been issued yet.

However, please note that your request for a new deck and entry way which you stated is approximately 6 feet by 8 feet, is not allowed under this permit. This deck is being denied because it does not meet the requirements of the Zoning Ordinance. Section 14-90 of the R-3 Zone requires a 25 foot rear setback instead of the approximate 3 to 5 foot that you have indicated the new deck setback is sited.

You have the right to appeal my decision. If you wish to exercise your right to appeal you have 30 days from the date of this letter in which to appeal. If you should fail to do so, my decision is binding and not subject to appeal. Please contact this office for the necessary paperwork this is required to file an appeal. If you wish to appeal, you will need to submit more accurate site plans showing exactly where your property lines are located and what the actual setbacks from the property lines are.

Very truly yours,

Marge Schmuckal
Zoning Administrator