

**City of Portland, Maine
Memorandum**

To: Marge Schmuckal, Zoning Administrator
From: Mary P. Davis, Loan Officer
Subject: **Verification of Legal Number of Units**
Date: [June 8, 2007](#)
CBL: 080 F011001

We have received an application for housing assistance for the property located at:

[31 Sheffield Street](#)

Applicant(s): [Chestnut United Methodist Church](#)

In completing the application the applicants have indicated that the number of units currently in use at this property is [one](#).

Please verify that the number of units is legal under the current code.

- Yes, the number of units is legal.
- No, the number of units does not coincide with City records or the Land Use Code. According to City records the legal number of units for this property is _____.
- The property is a single family dwelling.

Verified: Marge Schmuckal Title: Zoning Administrator 6/7/07

