

Board Members

Aaron Shapiro Community Development Director Cumberland County Board President

Chip Newell Principal The NewHeight Group Board Treasurer

Gunnar Hubbard Principal Thornton Tomasetti Board Secretary

David Birkhahn Vice President TD Bank

Christine Biyoga Unit Helper, NICU Maine Medical Center

Elizabeth Boepple Partner Lambert Coffin

dee Clarke Advocate Homeless Voices for Justice

Kendra Danse Clinical Director

MaineStay

Jan McCormick Vice President of Asset Mgmt. Northern New England Housing Investment Fund

Luc Nya Mental Health Program Coordinator OCFS/Corrections Liaison Maine DHHS

Thomas Ptacek Veteran's Healthcare Outreach Community Organizer Preble Street

John Ryan President Wright-Ryan Construction

Brianna Twofoot Vice President Leadership for Educational Equity

Staff Contacts

Cullen Ryan Executive Director

Érin Cooperrider Development Director Brenda Sylvester

Development Officer
Jim Gwilym

Chief Financial Officer

Kyra Walker Chief Operating Officer

Elizabeth Baranick Asset Manager

Sarah Gaba Occupancy Manager

Samira Bouzrara Operations Manager

Vickey Rand Communications Manager March 22, 2016

Via Email attachment

13

Ann Machado, Zoning Administrator City of Portland 389 Congress Street Portland, ME 04101-3509

Re: Zoning Determination letter 548 St. John Street City of Portland, Map 080, Lot B008001

Dear Ann,

Community Housing of Maine, Inc. (CHOM) is a non-profit organization that develops, owns and maintains affordable rental housing. CHOM is considering the purchase of the subject property, has secured CDBG funding from the City of Portland and has successfully applied to MaineHousing for development funding to purchase and upgrade a property located at 548 St. John Street, map 080, lot B008001

There is an existing single story, 4 unit building at this site. It is currently in use as a 4 unit MF rental property. If we do purchase this property we will continue the use it as a 4 unit MF rental property.

Can you please provide a statement on letterhead identifying the zone the property is in, confirming that the proposed project <u>complies with the local land use ordinances</u>, and that the proposed project is a permitted use within the applicable zone?

If you have any questions or require additional information, please contact me directly at 207-649-5511, or via email at brenda@chomhousing.org. I look forward to hearing from you soon.

Sincerely,

Brenda Sylvester Brenda Sylvester

Development Officer