

**DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK**  
**CITY OF PORTLAND**

Please Read  
Application And  
Notes, If Any,  
Attached

**BUILDING**

**PERMIT**

Permit Number: 080024

**PERMIT ISSUED**

JAN 18 2008

This is to certify that PORTLAND WATER DIST property

has permission to 30" x 60" Banner attached to existing Fire pole

AT 197 DOUGLASS ST

079 C008001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is occupied or closed-in. **48 HOUR NOTICE IS REQUIRED.**

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

**OTHER REQUIRED APPROVALS**

Fire Dept. \_\_\_\_\_

Health Dept. \_\_\_\_\_

Appeal Board \_\_\_\_\_

Other \_\_\_\_\_

Department Name

Director - Building & Inspection Services

**PENALTY FOR REMOVING THIS CARD**

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

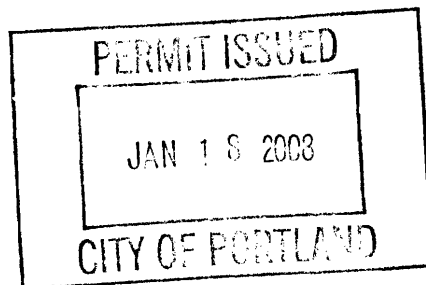
Permit No: 08-0024	Issue Date:	CBL: 079 C008001
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<b>Location of Construction:</b> 197 DOUGLASS ST	<b>Owner Name:</b> PORTLAND WATER DIST	<b>Owner Address:</b> 225 DOUGLASS ST	<b>Phone:</b>
<b>Business Name:</b>	<b>Contractor Name:</b> property owner	<b>Contractor Address:</b> Portland	<b>Phone:</b>
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Signs - Temporary	<b>Zone:</b> B-1
<b>Past Use:</b> Commercial - Portland Water District	<b>Proposed Use:</b> Commercial - Portland Water District - 30" x 60" Banner attached to existing Flag pole 12.5 #	<b>Permit Fee:</b> \$56.00	<b>Cost of Work:</b> \$56.00
<b>Proposed Project Description:</b> 30" x 60" Banner attached to existing Flag pole 12.5 # until End of December 2008		<b>FIRE DEPT:</b> <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Denied Signature: <i>N/A</i>	<b>INSPECTION:</b> Use Group: U Type: Sign IBC 2003 Signature: <i>[Signature]</i>
		<b>PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)</b> Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input checked="" type="checkbox"/> Denied Signature: _____ Date: _____	
<b>Permit Taken By:</b> Idobson	<b>Date Applied For:</b> 01/09/2008	<b>Zoning Approval</b>	

- This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.
- Building permits do not include plumbing, septic or electrical work.
- Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

<b>Special Zone or Reviews</b>	<b>Zoning Appeal</b>	<b>Historic Preservation</b>
<input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input checked="" type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: _____	<input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____	<input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: _____

*exception approved 1/17/08 D. Andrews*  
*LA-368 S.g*  
*9/19/08*



**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 08-0024	Date Applied For: 01/09/2008	CBL: 079 C008001
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Location of Construction: 197 DOUGLASS ST	Owner Name: PORTLAND WATER DIST	Owner Address: 225 DOUGLASS ST	Phone:
Business Name:	Contractor Name: property owner	Contractor Address: Portland	Phone:
Lessee/Buyer's Name	Phone:	Permit Type: Signs - Temporary	

Proposed Use: Commercial - Portland Water District - 30" x 60" Banner attached to existing Flag pole	Proposed Project Description: 30" x 60" Banner attached to existing Flag pole
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<b>Dept:</b> Zoning	<b>Status:</b> Approved with Conditions	<b>Reviewer:</b> Marge Schmuckal	<b>Approval Date:</b> 01/17/2008
<b>Note:</b>			<b>Ok to Issue:</b> <input checked="" type="checkbox"/>
1) This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work.			
2) This temporary banner/flag/sign has been approved until the end of December, 2008 at which time it should be removed.			
<b>Dept:</b> Building	<b>Status:</b> Approved	<b>Reviewer:</b> Tammy Munson	<b>Approval Date:</b> 01/18/2008
<b>Note:</b>			<b>Ok to Issue:</b> <input checked="" type="checkbox"/>
<b>Dept:</b> Planning	<b>Status:</b> Approved	<b>Reviewer:</b> Deborah Andrews	<b>Approval Date:</b> 01/17/2008
<b>Note:</b>			<b>Ok to Issue:</b> <input checked="" type="checkbox"/>
1) * Exception approved under Sec. 14-368.5g. Installation approved for one year.			

<b>Comments:</b>
1/9/2008-mes: I need to deny the permit based upon the length of time of time being requested. They are requesting one year (which I will confirm). Section 14-370 only allows 2 specified 30 day periods during a calendar year for temporary banners/signs. I am sending upstairs to planning before a final zoning sign-off for an appeal under 14-368.5.g.
1/17/2008-gg: received permit from historic as of 1/17/08. /gg gave back to Marge.



# Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <b>225 DOUGLASS STREET</b>		
Tax Assessor's Chart, Block & Lot Chart# <b>77</b> Block# <b>C</b> Lot# <b>8,9</b> <b>80</b> <b>C</b> <b>1,2</b>	Owner: <b>PORTLAND WATER DISTRICT</b>	Telephone: <b>774-5961</b>
Lessee/Buyer's Name (If Applicable) <b>N/A</b>	Contractor name, address & telephone: <b>PORTLAND WATER DISTRICT</b> <b>P.O. BOX 3553</b> <b>PORTLAND, ME 04104-3553</b> <b>774-5961</b>	Total s.f. of signage x \$2.00 Per s.f. plus \$30.00/\$65.00 For H.D. signage= Total Fee: \$ <b>56.00</b> Awning Fee= cost of work _____ Total Fee: \$ <b>56.00</b>
Who should we contact when the permit is ready: <b>NORMAN TWADDEL</b> phone: <b>774-5961 X 3057</b> Cell <b>233-6334</b>		
Tenant/allocated building space frontage (feet): Length: _____ Height: _____ Lot Frontage (feet) _____ Single Tenant or Multi Tenant Lot _____		
Current Specific use: <b>WATER UTILITY ADMINISTRATIVE OFFICE</b>		
If vacant, what was prior use: _____		
Proposed Use: _____		
<b>Information on proposed sign(s):</b>		
Freestanding (e.g., pole) sign? Yes <input checked="" type="checkbox"/> No _____ Dimensions proposed: <b>30" x 60"</b> Height from grade: <b>12' ±</b>		
Bldg. wall sign? (attached to bldg) Yes _____ No <input checked="" type="checkbox"/> Dimensions proposed: <b>N/A</b>		
<b>WILL BE MOUNTED ON EXISTING FLAG POLE</b>		
Proposed awning? Yes _____ No <input checked="" type="checkbox"/> Is awning backlit? Yes _____ No _____		
Height of awning: _____ Length of awning: _____ Depth: _____		
Is there any communication, message, trademark or symbol on it? Yes _____ No _____		
If yes, total s.f. of panels w/communications, message, trademark or symbol: _____ s.f.		
<b>Information on existing and previously permitted sign(s):</b>		
Freestanding (e.g., pole) sign? Yes <input checked="" type="checkbox"/> No _____ Dimensions: <b>58" x 68"</b>		
Bldg. wall sign? (attached to bldg) Yes _____ No <input checked="" type="checkbox"/> Dimensions: _____		
Awning? Yes _____ No <input checked="" type="checkbox"/> Sq. ft. area of awning w/communication: _____		
A site sketch and building sketch showing exactly where existing and new signage is located must be provided. Sketches and/or pictures of proposed signage and existing building are also required.		

**12.5' ± OK**  
**14-370 + 32' MAX**  
**but only allows 2-30 days**  
**lengths of time in 1**  
**calendar year**

Please submit all of the information outlined in the Sign/Awning Application Checklist.

Failure to do so may result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <b>Norman V. Twaddel</b>	Date: <b>1/9/08</b>
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This is not a permit; you may not commence ANY work until the permit is issued.

**106479**



## Signage/Awning Permit Application Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

- N/A  Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way.
- N/A  Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage.
- A sketch plan of lot indicating location of buildings, driveways and any abutting streets or rights of way, lengths of building frontages, street frontages and all existing setbacks. Please indicate on the plan all existing and proposed signs with their dimensions and specific locations. Be sure to include distance from the ground and building façade dimensions for any signage attached to the building.
- A sketch or photo of any proposed sign(s) indicating content, dimensions, materials, source of illumination, construction method as well as specifics of installation/attachment.
- N/A  Certificate of flammability required for awning or canopy.
- N/A  A UL# is required for lighted signs at the time of final inspection.
- Pre-application questionnaire completed and attached.
- Photos of existing signage
- Details for sign fastening, attachment or mounting in the ground.

Permit fee for signage or awning-with-signage: \$30.00 plus \$2.00 per square foot of sign.

Permit fee for awning-without-signage is based on cost of work:  
\$30.00 for the first \$1,000.00, \$10.00 per additional \$1,000.00 of cost.

Base application fee for any Historic District signage is \$65.00.

30"

# PORTLAND WATER DISTRICT

# 100

# years

1908-2008

*A Century of Experience*

PROPOSED  
BANNER

60"

# Sample Signs



METHOD OF ATTACHING  
FLAG TO FLAG POLE  
CLAMPS AND RODS



Photos showing location of existing sign and existing flag pole where proposed banner will be installed at 225 Douglass Street.



Brighton Avenue Facing PWD Building Showing Location of Existing Sign and Flag Pole Where Proposed Banner Will Be Installed.



Photos showing location of existing sign and existing flag pole where proposed banner will be installed at 225 Douglass Street.



PWD Customer Parking Lot Facing Brighton Avenue Showing Location Of Existing Sign and Flag Pole Where Proposed Banner Will Be Installed.



0 25 50 100 150 200 Feet

1 inch equals 100 feet

## Proposed Flag Location Plan

### 225 Douglass Street

#### Legend

- |                |                   |                   |           |
|----------------|-------------------|-------------------|-----------|
| ● Blow Off     | ● Fire Service    | ● Air Valve       | ● Sleeper |
| ● By Pass      | ● Hydrant Control | ● Date Change     | ● Tee     |
| ● Distribution | ● Service         | ● Material Change | ● Hydrant |
| ■ End of Main  | ● Transmission    | ▲ Reducer         |           |