

CITY OF PORTLAND, MAINE **DEVELOPMENT REVIEW APPLICATION** PLANNING DEPARTMENT PROCESSING FORM

2010-0031

		DRC Copy	Application I. D. Number
Mitschele Peter			9/14/2010
Applicant			Application Date
240 Woodville Rd , Falmouth, ME 04105			New Single Family
Applicant's Mailing Address			Project Name/Description
		67 - 67 Douglass St, Port	land, Maine
Consultant/Agent	_	Address of Proposed Site	
Applicant Ph: (207) 939-2628 Agent		078 B002001	
Applicant or Agent Daytime Telephone, Fax		Assessor's Reference: Cha	
Proposed Development (check all that apply		Building Addition	e 🔽 Residential 🗌 Office 🔲 Retail
Manufacturing Warehouse/Distrib	ution Parking Lot	Apt 0 Condo 0 Oth	er (specify)
The state of the s	5,0000 sf	0	
Proposed Building square Feet or # of Units	Acreage of Site	Proposed Total Disturbed Area of th	e Site Zoning
Check Review Required:			Design Review
Site Plan (major/minor)	Zoning Conditional - PB	Subdivision # of lots	·
Amendment to Plan - Board Review	•		DEP Local Certification
Amendment to Plan - Staff Review			Oile Location
		Zoning Variance Flood Haz	riodollig Replacement
After the Fact - Major		Stormwater Traffic Mo	vement Other
After the Fact - Minor		PAD Review 14-403 St	reets Review
Fees Paid: Site Plan \$50.00	Subdivision	Engineer Review \$2	250.00 Date <u>9/17/2010</u>
DRC Approval Status:		Reviewer Shukri	~ Wist
Approved	Approved w/Conditions	Denied	Northead War
_ introduced	See Attached	Defined	
è e			
Approval Date (\(\lambda \lambda \lamb	pproval Expiration	Extension to	Additional Sheets
☐ Condition Compliance			Attached
	signature	date	-
Performance Guarantee	Required*	Not Required	
* No building permit may be issued until a po	erformance guarantee has	been submitted as indicated below	
Performance Guarantee Accepted			
	date	amount	expiration date
Inspection Fee Paid			
	date	amount	
Building Permit Issue			
	date	<u> </u>	
Performance Guarantee Reduced			
Total and	date	remaining balance	signature
Temporary Certificate of Occupancy		Conditions (See Attache	<u>-</u>
, surporary continuate or occupancy	date	Conditions (See Attache	expiration date
Final Inspection	duto		Oxpiration date
	date	signature	<u> </u>
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"	ualo	signature	

MEMORANDUM

To:

FILE

From:

Shukria Wiar

Dept: DRC

Subject: Application ID: 2010-0031

Date:

11/1/2010

See conditions

Approval Conditions of DRC

- 1 The applicant shall have a licensed surveyor install, prior to the issuance of any Certificate of Occupancy, permanent mounumentation/pins identifying property corners.
- 2 All Site work (final grading, landscaping, loam and seed) must be completed prior to issuance of a certificate of occupancy.
- Two (2) City of Portland approved species and size trees must be planted on your street frontage prior to issuance of a Certificate of Occupancy.
- The Development Review Coordinator (874-8632) must be notified five (5) working days prior to date required for final site inspection. Please make allowances for completion of site plan requirements determined to be incomplete or defective during the inspection. This is essential as all site plan requirements must be completed and approved by the Development Review Coordinator prior to issuance of a Certificate of Occupancy. Please schedule any property closing with these requirements in mind.
- 5 All damage to sidewalk, curb, street, or public utilities shall be repaired to City of Portland standards prior to issuance of a certificate of occupancy.
- A sewer permit is required for your project. Please contact Carol Merritt at 874-8300, ext. 8822. The Wastewater and Drainage section of Public Services must be notified five (5) working days prior to sewer connection to schedule an inspector for your site.
- 7 A street opening permit(s) is required for your site. Please contact Carol Merritt ay 874-8300, ext. 8822. (Only excavators licensed by the City of Portland are eligible.)
- The Development Review Coordinator reserves the right to require additional lot grading or other drainage improvements as necessary due to field conditions.
- Erosion and Sedimentation control shall be established and inspected by the Development Review Coordinator prior to soil disturbance, and shall be done in accordance with Best Management Practices, Maine Department of Environmental Protection Technical and Design Standards and Guidelines. All Erosion and Sedimentation control measures must be inspected and maintaned daily.
- 01 The applicant shall close the existing curb cut, as shown on site plan and boundrary Survey dated 09/02/2010.
- 01 The site shall be graded as such that the front portion of the parcel shall drain to Douglass Street and the back of the parcel shall drain to the City"s property.

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Dept: DRC

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Date:

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Philip DiPierro - Fwd: 67 Douglass St

From:

Shukria Wiar

To:

Philip DiPierro

Date:

11/22/2010 10:02 AM

Subject: Fwd: 67 Douglass St

>>> David Margolis-Pineo 11/18/2010 3:19 PM >>>

I was contacted by Frank Mackie that the builder of a house at 67 Douglass St. (approved plan) is using the West End school property to facilitate construction.

Bob Leeman has been to the site and worked out an agreement with the builder owner to repair the damage of city land and clean up the school yard. This will probably happen on Sat so not to interfere with the school.

Phil, would please check to see if erosion control is up? Thanks



Plancing Level I: Minor Residential Site Plan Application

PORTLAND, MAINE

Planning and Urban Development Department Planning Division and Planning Board

PROJECT NAME: 67 Douglass street
ROPOSED DEVELOPMENT ADDRESS:
ROJECT DESCRIPTION: Construct new single family residence-
on story, ranch style, strick built structure.
HART/BLOCK/LOT: 078 8002001 PRELIMINARY PLAN
ONTACT INFORMATION:
PPLICANT ame: Majlo Property Services Name: Majlo Property Services ddress: Pu. Box 10082 LLC Address: P.O. Box (0082
p Code: D4104
Heling 1 Services, LLC Horners: 82 Por Many, ME RECEIVED
ork #: 04104 0CT - 7 2010
Dept. of Building Inspections City of Portland Maine permit applied for 9/14/10
mail: NYR4 ever PIMECAR COL

	RESENTATIVE	ENGINEE	<u>R</u>	e 1 1	, ,
Name:		Name:	Cape (ottageltorne	Desigo
Address:		Address:	4 Bear	man Road	•
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Zip Code:		Zip Code:	0416-	7	
Work #:		Work #:	07-7	67-2625	
Cell #:	·	Cell #:	207-37	29-4176	
Fax #:		Fax #:	207-7	67-2625	
Home:		Home:			
E-mail:		E-mail:	builde	remaine no	· com
SURVEYOR	TR Mada	/			
Name:	James Naclean,	レレし			
Address:	918 Brighton A	in white			
	Portland, mt		ş		
Zip Code:	04102				
Work #:	207-878-7870				
Cell #:	207-619-3456				
Fax #:	207-878-7871				
Home:		_			
E-mail:	jing vadeautand su	whys.i	ov		
		-			

DEVELOPMENT REVIEW FEES:

Check all reviews that apply. Payment may be made in cash or check to the City of Portland.

Level I: Minor Residential Site Plan Application Fee (flat fee)	\$300
Mailed notices to abutters are now required for single family, two-family and the addition of a unit being reviewed as a Level I minor residential site plan. The applicant will be billed for the notice costs.	.75 cents each
Inspection Fee, due after approval (flat fee)	\$100
Performance Guarantee	Exempt except for those projects that complete construction in the winter and the site work is incomplete

Refer to the application checklist (page 5) for a detailed list of submittal requirements.

Portland's development review process and requirements are outlined in the Land Use Code (Chapter 14), which includes the Subdivision Ordinance (Section 14-491) and the Site Plan Ordinance (Section 14-521). Portland's Land Use Code is on the City's web site: www.portlandmaine.gov Copies of the ordinances may be purchased through the Planning Division.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Planning Authority and Code Enforcement's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

This application is for a Site Plan review only. A Performance Guarantee, Inspection Fee, Building Permit Application (attached) and associated fees will be required prior to construction.

Signature of Applicant:	Date:
M WTSchell	
11/19/10/10	

Please refer to Article V, Site Plan of the City of Portland Land Use Code for detailed information concerning the City's site plan review process, thresholds and standards. Should you have any questions regarding the submittal requirements or any other aspect of the site plan review process, please contact the Planning Division.

City of Portland Planning Division 389 Congress Street Portland, Maine 04101 (207) 874-8719 www.portlandmaine.gov Office Hours:

Unless noted, office hours are Monday thru Friday 8:00 a.m. – 4:30 p.m.

Majco Property Services, LLC P.O. Box 10082 Portland, ME 04112

October 7, 2010

Planning and Urban Development Department 4th Floor, City Hall 389 Congress Street Portland, ME 04101

tchel

Re: Level 1: Minor Residential Site Plan Application – 67 Douglass Street

Dear Sir or Madam:

I intend to construct a single family, one story, ranch style home on the above-referenced property. I will be acting a general contractor on this project.

Yours truly,

Elizabeth Mitschele

QUITCLAIM DEED

Edward L. Carignan, whose mailing address is 9 Cummings Road, Gorham, Maine, 04038 for consideration paid, grants to Majco Property Services, LLC, whose mailing address is, PO Box 10082, Portland, Maine, 04104, County of Cumberland, a certain lot or parcel of land, with the buildings thereon, situated in Portland, County of Cumberland and State of Maine, bounded and described as follows:

See Attached Exhibit A

BEING the same premises conveyed in a deed from Peter Mitschele dated June 30, 2010 and recorded in the Cumberland County Registry of Deeds in Book 27885, Page 148.

IN WITNESS WHEREOF, Edward L. Carignan has set his hand and seal this day of 1000 2010.

Witness

Edward L. Carignan

August 3rd, 2010

STATE OF MAINE Cumberland, ss.

THEN PERSONALLY APPEARED the above named Edward L. Carignan and

acknowledged the foregoing instrument to be his free act and deed.

A lander

Notary Public

REBECCA J. EWALD Notary Public, Maine My Commission Expires April 13, 2016

SEAL

Exhibit A

A certain lot or parcel of land, with the buildings thereon, situated in the City of Portland, County of Cumberland and State of Maine, bounded and described as follows:

Beginning at a post on the easterly side line of Douglass Street, at a distance of three hundred thirty seven (337) feet, more or less, from the corner made by the intersection of the easterly side of Douglass Street with the northerly side of Congress Street; thence northerly by the side line of Douglass Street, a distance of fifty (50) feet to a stake; thence easterly at right angles with said Douglass Street, a distance of one hundred (100) feet to a stake; thence southerly parallel with said Douglass Street, a distance of fifty (50) feet to a post; thence westerly at right angles with said Douglass Street, a distance of one hundred (100) feet to the point of beginning.

This conveyance is made subject to any and all appurtenances of record, insofar as the same may affect the subject premises.

Also being the same premises conveyed to the Grantor herein by deed of Regina R. Sherman and Janette H. Libby, Co-Personal Representatives of the Estate of Pauline J. Perry, dated March 23, 2004 and recorded in the Cumberland County Registry of Deeds in Book 21021, Page 215.

Received
Recorded Resister of Deeds
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Cumberland Counts
Pamela E. Lovles

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Tuesday, September 26, 2010

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To update your contact information, please click one of the links above.

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If you plan to make a credit card payment on Sunday, October 3, we encourage you to schedule 8 before that

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(Posted September 26)

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9/28/2010 Balance

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Available Credit \$16,841.00

Next Payment Amount

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1-568-751-9000 & 1910 TO DETCH, H.A. All Sights Beautyed, Territory, Use

9/28/2010-2:14 PN

Majco Property Services, LLC P.O. Box 10082 Portland, ME 04112

October 7, 2010

Planning and Urban Development Department 4th Floor, City Hall 389 Congress Street Portland, ME 04101

tall,

Re: Level 1: Minor Residential Site Plan Application – Fire Safety – 67 Douglass Street

Dear Sir or Madam:

The proposed single family structure has access to fire and rescue vehicles from two locations. The property can be accessed by two main thoroughfares – Congress Street and Brighton Avenue. There is also access to the rear of the property via the access road for the West School. The two closest fire stations are Rosemont Station Ladder Company 3 and Bramhall Station (two miles and 3.3 miles from subject property, respectively). There are fire hydrants on Douglass Street at several locations along the street and near the subject property.

Yours truly,

Elizabeth Mitschele

General Submittal Requirements – Level 1 Minor Residential

Applicant Checklist	Planner Checklist	Number of Copies	Submittal Requirement	
		4	Completed application form.	
		1	Application fees.	
9		4	Written description of project.	
		4	Evidence of right, title and interest.	
		4	Copies of required state and/or federal permits.	
		4	Written assessment of zoning.	
		4	Written Description of existing and proposed easements or other burdens.	
		4	Written requests for waivers from individual site plan and/or technical standards.	
		4	Evidence of financial and technical capacity.	
		4	Evidence of utilities capacity to serve the development. Site plan	
U		4	Written summary of fire safety (referencing NFPA fire code and Section 3 of the City of Portland Technical Manual).	

Site Plans and Boundary Survey Requirements – Level I Minor Residential

Applicant Checklist	Planner Checklist	Number of Copies	Submittal Requirement	
		4	Boundary survey meeting the requirements of section 13 of the City of Portland Technical Manual.	
		4	Site Plan Including the following:	
		 Existing and proposed structures with distance from property line (including location of proposed piers, docks or wharves if in Shoreland Zone). 		
		■ Loca	ation and dimension of existing and proposed paved areas.	
		■ Prop	posed ground floor area and finish floor elevation (FFE).	
		■ Exte	rior building elevations (show all 4 sides).	
		•	Identification of an proposed protection measures for any significant natural features located in the site (including wetlands, ponds, watercourses, floodplains, significant wildlife habitats and fisheries or other important natural features listed in Section 14-526 (b)1. of the Land Use Code).	
<u> </u>		■ Exis	ting and proposed utilities (or septic system, where applicable)	
		Existing and proposed grading and contours.		
		 Proposed stormwater management and erosion controls. 		
		• Tota	al area and limits of proposed land disturbance.	
		■ Pro	posed protections to or alterations of watercourses.	
<u> </u>		■ Pro	posed wetland protections or impacts.	
		 Existing vegetation to be preserved and proposed site landscaping and street trees. 		
<u>U</u>		■ Exis	ting and proposed curb and sidewalk.	
		■ Exis	ting and proposed easements or public or private rights of way.	
		11'	educed boundary survey/site plan is required if original is larger than x17' While 280 Congress St. Regulard ME 04101 and (2072874 873) at 874 873 p. 5	

Memorandum Department of Planning and Urban Development Planning Division



TO:

Inspections Department

FROM:

Philip DiPierro, Development Review Coordinator

DATE:

September 9, 2011

RE:

C. of O. for # 67 Douglass Street, Majco Single Family

(Id#2010-0031) (CBL 078 B 002001)

After visiting the site, I have the following comments:

Site work complete:

At this time, I recommend issuing a Permanent Certificate of Occupancy.

Cc:

Inspection Services Manager

File: Barbara Barhydt, Development Review Services Manager

File: 1 Solution

Philip DiPierro - Certificate of Occupancy/Final Scheduled. Property Addr: 67 DOUGLASS ST Parcel ID: 078 B002001 Dist: 3

From:

Lannie Dobson

To:

C of O; dmcpherson

Date:

8/25/2011 10:15 AM

Subject: Certificate of Occupancy/Final Scheduled. Property Addr: 67 DOUGLASS ST Parcel ID: 078

B002001 Dist: 3

Date: 9/6/2011 Time: 6:00:00 AM

Note: 329-1051 Peter Property Addr: 67 DOUGLASS ST Parcel ID: 078 B002001

Application Type: Prmt

Application ID:

Contact:

Phone1: Phone2:

Owner Name: MAJCO PROPERTY SERVICES LLC

Owner Addr: 67 DOUGLASS ST

PORTLAND, ME 04102

8/29/11 - Gree is all set w/ Row
Thursday PM

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Shukria Wiar - 67 Douglass Street Single Family application

From:

Shukria Wiar

To:

NYR4ever@maine.rr.com

Date:

10/13/2010 1:27 PM

Subject: 67 Douglass Street Single Family application

Hello:

Thank you for your application for a single family home at 67 Douglass Street. The City staff reviewed the application and offered the following comments:

1. A boundary survey must be submitted for a review; the survey must include the following standards:

Unsubdivided Parcels: The following items shall be shown on boundary surveys for minor residential development site plans to ensure compliance with City of Portland Planning Requirements, Engineering Technical and Design Standards, and accurate documents are on record for future planning, GIS mapping, and engineering needs:

- Name and address of the property owner, the applicant and name of the proposed development, and with references to the Deed Book and Page at the Cumberland County Registry of Deeds.
- North arrow
- Scale of greater than or equal to 1"=20' or 1"=30' for Level 1: Minor Residential, if applicable
- Scale of not less than one (1) inch to one hundred (100) feet. For Level I: Site Alteration, Level II and Level III site plans
- Graphic Scale: Include a graphic scale (scale bar) on the plan.
- Plan Size: Where possible it is preferred that plans be submitted with a maximum size of 24" x 36".
- Site Boundaries: The full parcel boundaries must be shown on the survey.
- Total Land Area: List total land area of the site.
- Flood Zone Statement, where applicable based on FEMA, FIRM Flood Insurance Rate
- Site access. Existing streets, right-of-way, restrictions or easements on the site.
- Vicinity Map: The site plan shall also include a vicinity map showing the relationship of the project to the surrounding area at a scale no greater than one inch equals 2,000 feet.
- A revision block with a number and date indicating the revision status. The revision block shall be located in the title block or adjacent to it.
- Location and descriptions of all property corners set or found, proposed to be set, and all granite survey monuments set.
- Property Corners. Where no property markers exist, the City of Portland requires that the property markers be installed and that a licensed surveyor set and confirms proposed building locations on site prior to the issuance of a building permit.
- Boundary Survey plans, based on State of Maine Professional Licensing Boards' legal

requirements, shall bear the seal of a Professional Land Surveyor licensed to practice in the State of Maine.

- City of Portland Vertical Datum. It shall be stated on all plans that the established City of Portland Official Datum of NGVD 1929 is the basis for all elevations shown. An assumed vertical datum is considered not acceptable.
- The Portland Public Services Department Engineering Archivist will provide locations and elevations of City of Portland Benchmarks. If an Official Benchmark is not available near the property the Archivist will provide elevations of manhole rims, sewer pipe inverts, or other Temporary Benchmarks (TBMs) from the Engineering Archives.

Plans shall make note of which Benchmarks, TBMs, or other elevation reference points were used with their respective elevations.

- It may be required, especially in areas of old subdivision plans and areas not previously subdivided, that the survey plan show tie bearings and distances to the nearest street line corner, or to the nearest City of Portland survey monument. Survey tie line precision shall be an inverse line with the bearing to the nearest second and the distance to the nearest hundredth of a foot. This requirement is to aid in adding and verifying the property location on the City of Portland digital GIS basemap.
- All current conveyances of lots, parcels, easements, and other forms of right, title, and/or interest shall be shown on both the survey plan (as submitted and as amended), with references to the Deed Book and Page at the Cumberland County Registry of Deeds.
- Street Status. The Status of the street shall be shown; IE Accepted City Street, Continued Paper Street, Discontinued City Street, Vacated Paper Street, or new Proposed Street as per the project submission.
- 2. As proposed stormwater seems to drain onto the school property; the city does not have issues with the back portion of the parperty draining into the school property but requires the front portion of the pacel drain into the street. Please revise site plan to show this requirement.

If you have any questions, please do not hesitate to contact me.

Thank you.

Shukria

 $F_{S} = \{e^{-1}, e^{-1}\}$

Shukria Wiar, Planner City of Portland, Division of Planning 389 Congress Street, Portland, ME 04101 Ph: 207-756-8083 Fax: 207-756-8258