

December 22, 2015



ALPHAarchitects

Barbara Barhydt
Development Review Manager
Planning Department
City of Portland
379 Congress Street
Portland ME 04101

RE: **4 Tenant Building Conversion**
17 Westfield Street
Portland ME 04101

Dear Barbara,

The applicant is 17 Westfield, LLC, 408 Fore Street, Portland ME 04101, 949-606-6080. The Project Architect is Mark Sengelmann of ALPHAarchitects, 17 Chestnut St, Portland ME 04101 (207) 761-9500.

The applicant is seeking to convert the existing 18, 180sf single tenant industrial building to a 4 tenant industrial building. The building is in the IL zone. The 4 new industrial uses (Brewery, Sewing, Woodworking and Coffee Roasting) are all permitted uses in the zone. There are no additions or changes proposed to the exterior of the building. The post construction impervious area will be reduced by 681sf. This conversion is allowable with Administrative Authorization.

Please find attached the Administrative Authorization application.

Sincerely,
ALPHAarchitects

A handwritten signature in black ink, appearing to read 'Mark Sengelmann', with a long horizontal flourish extending to the right.

Mark Sengelmann, NCARB
Maine Licensed Architect

Cc: Richard Packard, 17 Westfield, LLC

Encl. Administrative Authorization application