

# GNOME

*Landscapes, Design, Masonry & Maintenance*

*At Gnome we embrace the art of our craft, value of service, integrity, community and respect for the Earth.*

January 16, 2015

Deborah G. Andrews  
Historic Preservation Program Manager  
Department of Planning and Urban Development  
Portland City Hall, 4<sup>th</sup> Floor  
389 Congress Street  
Portland, ME 04101

Dear Ms. Andrews,

Enclosed please an Application for Certificate of Appropriateness for Administrative Review for landscape work to be done at 112 Vaughn Street, Portland, ME 04102. This location is the home of Carrie Hansen and Bruce Hamilton Dick.

A copy will also be sent electronically to your email address.

If you have any questions or need additional information please call me at 781-2955.

Sincerely,

Anne M. Murphy, MCSL  
Director of Landscape Design  
Gnome Landscapes, Design, Masonry & Maintenance



Date: January 16, 2015

**HISTORIC PRESERVATION  
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**

Pursuant to review under the City of Portland's Historic Preservation Ordinance (Chapter 14, Article IX of the Portland City Code), application is hereby made for a Certificate of Appropriateness for the following work on the specified historic property:

**PROJECT ADDRESS:**

112 Vaughn Street, Portland, ME 04102

**CHART/BLOCK/LOT:** \_\_\_\_\_ (for staff use only)

**PROJECT DESCRIPTION:** Describe below each major component of your project. Describe how the proposed work will impact existing architectural features and/or building materials. If more space is needed, continue on a separate page. Attach drawings, photographs and/or specifications as necessary to fully illustrate your project—see following page for suggested attachments.

- ① Remove approximately 250 square feet of existing concrete patio block.
- ② Install approx. 3.5 cubic yards of  $\frac{3}{8}$ " peastone, approx. 2" deep, as driveway material.
- ③ Install approx. 110 linear feet of 9" x 5" x 5" granite cobble, set lengthwise in stone dust, as border material for the peastone driveway.
- ④ Create a new curb cut on Canoll Street. Install approx. 75 square feet of brick skirting. Brick to match existing brick sidewalk.
- ⑤ Install approximately 60 square feet of brick skirting between peastone/cobble driveway and the Private Alley off Canoll Street.

CONTACT INFORMATION:

APPLICANT

Name: Anne Murphy - Gnome Landscapes  
Address: 305 US Route 1  
Falmouth, ME  
Zip Code: 04105  
Work #: 781-2955  
Cell #: 671-5971  
Fax #: 781-5705  
Home: —  
E-mail: anne@gnomelandscape.com

PROPERTY OWNER

Name: Carrie Hansen & Bruce Dick  
Address: 112 Vaughn Street  
Portland, ME  
Zip Code: 04102  
Work #: \_\_\_\_\_  
Cell #: 518-522-9830  
~~Fax #:~~ 518-396-7243  
Home: \_\_\_\_\_  
E-mail: carriehansen20@gmail.com

BILLING ADDRESS

Name: Same as applicant  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Zip: \_\_\_\_\_  
Work #: \_\_\_\_\_  
Cell #: \_\_\_\_\_  
Fax #: \_\_\_\_\_  
Home: \_\_\_\_\_  
E-mail: \_\_\_\_\_

ARCHITECT

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Zip: \_\_\_\_\_  
Work #: \_\_\_\_\_  
Cell #: \_\_\_\_\_  
Fax #: \_\_\_\_\_  
Home: \_\_\_\_\_  
E-mail: \_\_\_\_\_

CONTRACTOR

Name: Same as applicant  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Zip Code: \_\_\_\_\_  
Work #: \_\_\_\_\_  
Cell #: \_\_\_\_\_  
Fax #: \_\_\_\_\_  
Home: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Anne M. Murphy  
Applicant's Signature

pls. see attached  
Owner's Signature (if different)

CONTACT INFORMATION:

APPLICANT

Name: Anne Murphy - Anne Landscapes  
Address: 305 US Route 1  
Falmouth, ME  
Zip Code: 04105  
Work #: 701-2455  
Cell #: 671-5971  
Fax #: 701-5705  
Home: \_\_\_\_\_  
E-mail: anne@annelandscapes.com

PROPERTY OWNER

Name: Carmie Hansen - Bruce Dick  
Address: 112 Vaughn Street  
Portland, ME  
Zip Code: 04102  
Work #: \_\_\_\_\_  
Cell #: 518-522-9800  
Fax #: 518-396-7243  
Home: \_\_\_\_\_  
E-mail: Carmie.hansen.20@gmail.com

BILLING ADDRESS

Name: Same as applicant  
Address: \_\_\_\_\_  
Zip: \_\_\_\_\_  
Work #: \_\_\_\_\_  
Cell #: \_\_\_\_\_  
Fax #: \_\_\_\_\_  
Home: \_\_\_\_\_  
E-mail: \_\_\_\_\_

ARCHITECT

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Zip: \_\_\_\_\_  
Work #: \_\_\_\_\_  
Cell #: \_\_\_\_\_  
Fax #: \_\_\_\_\_  
Home: \_\_\_\_\_  
E-mail: \_\_\_\_\_

CONTRACTOR

Name: Same as applicant  
Address: \_\_\_\_\_  
Zip Code: \_\_\_\_\_  
Work #: \_\_\_\_\_  
Cell #: \_\_\_\_\_  
Fax #: \_\_\_\_\_  
Home: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Anne Murphy  
Applicant's Signature

[Signature]  
Contractor's Signature (if different)

## Activities Requiring Approval in Historic Districts

If your property is located within a historic district or is an individually designated historic structure, it is necessary to receive approval before proceeding with any exterior alteration, construction activity or site improvement that will be visible from a public way. Following is a list of activities requiring review.

**Please check all those activities that apply to your proposed project.**

### Alterations and Repair

- Window and door replacement, including storms/screens
- Removal and/or replacement of architectural detailing (for example porch spindles and columns, railings, window moldings, and cornices)
- Porch replacement or construction of new porches
- Installation or replacement of siding
- Masonry work, including repointing, sandblasting, chemical cleaning, painting where the masonry has never been painted, or conversely, removal of paint where the masonry historically has been painted
- Installation or replacement of either roofing or gutters when they are a significant and integral feature of the structure
- Alteration of accessory structures such as garages

### Additions and New Construction

- New Construction
- Building additions, including rooftop additions, dormers or decks
- Construction of accessory structures
- Installation of exterior access stairs or fire escapes
- Installation of antennas and satellite receiving dishes
- Installation of solar collectors
- Rooftop mechanicals

### Signage and Exterior Utilities

- Installation or alteration of any exterior sign, awning, or related lighting
- Exterior lighting where proposed in conjunction with commercial and institutional signage or awnings
- Exterior utilities, including mechanical, plumbing, and electrical, where placed on or near clearly visible facades

### Site Alterations

- Installation or modification of site features other than vegetation, including fencing, retaining walls, driveways, paving, and re-grading

### Moving and Demolition

- Moving of structures or objects on the same site or to another site
- Any demolition or relocation of a landmark contributing and/or contributing structure within a district

*Note: Your project may also require a building permit. Please call Building Inspections (874-8703) to make this determination.*

## ATTACHMENTS

To supplement your application, please submit the following items, *as applicable to your project*. Keep in mind that the information you provide the Historic Preservation Board and staff is the only description they will have of your project or design. Therefore, it should precisely illustrate the proposed alteration(s).

- Exterior photographs (required for all applications.) Include general streetscape view, view of entire building & close-ups of affected area.
- Sketches or elevation drawings at a minimum 1/4" scale. Please label relevant dimensions. All plans shall be submitted in 11" x 17" format except for major projects, where 22" x 34" plans are requested. Applicants for major projects should submit one (1) 11" x 17" copy for scanning purposes.
- Details or sections, where applicable.
- Floor plans, where applicable.
- Site plan showing relative location of adjoining structures.
- Catalog cuts or product information (e.g. proposed windows, doors, lighting fixtures)
- Materials - list all visible exterior materials. Samples are helpful.
- Other(explain) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you have any questions or need assistance in completing this form, please contact Historic Preservation staff: Deb Andrews (874-8726) or by e-mail at [dga@portlandmaine.gov](mailto:dga@portlandmaine.gov)

**Please return this form, application fee (see attached fee schedule), and related materials to:**

Historic Preservation Program  
Department of Planning and Urban Development  
Portland City Hall, 4<sup>th</sup> Floor  
389 Congress Street  
Portland, ME 04101