



Date: 9/15/14



Approved for Historic Preservation
Certificate of Appropriateness
Date: 10/23/14

**HISTORIC PRESERVATION
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**

Pursuant to review under the City of Portland's Historic Preservation Ordinance (Chapter 14, Article IX of the Portland City Code), application is hereby made for a Certificate of Appropriateness for the following work on the specified historic property:

PROJECT ADDRESS:

155 Weston Promenade, Portland, ME 04102

CHART/BLOCK/LOT: 069 A006001

PROJECT DESCRIPTION: Describe below each major component of your project. Describe how the proposed work will impact existing architectural features and/or building materials. If more space is needed, continue on a separate page. Attach drawings, photographs and/or specifications as necessary to fully illustrate your project—see following page for suggested attachments.

Due to a drainage/run off problem secondary to a larger cement
slab footprint surrounding the existing garage, we would like to
remove the cement slab (extraneous and outside the building) and
replace it with brick patio matching the existing brick patio, and
utilizing the drainage already present. We would like to
replace existing wooden/carpeted back door steps with granite
(similar to other entrances).

We would like to install a motion sensitive light
over the garage door to illuminate the area at night
for safety. style to be determined and an image sent to you
for approval.



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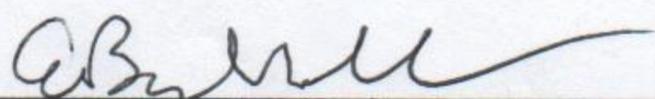
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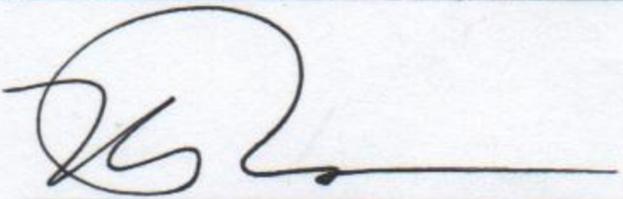
We would like to remove the existing aluminum fence
which is 5' 4" tall and replace it with a
new privacy fence. The new fence would be solid
panel wood 5ft high with a decorative lattice trim (see
description on plan.) The fence would run the same
path of existing fence without damaging the existing
tree between it and the alley. We would replant the
space between the fence and alley with additional plantings.
The fence will be stained to match the trim of the house
and the clapboards of garage.
In addition, a black aluminum gate and fence will be added
to path to the right of house (looking from alley) to
the existing side line fence. It will match current fence
on property and will not be visible from front or back
of the house.



CONTACT INFORMATION:

Applicant – must be owner, Lessee or Buyer Name: Emily Bukowski-Thell Business Name, if applicable: Address: 155 Weston Promenade City/State: Portland, ME Zip Code: 04102	Applicant Contact Information Work # 324-4683 Home# 761-0322 Cell # 251-1508 Fax# e-mail: SawyerFarm@gmail.com
Owner – (if different from Applicant) Name: Mary Lou Thell Address: 10533 Davis Rd City/State: West Winfield NY Zip Code: 13491	Owner Contact Information Work # — Home# (315) 855-7878 Cell # (315) 727-1026 Fax# e-mail: triplecreekfarm@msn.com
Billing Information Name: Emily Bukowski-Thell Address: 155 Western Promenade City/State: Portland, ME Zip Code: 04102	Billing Contact Information Work # 324-4683 Cell # 251-1508 Fax# e-mail: SawyerFarm@gmail.com
Architect Name: Address: City/State: Zip Code:	Architect Contact information Work # Home# Cell # Fax# e-mail:
Contractor Name: Mike Mercier Landscaping Address: City/State: Gorham, ME Zip Code: (207) 615-9061	Contractor Contact Information Work # (207) 615-9061 Home# Cell # Fax# e-mail:


Applicant's Signature


Owner's Signature (if different)



Activities Requiring Approval in Historic Districts

If your property is located within a historic district or is an individually designated historic structure, it is necessary to receive approval before proceeding with any exterior alteration, construction activity or site improvement that will be visible from a public way. Following is a list of activities requiring review.

Please check all those activities that apply to your proposed project.

Alterations and Repair

- Window and door replacement, including storms/screens
- Removal and/or replacement of architectural detailing (for example porch spindles and columns, railings, window moldings, and cornices)
- Porch replacement or construction of new porches
- Installation or replacement of siding
- Masonry work, including repointing, sandblasting, chemical cleaning, painting where the masonry has never been painted, or conversely, removal of paint where the masonry historically has been painted
- Installation or replacement of either roofing or gutters when they are a significant and integral feature of the structure
- Alteration of accessory structures such as garages

Additions and New Construction

- New Construction
- Building additions, including rooftop additions, dormers or decks
- Construction of accessory structures
- Installation of exterior access stairs or fire escapes
- Installation of antennas and satellite receiving dishes
- Installation of solar collectors
- Rooftop mechanicals

Signage and Exterior Utilities

- Installation or alteration of any exterior sign, awning, or related lighting
- Exterior lighting where proposed in conjunction with commercial and institutional signage or awnings
- Exterior utilities, including mechanical, plumbing, and electrical, where placed on or near clearly visible facades

Site Alterations

- Installation or modification of site features other than vegetation, including fencing, retaining walls, driveways, paving, and re-grading

Moving and Demolition

- Moving of structures or objects on the same site or to another site
- Any demolition or relocation of a landmark contributing and/or contributing structure within a district

Note: Your project may also require a building permit. Please call Building Inspections (874-8703) to make this determination.



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ATTACHMENTS

To supplement your application, please submit the following items, *as applicable to your project*. Keep in mind that the information you provide the Historic Preservation Board and staff is the only description they will have of your project or design. Therefore, it should precisely illustrate the proposed alteration(s).

see Rob Wiener?

Exterior photographs (required for all applications.) Include general streetscape view, view of entire building & close-ups of affected area.

Sketches or elevation drawings at a minimum 1/4" scale. Please label relevant dimensions. All plans shall be submitted in 11" x 17" format except for major projects, where 22" x 34" plans are requested. Applicants for major projects should submit one (1) 11" x 17" copy for scanning purposes.

Details or sections, where applicable.

Floor plans, where applicable.

Site plan showing relative location of adjoining structures.

Catalog cuts or product information (e.g. proposed windows, doors, lighting fixtures)

Materials - list all visible exterior materials. Samples are helpful.

Other (explain) _____

If you have any questions or need assistance in completing this form, please contact Historic Preservation staff:

Deb Andrews (874-8726) or by e-mail at dga@portlandmaine.gov
Rob Wiener (756-8023) or by e-mail at rwiener@portlandmaine.gov



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APPLICATION FEES:

Check all reviews that apply. (Payment may be made by Cash or Check payable to the City of Portland.)

<input checked="" type="checkbox"/> Administrative Review (for minor or standard alterations)	\$50.00
<input type="checkbox"/> HP Board Review	\$100.00
<input type="checkbox"/> HP Board Review for major projects involving new construction or building addition exceeding 1000 sq. ft. or comprehensive rehabilitation/redesign of existing structures	\$750.00
<input type="checkbox"/> After-the-fact Review (for work commenced without advance approval)	\$1000.00
<input type="checkbox"/> Sign Review for signs in historic districts	\$75.00

The City invoices separately for the following:

- Notices (\$.75 each)
- Legal Ad (% of total Ad)