Jeff Levine, AICP, Director Ann Machado

Planning & Urban Development Department Zoning Administrator

LEGALIZATION OF NON-CONFORMING DWELLING UNITS (For office use only)

Address & CBL 378 Park Ave 067-C-002

Notices to owners of properties situated within 300 feet sent on: mailed on 7/24/19

City Housing Ordinance compliance: 4/13/18 needs to apply for building permit to install 2 egress windows

City NFPA compliance result: N/A two units

Received any letters within 10 days from notices sent? 8/7/19 10 days up – no letters recieved

Unit(s) existed prior to April 1, 1995? April 5, 1985 Housing letter listed two dwelling units

Unit(s) shown to be established by different owner? Deed of owner – August 2013

Site plan included: yes

Floor plan(s) included? yes

Is ZBA action required?

***389 Congress Street \* Portland Maine 04101-3509 \* Phone: (207) 874-8703 \* Fax: (207) 874-8716***

<http://www.portlandmaine.gov/planning/buildinsp.asp>\* E-Mail: buildinginspections@portlandmaine.gov