



Administrative Authorization Application Portland, Maine

Planning and Urban Development Department, Planning Division

PROJECT NAME: 163-165 WASHBURN AVE
PROJECT ADDRESS: 163-165 WASHBURN AVE CHART/BLOCK/LOT: 066A/G007/001
APPLICATION FEE: 50.00 (\$50.00)

PROJECT DESCRIPTION: (Please Attach Sketch/Plan of the Proposal/Development)

3 UNIT APARTMENT BUILDING

OWNER/APPLICANT

Name: NANCY + JOE McNEILL
Address: 39 WALL ST.
PORTLAND, ME 04103
Work#: _____
Cell#: 207-318-9293
Fax#: _____
Home #: 207-878-9811
E-mail: nmcneill56@gmail.com

CONSULTANT/AGENT

Name: _____
Address: _____
Work#: _____
Cell#: _____
Fax#: _____
Home #: _____
E-mail: _____

Criteria for an Administrative Authorization:
(see section 14-523(4) on the next page)

Applicant's Assessment
Y(yes), N(no), N/A

- | | |
|---|------------|
| a) Is the proposal within existing structures? | <u>YES</u> |
| b) Are there any new buildings, additions, or demolitions? | <u>NO</u> |
| c) Is the footprint increase less than 500 sq. ft.? | <u>N/A</u> |
| d) Are there any new curb cuts, driveways or parking areas? | <u>N/A</u> |
| e) Are the curbs and sidewalks in sound condition? | <u>YES</u> |
| f) Do the curbs and sidewalks comply with ADA? | <u>YES</u> |
| g) Is there any additional parking? | <u>NO</u> |
| h) Is there an increase in traffic? | <u>NO</u> |
| i) Are there any known stormwater problems? | <u>NO</u> |
| j) Does sufficient property screening exist? | <u>N/A</u> |
| k) Are there adequate utilities? | <u>YES</u> |
| l) Are there any zoning violations? | <u>NO</u> |
| m) Is an emergency generator located to minimize noise? | <u>N/A</u> |
| n) Are there any noise, vibration, glare, fumes or other impacts? | <u>NO</u> |

Signature of Applicant:

Nancy D. McNeill / Joe McNeill

Date:

12-30-15

IMPORTANT NOTICE TO APPLICANT: The granting of an Administrative Authorization to exempt a development from site plan review **does not exempt** this proposal from other required approvals or permits, nor is it an authorization for construction. You should first check with the Building Inspections Office, Room 315, City Hall (207)874-8703, to determine what other City permits, such as a building permit, will be required.