Portland, Maine | Yes. Life's good here.

Jeff Levine, AICP, Director
Planning & Urban Development Department

Reviewed for Code Compliance
Inspections Division
Approved with Conditions

Date: 02/11/16

# *Electronic Signature and Fee Payment Confirmation*

*Notice: Your electronic signature is considered a legal signature per state law.*

By digitally signing the attached document(s), you are signifying your understanding this is a legal document and your electronic signature is considered a ***legal signature*** per Maine state law. You are also signifying your intent on paying your fees by the opportunities below.

I, the undersigned, intend and acknowledge that no Site Plan or Historic Preservation Applications can be reviewed until payment of appropriate application fees are ***paid in full*** to the Inspections Office, City of Portland Maine by method noted below:

☐ Within 24-48 hours, once my complete application and corresponding paperwork has been electronically delivered, I intend to **call the Inspections Office** at 207-874-8703 and speak to an administrative representative and provide a credit/debit card over the phone.

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☒ I intend to deliver a payment method through the U.S. Postal Service mail once my application paperwork has been electronically delivered.

Nancy D. McNeill, Joseph McNeill 12-30-15

Applicant Signature: Date:

I have provided digital copies and sent them on: Date:

NOTE: **All electronic paperwork must be delivered to** buildinginspections@portlandmaine.gov **or by physical means i.e. a thumb drive or CD to the Inspections Office, City Hall, 3rd Floor,** Room 315.

***389 Congress Street * Portland Maine 04101-3509 * Phone: (207) 874-8703 * Fax: (207) 874-8716***
http://www.portlandmaine.gov/planning/buildinsp.asp * **E-Mail:** buildinginspections@portlandmaine.gov