Form # P 04 DISPLAY THIS C	ARD ON PRINCIPAL FRONTAGE OF WORK
Please Read	ITY OF PORTLAND
Application And Notes, If Any,	BU
Attached	PERMIT Permit Number: 081297
This is to certify thatGOODMAN MYLES	S J TRUS
has permission to Installation of 12w x	10h Doo hange of the National and a ports Auto Repair.
ATSS ST JAMES ST	<b>C</b> 066 D004002
provided that the person or pers	sons, find or comparison accepting this permit shall comply with a
of the provisions of the Statutes	s of Mage and of the Researces of the City of Portland regulation
	and use of buildings and structures, and of the application on file i
this department.	,
	Not ation on spectic must be
Apply to Public Works for street line	give ind writte bermissic procured A certificate of occupancy must be
and grade if nature of work requires such information.	before this building or providereof is procured by owner before this build- lather or other second sed-in. 2 ing or part thereof is occupied.
	HOL NOTICE IS REQUIRED.
Fire Dept. Com Chains	
Health Dept.	.1
Appeal Board	Thomash Marlen 10/20/
Appeal Board	ENALTY FOR REMOVING THIS CARD

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City of Port	land, Maine -	- Building or Use	Permit Applicatio	n Per	rmit No:	Issue Date:		CBL:	
389 Congress	Street, 04101	Tel: (207) 874-8703	, Fax: (207) 874-871	6	08-1297			066 D00	04002
Location of Const	ruction:	Owner Name:		Owner	r Address:		I	Phone:	]
55 ST JAMES	ST	GOODMAN N	AYLES J TRUST	PO E	3OX 601			207-772-0	)199
Business Name:		Contractor Name		1	actor Address:			Phone	
		Overhead Doo	r	533	Riverside Ind	ustrial Parkw Por	rtlan	20779767	34
Lessee/Buyer's Na	ime	Phone:			t Туре:				Zone:
				Alte	erations - Com	mercial			1-M
Past Use:		Proposed Use:		Perm	it Fee:	Cost of Work:	CEO	District:	7
Commercial/D	ental Lab		ew England Imports		\$115.00	\$1,966.00		3	
		Installation of Door/Change		FIRE	DEPT:	Approved	ECTIO	<i></i>	
		U U	mports Auto Repair.			Denied	Group:	$\triangleright$	Type: 5 G
			inporto rato rapain	Se	e Cond	tions	TR	C 2 d	n3
					0.00			- 00	0 -
Proposed Project	-		uPu alau di Iuu anta		ture: Grea	CINSI	/	n,	23
Auto Repair.	12W X 10h Dool	r/Change of Use to Nev	WEngland Imports			VITIES DISTRICT	ature:	2m /	0/20/08
ruto repuir.				FEDE	STRIANACT		•	·	[
				Action	n: Approv	ed Approved	w/Cond	itions	Denied
				Signa	ture:	-	Date	:	
Permit Taken By:		Date Applied For:			Zoning	Approval			
lmd		10/09/2008							
1. This perm	it application do	es not preclude the	Special Zone or Revie	ews l	Lonin	g Appeal	H	istoric Prese	ervation
• •	· · · -	applicable State and	Shoreland	fomol	Variance			lot in Distric	t or Landmark
Federal Ru	iles.		I'M Allow M.	-Gar					
2. Building p	ermits do not in	clude plumbing,	Special Zone or Revie Shoreland J-M Allow Au Wetland (PP=)	•	🗌 Miscellai	neous	C	oes Not Req	uire Review
septic or e	lectrical work.		•						-
		if work is not started	Flood Zone		Conditio	nal Use	R	equires Rev	iew
		e date of issuance.				991		_	
	stop all work	alidate a building	Subdivision			ation / +		pproved	
permit and	i stop an work.				•	effal		approved w/G	Conditions
			Site Plan		Approve	Stret	P		
			Mai 🗌 "Minor 🦳 MM		Denied	ix may	Γīr	Denied	
P	ERMIT ISSU	ED		J.F.	Solution	i quiter			
I T			ORWINCON	in per	Date:	me ment	Date:	$\sim$	$\frown$
			Date 10/17	108	Daic.	TOACH	, Dute.		
		4) 		-	4	<b>.</b> .		/	
I CIT	Y OF PORTI	AND							

#### CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

From: Marge Schmuckal To: Tammy Munson Date: 10/3/2008 9:05:18 AM Subject: Re: 55 St James

Thank you. Maybe this will get his attention now.

1

>>> Tammy Munson 10/3/2008 8:25:36 AM >>> I have added \$200 in fees owed under this address. \$100 for a stop wrok order removal and \$100 for a belated fee. I have scheduled an inspection for Oct. 20th so we can follow up.



Strengthening a Remarkable City. Building a Community for Life - www.portlandmaine.gor

Director of Planning and Urban Development Penny St. Louis Littell

> Inspection Services, Director Jeanie Bourke

October 1, 2008

Carl Reminga d/b/a New England Imports c/o Michael F. Vaillancourt, Esq. PO Box 2412 South Portland, Maine 04116-2412

## CBL: 066 D004002 Located at 55 St James St

#### Certified Mail 7003 3110 0002 6063 7230

#### **STOP WORK ORDER**

Dear Mr. Reminga:

An evaluation of the above-referenced property on 09/22/08 revealed that building construction was being conducted without benefit of a valid building permit as required by Section 105.1 of the 2003 International Building Code of the City of Portland. Any change of use in a property also requires a "Change of Use" permit required under section 105.1.

Appropriate permitting has not been applied for the property listed above, therefore all construction activity at that property must STOP immediately. This is a STOP WORK ORDER pursuant to Section 114.1 of 2003 International Building Code of the City of Portland.

I've enclosed the appropriate applications. These must be applied for by October 20, 2008. Failure to comply will result in this office referring the matter to the City of Portland Corporation Counsel for legal action and possible civil penalties, as provided for in Section 1-15 of the Code and in Title 30-A of M.R.S.A. Section 4452. This constitutes an appealable decision pursuant to Section112 of the City of Portland Building Code.

If you wish to discuss this matter, or you have any questions, please feel free to contact me.

Sincerely,

Tammy Munson @ (207) 874-8706 Code Enforcement Officer/Plan Reviewer

Ρ	a	g	е	

From:	Tammy Munson
То:	Chris Hanson; Jeanie Bourke; Marge Schmuckal; Tom Markley
Date:	9/22/2008 12:00:38 PM
Subject:	Re: 55 St James St. 066 D004 &005

This is done

>>> Marge Schmuckal 9/22/2008 11:48:54 AM >>>

I see nother in Urban Insight. The 10 days are up for this guy to come in for his change of use and alterations to the building (he put in an overhead door and other alterations). Jeanie, can some one put a stop work order on this guy and charge him a belated fee for the work he's already done?

>>> Gayle Guertin 9/10/2008 11:38:52 AM >>>

Hi Attached is a denied decision letter from Zoning Board of Appeals on September 4, 2008 meeting. Marge is asking Code Enforcemnet to follow up on **55 St. James St. in ten (10) days.** 

Thank You Gayle

Marge

CC:

Gayle Guertin



# **General Building Permit Application**

FILE If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: 55	ST. JAMES BREET.	
Total Square Footage of Proposed Structure/A	Area Square Footage of Lot	Number of Stories
Tax Assessor's Chart, Block & Lot Chart# Block# Lot#	Applicant *must be owner, Lessee or Buyer	* Telephone:
1.4 D 004	Name L.C. REAMACA Address & MSSES LANE	772-0199
	City, State & Zip DEBOLOUCH ME	<u> </u>
Lessee/DBA (If Applicable)	Owner (if different from Applicant) Name	Cost Of Work: <b>\$</b>
OCT 9 2008	Address	C of O Fee: \$ 75
L.	City, State & Zip	Total Fee: \$
Proposed Specific use: <u><u><u></u></u><u><u><u></u></u><u><u></u><u><u></u></u><u><u></u><u><u></u></u><u><u></u><u></u><u></u><u></u><u></u><u></u><u></u></u></u></u></u></u>	If yes, please name	
Contractor's name: OVUCHEAD DOOR CO		
Address: 533 Rivers L Ind. Pkux	· 64103	
City, State & Zip	Te	lephone:
Who should we contact when the permit is read	y: CALL Tel	ephone: 7720199
Mailing address:		

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at <u>www.portlandmaine.gov</u>, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature:	PQ	Date:	0-7-08	
	This is not a permit; you may not c	commence AN	Y work until the permit is iss	ue

Revised 9-26-08

City of Portland, Maine				10/00/2000	
389 Congress Street, 04101	Tel: (207) 874-8703, Fax: (20	07) <b>8</b> 74 <b>-8</b> 71	6 08-1297	10/09/2008	066 D004002
Location of Construction:	Owner Name:		Owner Address:		Phone:
55 ST JAMES ST	GOODMAN MYLES J	TRUST	PO BOX 601		207-772-0199
Business Name:	Contractor Name:		Contractor Address:		Phone
	Overhead Door			ustrial Parkw Portlan	(207) 797-6734
Lessee/Buyer's Name	Phone:		Permit Type:	• •	
			Alterations - Com		
Proposed Use:		-	ed Project Description		
	nports Installation of12w x 10h England Imports Auto Repair.		rts Auto Repair.	n Door/Change of Use	
Note:	atus: Approved with Conditions without meeting all the I-M zone re		: Marge Schmucka especially the pave		Ok to Issue: 🗹
-					
2) Separate permits shall be	required for any new signage.				
	required for any new signage. oved on the basis of plans submitte	ed. Any devia	ations shall require a	a separate approval be	efore starting that
<ol> <li>This permit is being approved work.</li> </ol>			ations shall require a	Approval Da	
<ul> <li>3) This permit is being approved work.</li> <li>3) Dept: Building Steparate permits are required by the second s</li></ul>	oved on the basis of plans submitte	<b>Reviewer</b> or HVAC syst	: Tom Markley ems.	Approval Da	ate: 10/20/2008
<ul> <li>3) This permit is being approved work.</li> <li>Dept: Building St Note:</li> <li>1) Separate permits are request Separate plans may need</li> </ul>	atus: Approved with Conditions ired for any electrical, plumbing, o to be submitted for approval as a p ed upon information provided by a	<b>Reviewer</b> or HVAC syst part of this pro	: Tom Markley ems. ocess.	Approval D:	ate: 10/20/2008 Ok to Issue: ⊻
<ul> <li>3) This permit is being approved work.</li> <li>3) Dept: Building Steparate permits are requested by Separate plans may need</li> <li>2) Application approval base and approval prior to work</li> </ul>	atus: Approved with Conditions ired for any electrical, plumbing, o to be submitted for approval as a p ed upon information provided by a	Reviewer or HVAC syst art of this pro pplicant. Any	: Tom Markley ems. ocess.	Approval Da proved plans requires Approval Da	ate: 10/20/2008 Ok to Issue: 🗹 separate review
<ul> <li>3) This permit is being apprwork.</li> <li>3) Dept: Building Stender</li> <li>1) Separate permits are requised separate plans may need</li> <li>2) Application approval base and approrval prior to wo</li> <li>Dept: Fire Stender</li> <li>Note:</li> </ul>	atus: Approved with Conditions ired for any electrical, plumbing, o to be submitted for approval as a p ed upon information provided by a rk.	Reviewer or HVAC syst art of this pro pplicant. Any Reviewer	: Tom Markley ems. ocess. deviation from app	Approval Da proved plans requires Approval Da	ate:       10/20/2008         Ok to Issue:       ✓         separate review         ate:       10/17/2008
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## Comments:

10/17/2008-mes: See letter and memo from Tammy - A \$100 belated fee and a \$100 removal of stop work order needs to be paid PRIOR to issuance of permit

# BUILDING PERMIT INSPECTION PROCEDURES Please call 874-8703 or 874-8693 (ONLY) to schedule your inspections as agreed upon Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

A Pre-construction Meeting will take place upon receipt of your building permit.

X Final/Certificate of Occupancy: Prior to any occupancy of the structure or use. NOTE: There is a \$75.00 fee per inspection at this point.

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects <u>DO</u> require a final inspection.

If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.

CERIFICATE OF OCCUPANICES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED.

Signature of Applicant/Designee

Date

80/05/08

Signature of Inspections Official

Date

### OVERHEAD DOOR COMPANY OF PORTLAND

533 Riverside Industrial Parkway Portland, Maine 04103 Tel: - 1-800-287-6734 Tel: - 207-797-6734 Fax: - 207-797-0642 BRANCH OFFICES Augusta, ME. 04330 Portsmouth, N. H. 03801 Londonderry, N. H. 03053 MJT-Office The Genuine. The Original.

OTERHEAD DOOR

Proposal #: 1-20260 Q 26172

		MITTED TO: ID IMPORTS	;	Date Attention 7/31/2008 CARL									
STREET	ORTH	STREET Job Name NEW ENGLAND IMPORTS											
City PORTLA	ND	,		State ZipCode ME 04101			Job Location 55 ST JAMES STREET, PORTLAND, ME						
Phone Num 207-772-				ax Numbe 07-772-		84		Job Phor 207-77	-				
ITEM #	QTY	SERIES	ĎC		ΓΉ	DOOR HEIGHT	Win	NDOWS	TRACK T	YPE	OPERATION	HEAD ROOM	JAMB TYPE
1	1	593		12'0"		(10'0")	N	ONE	2" STD L	.IFT	ELECTRIC	28" APPROX	WOOD

A. SCOPE : FURNISH AND INSTALL: BUDGET QUOTE :

Furnish & Install (1) 12'0" x 10'0" series 593 Thermacore Overhead Door, as manufactured by the Overhead Door Company, to include : heavy duty hardware, 2" standard lift track, solid counterbalance shaft, 10,000 cycle springs, 115v 1/2 HP Legacy electric operator, photoeyes, single button remote, door color white, full perimeter white vinyl weatherseals.

B. EXCLUSIONS: ALL OPENING PREPARATION (WOOD JAMBS, COUNTER BALANCE TORSION SPRING PADS, OPERATOR MOUNTING PADS, ETC.) ALL FIELD WIRING (LINE VOLTAGE, CONTROL WIRING TO SWITCHES, ELECTRICAL CONDUIT, ETC.) WHEN REQUIRED...

D. TERMS : 25% DEPOSIT, WAIVED WITH CREDIT APPROVAL

E. DELIVERY : APPROX 3 WEEKS FROM SIGNED PROPOSAL

F. PRODUCT FEATURES :

The above sized 593 series "Thermacore" sectional door(s), as manufactured by the Overhead Door Corporation. Door standard features to include the following:

.016" thick roll-formed hot-dipped galvanized steel exterior sections, with metal/foam/metal sandwich, foamed-in-place homogeneous CFC/HCFC free polyurethane insulation. Insulating values: R = 12.76, U = .078. Section thickness 1 3/8 ", all sections to be fitted with tube seals to weatherstrip each joint. Door will be designed to meet or exceed industry standards for wind loading. End stiles will be 20 ga. steel; hinges and fixtures will be galvanized steel. EPDM thermal break to be provided between interior and exterior skins to prevent thermal transmission. Patented water channel is provided for a drip free opening. The polyurethane foam insulation is fully encapsulated in non-permeable materials for no loss of thermal efficiency. Limited 10-year warranty against panel delamination of foam and steel skins.

#### PROPOSAL TO INCLUDE THE FOLLOWING:

Item 1 above to feature the following:

- (1) 20 ga. end stiles (STD).
- (1) Baked-on polyester white exterior with white interior (STD).
- (1) EPDM bulb-type bottom weatherstrip and joint seal (STD).
- (1) Foamed-in-place polyurethane insulation (STD).
- (1) Galv. roll-formed .016" steel sct. w/ 1-3/8" thickness (STD).
- (1) Ship-lap meeting rails with thermal break (STD).
- (10) Top Seal, dual flap (408972).
- (1) Lock, Inside Slide #1 (STD).
- (120) Substitute Heavy Hardware.
- (12) Track, 2", Continuous Angle Out (#3) WOOD JAMB (STD).

By JU

Page 1 of 2 (Continued on next page . . . )

207-797-0642

### OVERHEAD DOOR COMPANY OF PORTLAND

533 Riverside Industrial Parkway Portland, Maine 04103 Tel-1-800-287-6734 Tel: - 207-797-6734 Fax: - 207-797-0642

**BRANCH OFFICES** Augusta, ME. 04330 Portsmouth, N. H. 03801 Londonderry, N. H. 03053 MJT-Office

The Genuine. The Original.

VERHEAD

Proposal #: 1-20261 Q 26172

PROPOSAL SUBMITTED TO: NEW ENGLAND IMPORTS			Dete 7/31/2008					
STREET 53 DANFORTH STRE	ET		Job Name NEW ENGLA	AND IMPORTS				
CRY /	State	ZipCode	Job Location	S STREET, PORTLAND, ME				
PORTLAND	ME	04101	55 ST JAME					
Phone Number	Fax Nu	nber	Job Phone					
207-772-0199	207-7	72-0184	207-772-0199					

A. SCOPE : REMODEL OPENING :

1. Furnish Labor, equipment, and misc materials to cut a 12'0" x 10'0" opening in a metal building. Includes concrete cutting the sill down to floor level, 12'0" across, 12" high, 8" deep, patching concrete cut if needed, installing 8" steel C channel tiging in to above roof beam to frame opening. Includes installation of 2"x6" wood bucs, vertical & header.

B. EXCLUSIONS: ASPHALT PATCHING/REGRADING OF THE OUTSIDE AREA IS NOT INCLUDED. A DOWNWARD SLOPE MUST BE MAINTANINED AWAY FROM BUILDING, THERE ARE SOME ELECTRICAL OUTLETS, INTERIOR WALLS, AND CEILING TILES & FRAMEWORK THAT MUST BE MOVED BEFORE WE CAN MAKE THIS OPENING.

C. PROPOSAL PRICE:.....includes installation, materials, and tax......\$1988.00

We hereby propose to complete in accordance with above specification, for the sum of:

One Thousand Nine He price, no options	undred Eighty Eight Dollars and No Cents Signature	base \$1,988.00
	David Pinkham- Sales Engineer	Direct Dial: 1-800-287-6734
TERMS AND CONDITIO	ONS	
Payment to be made as fol	llows: 25% DEPOSIT, NET 10	
Prices subject to change if	not accepted in 30 days.	
under the terms and provis reasonable attorneys' fees. service charge per month f delays beyond our control.	rs shall remain in Seller's posession until paid in full sions of this Agreement, the Purchaser shall be resp . The Seller shall be entitled to full and final payment for all payments due and owing after 30 days. (Agre ) Authorization is given for credit inquiries as needed ice, and specifications on all pages of this proposal	onsible for the costs of collection, including nt on the Purchase Order. There shell be a 1 1/2% ements are contingent upon strikes, accidents, or d for this contract.
Purchaser:		
Signature	Title	Date of Acceptance
	<u></u>	By JUL 3

Page 1 of 1

2008-07-31 16:10

207 797 0642

Page 2/2

2008

207-797-0642

T-840 P002/002 F-364

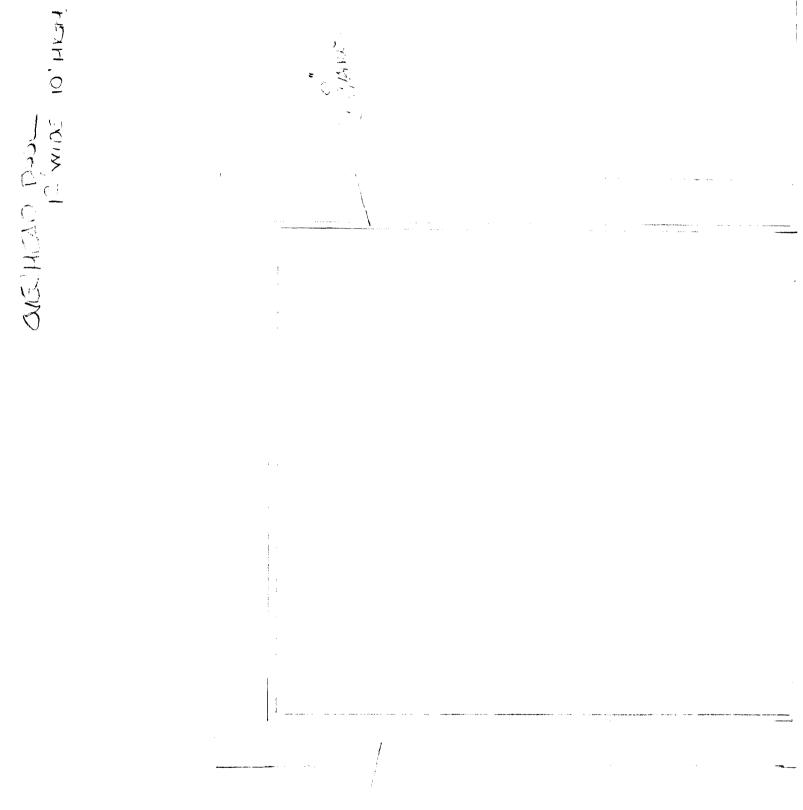
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	borough ME 04074  e:207-883-8229	07-863-4752	INSURER\$ A	FFORDING COVE	RAGE	NAIC #
ISUREC	Overhead Door Com		INSURER A:	NUMPRIE VALLET IN	DIMETTY CO	
	Bortland "	-	INSURER 9:	MAINE ENPLO	TERS MUTUAL INS	<b>i</b>
	À Div. of Maine Bu Specialties Co Inc		INSURER C:			
	533 Riverside Indu Portland ME 04103	ISCLIFT NEAA	INGURER D:	<u> </u>		
	RAGES		Insurer e:	····		
THE P	OLICIES OF INSURANCE LISTED BELOW HAN EQUIREMENT, TERM OR CONDITION OF AN VERTAIN, THE INSURANCE AFFORDED BY TH IES. AGGREGATE LINITS SHOWN MAY HAY	Y CONTRACT OR OTHER DOCUMENT I	WITH RESPECT TO WHICH	I THIS CERTIFICATE N	AT DE ISSUED OR	
TR Mai	TYPE OF MEURANCE	POLICY NUMBER	DATE (MM/DD/YY)	DATE (MMA/DO/YY)	LINUT	'8
	GENERAL LIABLITY				EACH OCCURRENCE	: 100000D
A	X COMMERCIAL GENERAL LIABILITY	318-0030422-01	06/03/08	06/03/09	PREMISES (Es occurence)	\$ 100000
				4	NED EXP (Any one person)	\$ 5000
λ.	Contractural	[ 			PERSONAL & ADV INJURY	1.1000000
	Liability				GENERAL AGGREGATE	\$ 2000000
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO- LOC				PRODUCTS - COMP/OP AGG	+ 2000000
	AUTOROBILE LIABILITY				COMDINED SINGLE LIMIT	\$ 1000000
A	ALL OWNED AUTOS	318-0030422-01	06/03/08	06/03/09	BODILY INJURY (Per person)	\$
λ   λ	X HIRED AUTOS				BDDILY INJURY (Per accident)	t
_					PROPERTY DAMAGE (Per eccident)	3
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	<u>s</u>
	ANY AUTO				OTHER THAN EA ACC AUTO ONLY: AGG	\$
	EXCESSIVARELLA LIABILITY				EACH OCCURRENCE	\$ 5000000
R		X18-0030414-01	06/03/08	06/03/09		× 5000000
1  .	DEDUCTIBLE X RETENTION \$10000					5
	RICERS COMPENSATION AND				WC STATU	
	iplovers' limbility Y proprietor/partner/executive	1810069356 (ME)	06/03/08		E.L. EACH ACCIDENT	\$ 500000
₿∤ወ₽	FICER/MEMBER EXCLUDED?	3102800621 (NH)	06/03/08	06/03/09	E.L. DISEASE - EA EMPLOYEE	
	se, discribe under ECIAL PROVISIONS beige		_		E.L. DISEASE · POLICY LIMIT	\$ 500000
	HER TICH OF OFERATIONS / LOCATIONS / VENC	LOS / EXCLUSIONS ADDED BY ENDOF	SEMENT / SPECIAL PROV	NEICHIS		

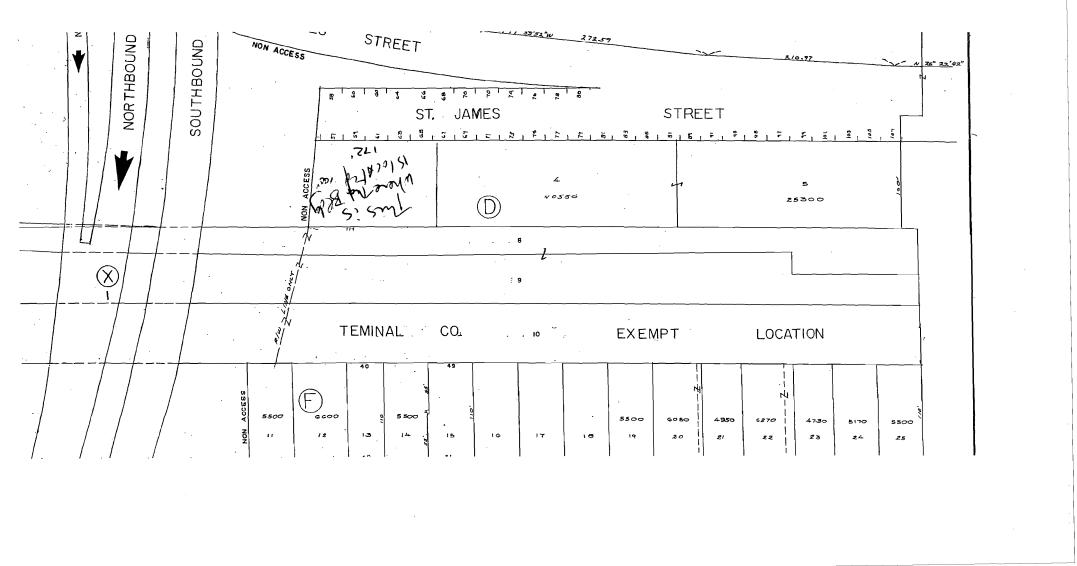
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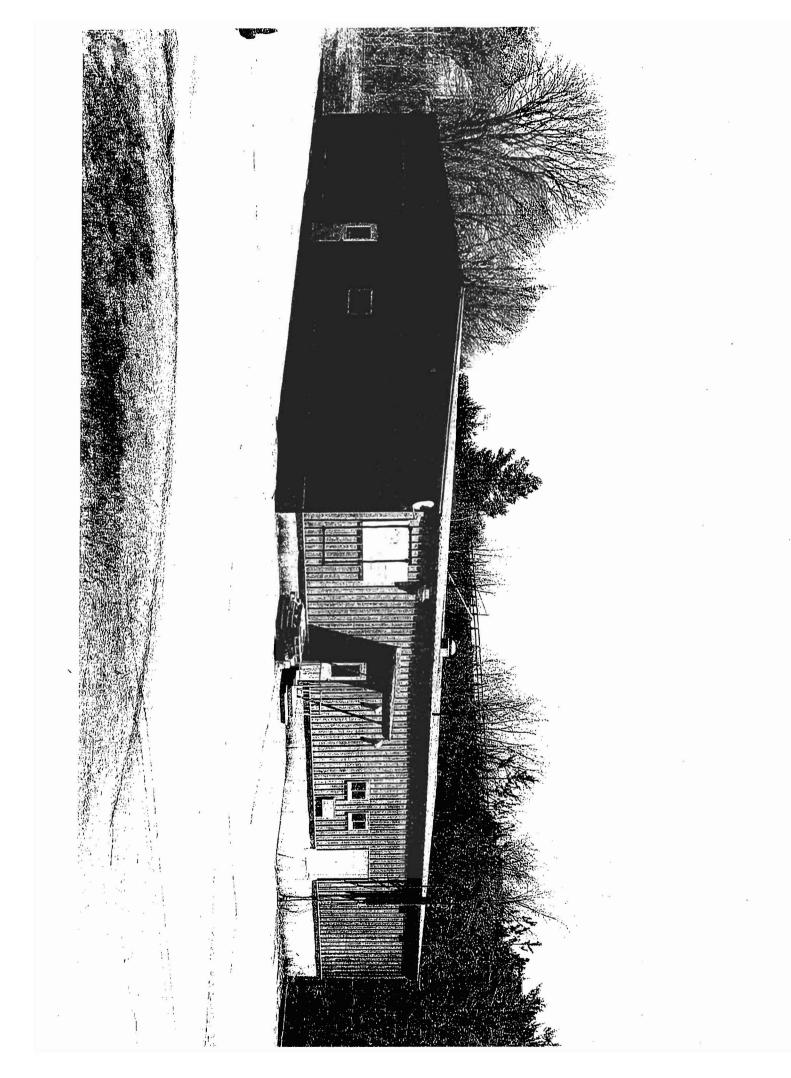
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SACORD CORPORATION 1988









# DAVID M. SCHWARTZ ATTORNEY AT LAW, P.A.

POST OFFICE BOX 367 125 MAIN STREET, SUITE A NEWMARKET, NH 03857-0367 DAVID M. SCHWARTZ RAPHAEL J. ROMAN PHONE: (603) 659-3200 PACSIMILE: (603) 659-3220

September 16, 2008

#### VIA US Mail

Larry C. Reminga and Elena Reminga New England Imports 55 St. James Street Portland, Maine, 04102

OCT 9 2008

Re: SBA Loan to Larry C. Reminga and Elena Reminga d/b/a New England Imports SBA Loan No. 34240860-08

Dear Mr. & Mrs. Reminga:

Granite State Economic Development Corporation has forwarded a copy of the SBA Authorization and Debenture Guaranty Agreement to you for your review. I understand that a closing has been scheduled for October 10, 2008. We would like to close on the SBA portion of financing simultaneously with *Bangor Savings Bank*. The following documents are required from you in order to complete my funding package to the SBA:

HILL 1. Copy of Registered Business Name of New England Imports. PLEASE PROVIDE THIS ITEM AS SOON AS POSSIBLE, WE CANNOT PREPARE THE CLOSING DOCUMENTS WITHOUT THEM.

XD Plosent

Penter into the loan documents in connection with the transaction; that there is no litigation or claims existing or threatened against Borrower.

A copy of the <u>executed</u> deed to the Portland property (to be provided at closing).

 $(\mu 4)$  A copy of the survey or site plan on the mortgaged premises or some other documentation that will satisfy the Title Company to have the Survey exception removed.

5. A letter from the Borrower's attorney or the Town/City of Portland that the property site in Portland, Maine is in compliance with the zoning requirements of the Town/City of Portland.

A Certificate of Hazard Insurance, Fire and Extended Coverage in the maximum amount available, the certificate must indicate the U.S. Small Business Administration, c/o Granite State Economic Development Corporation, P.O. Box 1491, Portsmouth, New Hampshire 03802 as Larry C. Reminga and Elena Reminga New England Imports September 16, 2008 Page 2

the second mortgagee and lender's loss payee on the real estate located at 55 St. James Street, Portland, Maine and must also provide that the SBA will be notified at least fifteen (15) days prior to cancellation. The certificate must also contain the following language: The interest of the Lender and the SBA shall not be invalidated by any act or neglect of the mortgagor or owner of the insured property.

7. A Certificate of Workers Compensation Insurance.

8. Title insurance policy insuring "Granite State Economic Development Corporation, its successors and/or assigns," for an amount of \$215,000.00 on the Portland, Maine property. Policy shall not contain the Standard B-1 policy exceptions nor the liability non-cumulative paragraph (which must be waived by the title company). THE TITLE ATTORNEY WILL PROVIDE THIS SERVICE.

9. An Environmental Site Review on the Portland, Maine property. PLEASE PROVIDE THIS ITEM TO GRANITE STATE ECONOMIC DEVELOPMENT CORPORATION AS SOON AS POSSIBLE. WE CANNOT CLOSE THE LOAN WITHOUT IT.

10. An appraisal reflecting a minimum value of \$525,000.00. PLEASE FORWARD THIS ITEM TO GRANITE STATE ECONOMIC DEVELOPMENT CORPORATION IMMEDIATELY. WE CANNOT CLOSE THE LOAN WITHOUT IT.

11. A voided check for attaching to the automatic debit authorization to be executed at the closing. The check should be from an account designated by the Borrower from which the payments on the SBA loan will be made. **PLEASE PROVIDE THIS ITEM PRIOR TO CLOSING** 

12. The social security number of Larry C. Reminga.

alies

13. The social security number of Elena Reminga

Please disclose and forward copies of any and all other encumbrances on the property, including but not limited to seller financing, and additional notes or mortgages to the Bank.

These requirements are outlined in the Authorization and Debenture Guaranty Agreement, a copy of which has been forwarded to you by Granite State Economic Development Corporation. The legal fee for closing the SBA/Granite State Economic Development Corporation loan is \$2,000.00. In addition, the Borrower is required to pay all fees including, but not limited to, recording fees, search fees, and title insurance premiums.

Larry C. Reminga and Elena Reminga New England Imports September 16, 2008 Page 3

In the meantime, if you have any questions, please do not hesitate to call.

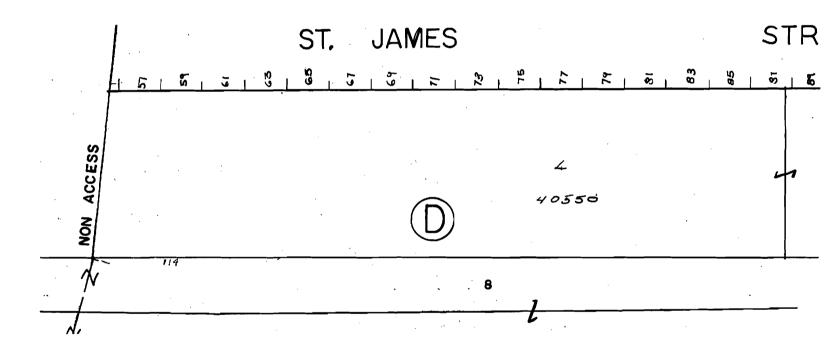
Sincerely yours,

marthe Wild

Samantha L. Wibel Paralegal

Enclosure

cc: Paul E. Thelin, Esquire Terry Trickey, Bangor Savings Bank



# CITY OF PORTLAND, MAINE ZONING BOARD OF APPEALS

Peter Coync Philip Saucier-sec Deborah Rutter Jill E. Hunter Gordon Smith William Getz

September 9, 2008

Michael Vaillancourt, Esq. Ainsworth, Thelin, Chamberlain & Raftice, P.A. 7 Ocean Street PO Box 2412 South Portland, ME 04116-2412

 RE:
 55 St. James Street

 CBL:
 066 D004 & 005

 ZONE:
 IM

Dear Mr. Vaillancourt:

As you know, at its September 4, 2008, meeting, the Board voted 3-1 thereby denying your Practical Difficulty Variance Appeal. The Board did not get four votes for affirmation.

As per Marge's phone call, your client must immediately apply for the change of use and structural changes that have already taking place at this location.

Enclosed please find a copy of the billing for the Zoning Board Appeals legal ad and abutter's notification along with a copy of the board's decision.

Should you have any questions please feel free to contact me at 207-874-8701.

Sincerely,

entern /

Gayle Guertin Office Assistant

CC: Myles J. Goodman Trust , owner L Carl Reminga file

