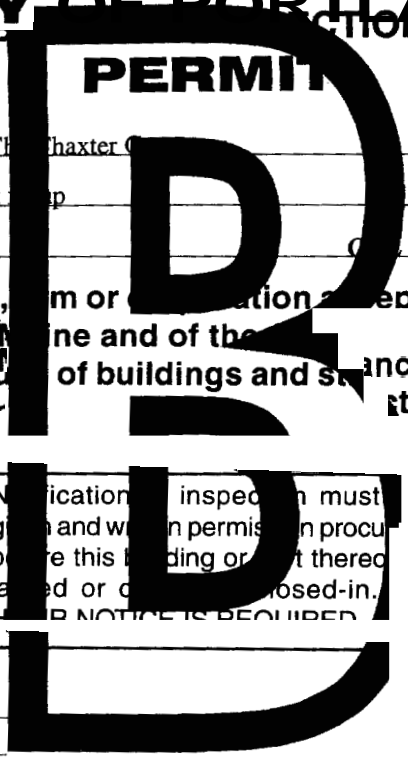


74 DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

CITY OF PORTLAND

Permit Number: 041422

Please Read Application And Notes, If Any, Attached



This is to certify that Sharon House J. Weston Walch Publisher/The Charter Commercial office w/ tenant shop

AT 065 D018001 provided that the person or persons ins, m or of the provisions of the Statutes of the City of Portland regulating the construction, maintenance and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires wires such information.

Notification inspection must be and work in permit in procu be before this building or part thereof is closed-in. NOTICE IS REQUIRED

A certificate of occupancy must be procured by owner before this build- ing or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. W.M. J.
Health Dept.
Appeal Board
Other

Sharon House

PENALTY FOR REMOVING THIS CARD (

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 04-1422	Issue Date:	CBL: 065 D018001
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Location of Construction: 321 Valley St	Owner Name: <i>Sharon & Louise Weston Watch Publisher</i>	Owner Address: 321 Valley St	Phone: 874-775-1087
Business Name:	Contractor Name: The Thaxter Company	Contractor Address: 55 Bell Street Portland	Phone: 2078785553
Lessee/Buyer's Name	Phone:	Permit Type: Alterations - Commercial	Zone: B2

Past Use: Commercial office building	Proposed Use: Commercial office w/ tenant fit-up <i>Sharon House Inc.</i>	Permit Fee: \$2,481.00	Cost of Work: \$265,000.00	CEO District: 2
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FIRE DEPT: Approved Denied

INSPECTION: Use Group: **B** Type: **B**

Signature: *[Signature]* Date: **10/12/04**

Proposed Project Description:
Commercial office w/ tenant fit-up

PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)

Action: Approved Approved w/Conditions Denied

Signature: _____ Date: _____

Permit Taken By: dmm	Date Applied For: 09/23/2004	Zoning Approval
-------------------------	---------------------------------	------------------------

<p>1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</p> <p>2. Building permits do not include plumbing, septic or electrical work.</p> <p>3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</p>	<p>Special Zone or Reviews</p> <p><input type="checkbox"/> Shoreland</p> <p><input type="checkbox"/> Wetland <i>separate permits required for any new signage</i></p> <p><input type="checkbox"/> Flood Zone</p> <p><input type="checkbox"/> Subdivision</p> <p><input type="checkbox"/> Site Plan</p> <p>Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/></p> <p>Date: <i>10/12/04</i></p>	<p>Zoning Appeal</p> <p><input type="checkbox"/> Variance</p> <p>Miscellaneous</p> <p><input type="checkbox"/> Conditional Use</p> <p><input type="checkbox"/> Interpretation</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p>Date: _____</p>	<p>Historic Preservation</p> <p><input checked="" type="checkbox"/> Not in District or Landmark</p> <p><input type="checkbox"/> Does Not Require Review</p> <p><input type="checkbox"/> Requires Review</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Approved w/Conditions</p> <p><input type="checkbox"/> Denied</p> <p>Date: <i>[Signature]</i></p>
---	---	---	--

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

10/29/04

Did insp - with M. Collins
checked flooring & framing
OK to close in *SM*

11/23/04 CHECK EXISTING STAIRS

(7 $\frac{3}{4}$ x 10") REQUIRE TO SAME DIMENSIONS

HEAD ROOM (80") ~~HEAD~~

{ FIRE RATE UNDER STAIRS 1 HR
20 minute door minimum }

11/29/04 ok my to issue C/O *SM*

PLUMBING APPLICATION

PROPERTY ADDRESS

Town or Plantation	<u>Portland</u>
Street Subdivision Lot #	<u>521 Valley St.</u>

PROPERTY OWNERS NAME

Date Permit Issued:	<u>10/21/04</u>	PLUMBING FEE	\$ <u>1316.00</u>	<input type="checkbox"/> If Double Fee Charged
<u>Michael Wang</u> Local Plumbing Inspector Signature		L.P.I. #	<u>0608</u>	

65 / 1018

(If Different) 10/21/04

Owner/Applicant Statement

I certify that the information submitted is correct to the best of my knowledge and understand that any falsification is reason for the Local Plumbing Inspectors to deny a Permit

Signature of Owner/Applicant

Date

Caution: Inspection Required

I have inspected the installation authorized above and found it to be in compliance with the Maine Plumbing Rules.

Local Plumbing Inspector Signature

Date Approved

PERMIT INFORMATION

This Application is for 1. <input checked="" type="checkbox"/> NEW PLUMBING 2. <input checked="" type="checkbox"/> RELOCATED PLUMBING	Type of Structure To Be Served: 1. <input type="checkbox"/> SINGLE FAMILY DWELLING 2. <input type="checkbox"/> MODULAR OR MOBILE HOME 3. <input type="checkbox"/> MULTIPLE FAMILY DWELLING 4. <input checked="" type="checkbox"/> OTHER - SPECIFY <u>relocate</u>	Plumbing To Be Installed By: 1. <input checked="" type="checkbox"/> MASTER PLUMBER 2. <input type="checkbox"/> OIL BURNERMAN 3. <input type="checkbox"/> MFG'D. HOUSING DEALER/MECHANIC 4. <input type="checkbox"/> PUBLIC UTILITY EMPLOYEE 5. <input type="checkbox"/> PROPERTY OWNER LICENSE# <u>W-4501</u>
--	--	--

Hook-Up & Piping Relocation Maximum of 1 Hook-Up	Column 2		Column 1	
	Number	Type of Fixture	Number	Type of Fixture
OR HOOK-UP: to public sewer in those cases where the connection is not regulated and inspected by the local Sanitary District. HOOK-UP: to an existing subsurface wastewater disposal system PIPING RELOCATION: of sanitary lines, drains, and piping without new fixtures.		Hosebibb/ Sillcock		Bathtub (and Shower)
		Floor Drain		Shower (Separate)
		Urinal	1	Sink
		Drinking Fountain		Wash Basin
		Indirect Waste	1	Water Closet (Toilet)
		Water Treatment Softener, Filter, etc.		Clothes Washer
		Grease / Oil Separator		Dish Washer
OR TRANSFER FEE [\$6.00]		Dental Cuspidor		Garbage Disposal
		Bidet	1	Laundry Tub
		Other: _____		Water Heater
		Fixtures (Subtotal) Column 2	4	Fixtures (Subtotal) Column 1
			1	Fixtures (Subtotal) Column 2
			5	Total Fixtures
			10	Fixture Fee
				Transfer Fee
				Hook-Up & Relocation Fee
			30	Permit Fee (Total)

SEE PERMIT FEE SCHEDULE FOR CALCULATING FEE

BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

A Pre-construction Meeting will take place upon receipt of your building permit.

- NA Footing/Building Location Inspection; Prior to pouring concrete
- NA Re-Bar Schedule Inspection: Prior to pouring concrete
- NA Foundation Inspection: Prior to placing ANY backfill
- SK ~~Framing/Rough Plumbing/Electrical:~~ Prior to any insulating or drywalling
- SK ~~Final/Certificate of Occupancy:~~ Prior to any occupancy of the structure or use. NOTE: There is a \$75.00 fee per inspection at this point.

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection

SK If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.

SK CERIFICATE OF OCCUPANICES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED

Stephen J. Kelton
Signature of Applicant/Designee

10/13/04
Date

Thomas M. Markley
Signature of Inspections Official

Y.3 OCT 04
Date

CBL: 05018

Building Permit #: 041422



CITY OF PORTLAND, MAINE
Department of Building Inspection

Certificate of Occupancy

LOCATION 321 Valley St

CBL 065 D018001

Issued to Shalom House, Inc./The Thaxter Company

Date of Issue 11/30/2004

This is to certify that the building, premises, or part thereof, at the **above** location, built — altered — changed **as to use** under Building Permit No. 04-1422, **has had final inspection, has** been found to conform substantially to requirements of Zoning Ordinance and Building Code of the City, and is hereby approved for occupancy **or use**, limited or otherwise, **as** indicated below.

PORTION OF BUILDING OR PREMISES

Shalom House/tenant fitup

APPROVED OCCUPANCY

Commercial Office Space
Use Group B
Type 2B
IBC 2003

Limiting Conditions:

None

This certificate supersedes
certificate issued

Approved:

.....
(Date) Inspector

[Handwritten Signature]
.....
Inspector of Buildings

Notice: This certificate identifies lawful use of building or premises, and ought to be transferred from owner to owner when property changes hands. Copy will be furnished to owner or lessee for one dollar.

City of Portland, Maine - Building or Use Permit

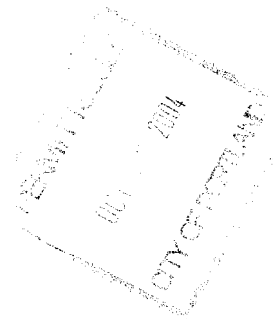
389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 04-1422	Date Applied For: 09/23/2004	CBL: 065 D018001
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Location of Construction: 321 Valley St	Owner Name: Shalom House, Inc.	Owner Address: PO Box 560	Phone: 874-775-1087
Business Name:	Contractor Name: The Thaxter Company	Contractor Address: 55 Bell Street Portland	Phone: (207) 878-5553
Tenant/Buyer's Name	Phone:	Permit Type: Alterations - Commercial	

Proposed Use: Commercial office w/ tenant fit-up (Shalom House, Inc.)	Proposed Project Description: Commercial office w/ tenant fit-up
---	--

Dept: Zoning	Status: Approved	Reviewer: Marge Schmuckal	Approval Date: 10/06/2004
Note:			Ok to Issue: <input checked="" type="checkbox"/>
Dept: Building	Status: Approved	Reviewer: Mike Nugent	Approval Date: 10/12/2004
Note:			Ok to Issue: <input checked="" type="checkbox"/>
l) type 2B per John Shields...new partitions to have steel studs			
Dept: Fire	Status: Approved with Conditions	Reviewer: Lt. MacDougal	Approval Date: 10/07/2004
Note:			Ok to Issue: <input checked="" type="checkbox"/>
l) the sprinkler system shall be maintained to NFPA 13 standard			





Commercial Building Permit Application

If you or the **property** owner owes real estate or personal property taxes or user charges on any property within **the** City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: 321 Valley Street, Portland		
Total Square Footage of Proposed Structure 10,320 sq. ft. interior fit-up (8,269 first floor, 2,051 second floor).		Square Footage of Lot 1.32 Acres
Tax Assessor's Chart, Block & Lot Chart# 65 Block# D Lot# 018	Owner: Shalom House, Inc. P.O. Box 560 Portland, Maine 04112	Telephone: (207) 874 775- 1087 Bill Floyd
Lessee/Buyer's Name (If Applicable) NIA	Applicant name, address & telephone: Bill Floyd Shalom House, Inc. P.O. Box 560 Portland, Maine 04112	Cost Of Work: \$ 265,000 Fee: \$2406. ⁰⁰ + 45. ⁰⁰ Total \$ 2481.⁰⁰
Current Specific use: <u>Office</u>		
Proposed Specific use: <u>Office</u>		
Project description: Shalom House, Inc. has purchased the property at 321 Valley Street and proposes to fit up a portion of it as their offices. The previous use was as the offices of Weston Walch Publishing, a firm that published textbooks. The proposed use is similar to the previous use of Weston Walch Publishing. The work of this project includes new finishes (carpet, paint, ceiling tiles), new partitions, sprinkling of the only unsprinkled area of the building. No site work, building additions or structural work are proposed.		
Contractor's name, address & telephone: The Thaxter Company Portland, ME		
Who should we contact when the permit is ready: <u>Steve Keltonic</u>		
Mailing address: Thaxter Company Portland, ME		
Phone: (207) 775-3499		

Please submit all of the information outlined in the Residential Application Checklist. Failure to do so will result in the automatic denial of your permit.

At the discretion of the Planning and Development Department, **additional** information **may** be required **prior** to permit approval. For further information stop by the Building Inspections office, room **315** City Hall or call 874-8703.

any reasonable hou

[Signature]

This is not a Permit; you may not commence any work until the Permit is issued.

SEP 2 22004

RECEIVED



CITY OF PORTLAND MAINE

389 Congress St., Rm 315

Portland, ME 04101

Tel. - 207-874-8704

Fax - 207-871-8716

TO: Inspector of Buildings City of Portland, Maine
Planning & Urban Development
Division of Housing & Community Services

FROM DESIGNER: Archetype, P.A.
48 Union Wharf
Portland, ME 04101

DATE: 09/20/04

Job Name: Shalom House, Inc., interior office fit-up

Address of Construction: 321 Valley Street

THE BOCA NATIONAL BUILDING CODE/1999 Fourteenth EDITION

Construction project was designed according to the building code criteria listed below:

Building Code and Year 1999 Use Group Classification(s) B

Type of Construction note below Bldg. Height note below Bldg. Sq. Footage note below

Seismic Zone note below Group Class note below

Roof Snow Load Per Sq. Ft. note below Dead Load Per Sq. Ft. note below

Baric Wind Speed (mph) note below Effective Velocity Pressure Pa Sq. Ft. note below

Floor Live Load Per Sq. Ft. note below

Structure has full sprinkler system? Yes x No Alarm System? Yes x No
Sprinkler & Alarm systems must be installed according to BOCA and NFPA Standards with approval from the Portland Fire Department.

Is structure being considered unlimited area building: Yes No n/a

If mixed use, what subsection of 3 13 is being considered n/a

List Occupant loading for each room or space, designed into this Project.

Note: No additions to the building, or structural changes to the building are proposed

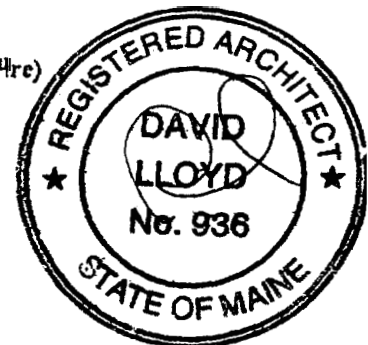
65 D 018

(Designers Stamp & Signature)

PSH 6/07/2K

SEP 22 2004

RECEIVE





**CITY OF PORTLAND
BUILDING CODE CERTIFICATE
389 Congress St., Rm 315
Portland, ME 04101**

TO: Inspector of Buildings City of Portland, Maine
Department of Planning & Urban Development
Division of Housing & Community Service

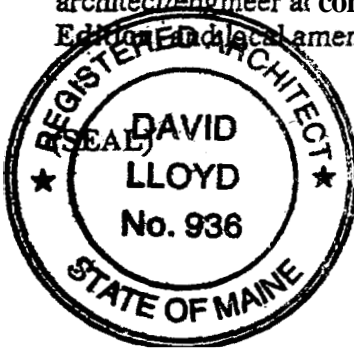
FROM: Archetype, P.A.

RE: Certificate of Design

DATE: September 20, 2004

These plans and/or specifications covering construction work on:
321 Valley Street - interior office fit-up

Have been designed and drawn up by the undersigned, a Maine registered architect/engineer according to the BOCA National Building Code/1999 Fourteenth Edition and local amendments.



Signature 

Title Architect

Firm Archetype, P.A.

Address 48 Union Wharf, Portland, ME 04101

As per Maine State Law:

\$50,000.00 or more in new construction, repair, expansion, addition, or modification for Building or Structures, shall be prepared by a registered design Professional.

65 1 018

PSH 6/20/2k

SEP 22 2004

RECEIVED



CITY OF PORTLAND
ACCESSIBILITY CERTIFICATE

Designer: David Lloyd, Archetype

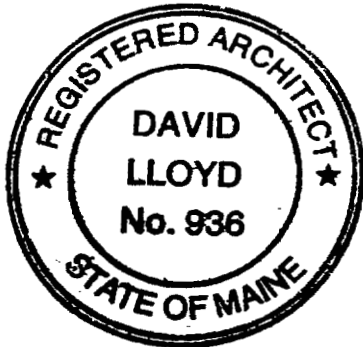
Address of Project 321 Valley Street

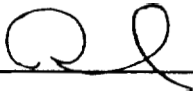
Nature of Project Interior office fit-UD.

Date September 20, 2004

The technical submissions covering the proposed construction work ~~with the~~ as described above have been ~~have been~~ designed in compliance with ~~the~~ applicable referenced standards found in the Maine Human Rights Law and Federal Americans with Disability Act. ~~The metal exterior stair was designed by others.~~

(SEAL)



Signature 

Title Architect

Firm Archetype, P.A.

Address 48 Union Wharf

Portland, ME 04101

Telephone (207) 772-6022

45 D 018

SEP 22 2004