

# DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

Please Read Application And Notes, If Any, Attached

BUILDING DEPARTMENT

## PERMIT

Permit Number: 041422

This is to certify that Shalanda J. Weston Walch Publisher/The Thaxter Co  
has permission to Commercial office w/ tenant  
AT 321 Valley St 065 D018001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is altered or closed-in. **48 HOUR NOTICE IS REQUIRED.**

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

### OTHER REQUIRED APPROVALS

Fire Dept. [Signature]  
Health Dept. \_\_\_\_\_  
Appeal Board \_\_\_\_\_  
Other \_\_\_\_\_  
Department Name \_\_\_\_\_

[Signature] 10/12/04  
Director - Building & Inspection Services

**PENALTY FOR REMOVING THIS CARD**

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street. 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 04-1422	Issue Date:	CBL: 065 D018001
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Location of Construction: 321 Valley St	Owner Name: <i>Maxon House</i> <del>J Weston Watch Publisher</del>	Owner Address: 321 Valley St	Phone: 874-775-1087
Business Name:	Contractor Name: The Thaxter Company	Contractor Address: 55 Bell Street Portland	Phone: 2078785553
Lessee/Buyer's Name	Phone:		Zone: <b>B2</b>

Past Use: Commercial office building	Proposed Use: Commercial office w/ tenant fit-up, <i>Maxon House Inc</i>	Permit Fee: \$2,481.00	Cost of Work: \$265,000.00	CEO District: 2
		FIRE DEPT: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: <b>B</b> Type: <b>2B</b>	

Proposed Project Description: Commercial office w/ tenant fit-up	Signature: <i>[Signature]</i>	Signature: <i>[Signature]</i>
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)		
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied		
Signature: _____ Date: _____		

Permit Taken By: dmm	Date Applied For: 09/23/2004	<b>Zoning Approval</b>
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<p>1.</p> <p>2. Building permits do not include plumbing, septic or electrical work.</p> <p>3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</p>	<p><b>Special Zone or Reviews</b></p> <p><input type="checkbox"/> Shoreland</p> <p><input type="checkbox"/> Wetland <i>Separate permits for any new sign</i></p> <p><input type="checkbox"/> Flood Zone</p> <p><input type="checkbox"/> Subdivision</p> <p><input type="checkbox"/> Site Plan</p> <p>Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/></p> <p><i>ok</i> Date: <i>10/6/04</i></p>	<p><b>Zoning Appeal</b></p> <p><input type="checkbox"/> Variance</p> <p><input type="checkbox"/> Miscellaneous</p> <p><input type="checkbox"/> Conditional Use</p> <p><input type="checkbox"/> Interpretation</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p>Date: _____</p>	<p><b>Historic Preservation</b></p> <p><input checked="" type="checkbox"/> Not in District or Landmark</p> <p><input type="checkbox"/> Does Not Require Review</p> <p><input type="checkbox"/> Requires Review</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Approved w/Conditions</p> <p><input type="checkbox"/> Denied</p> <p>Date: <i>[Signature]</i></p>
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**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

<b>Permit No:</b> 04-1422	<b>Date Applied For:</b> 09/23/2004	<b>CBL:</b> 065 D018001
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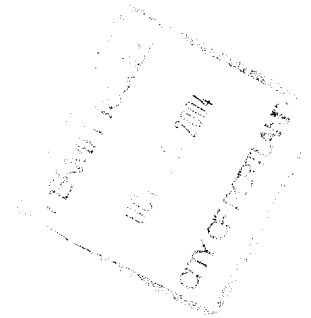
<b>Location of Construction:</b> 321 Valley St	<b>Owner Name:</b> Shalom House, Inc.	<b>Owner Address:</b> PO Box 560	<b>Phone:</b> 874-775-1087
<b>Business Name:</b>	<b>Contractor Name:</b> The Thaxter Company	<b>Contractor Address:</b> 55 Bell Street Portland	<b>Phone:</b> (207) 878-5553
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Alterations - Commercial	

<b>Proposed Use:</b> Commercial office w/ tenant fit-up (Shalom House, Inc.)	<b>Proposed Project Description:</b> Commercial office w/ tenant fit-up
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<b>Dept:</b> Zoning	<b>Status:</b> Approved	<b>Reviewer:</b> Marge Schmuckal	<b>Approval Date:</b> 10/06/2004
<b>Note:</b>	<b>Ok to Issue:</b> <input type="checkbox"/>		

<b>Dept:</b> Building	<b>Status:</b> Approved	<b>Reviewer:</b> Mike Nugent	<b>Approval Date:</b> 10/12/2004
<b>Note:</b> 1) type 2B per John Shields...new partitions to have steel studs	<b>Ok to Issue:</b> <input type="checkbox"/>		

<b>Dept:</b> Fire	<b>Status:</b> Approved with Conditions	<b>Reviewer:</b> Lt. MacDougal	<b>Approval Date:</b> 10/07/2004
<b>Note:</b> 1) the sprinkler system shall be maintained to NFPA 13 standard	<b>Ok to Issue:</b> <input type="checkbox"/>		





# Commercial Building Permit Application

If you or the property owner owes **real** estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Total Square Footage of Proposed Structure 10,320 sq. ft. interior fit-up (8,269 first floor, 2,051 second floor).		Square Footage of Lot 1.32 Acres	
Tax Assessor's Chart, Block & Lot Chart# <u>65</u> Block# <u>D</u> Lot# <u>018</u>		Owner: Shalom House, Inc. P.O. Box 560 Portland, Maine 04112	Telephone: (207) 874 775- 1087 Bili Floyd
Lessee/Buyer's Name (If Applicable) N/A		Applicant name, address & telephone: Bill Floyd Shalom House, Inc. P.O. Box 560 Portland, Maine 041 12	Cost Of Work: \$ <u>265,000</u> Fee: \$ <u>2406.<sup>00</sup> + 75.<sup>00</sup></u> Total \$ <u>2481.<sup>00</sup></u>
Current Specific use: <u>Office</u>			
Proposed Specific use: <u>Office</u>			
Project description: Shalom House, Inc. has purchased the property at <b>321</b> Valley Street and proposes to fit up a portion of it as their offices. The previous use <b>was</b> as the offices of Weston Walch Publishing, a <b>firm</b> that published textbooks. The proposed use <b>is</b> similar to the previous use of Weston Walch Publishing. The work of this project includes new finishes (carpet, paint, ceiling tiles), new partitions, sprinkling of the only <b>un</b> sprinkled area of <b>the</b> building. <b>No</b> site work, building additions or structural work are proposed.			
Contractor's name, address & telephone: _____ Portland, ME			
Who should we contact when the permit is ready: <u>Steve Keltonic</u>			
Mailing address: <u>Thaxter Company</u> Portland, ME			
Phone: (207) 775-3499			

**Please submit all of the information outlined in the Residential Application Checklist. Failure to do so will result in the automatic denial of your permit.**

At the discretion of the Planning and Development Department, additional information may be required **prior** to permit approval. For further information stop by the Building Inspections office, **room 315** City Hall or call 874-8703.

I hereby certify that I **am** the **Owner** of record of the named property, or that the **owner** of record authorizes the proposed **work** and that I have been authorized by the owner to make this application as his/**her** authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for **work** described in this application is **issued**, I **certify** that the Code Official's authorized representative shall have the authority to enter **all** areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

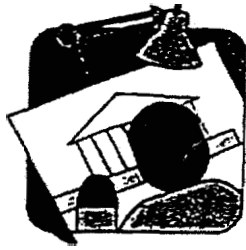
Signature of applicant <u>Stephen J. Kelton</u>	Date: <u>9/22/04</u>
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**Permit Fee: \$30.00 for the first \$1000.00 Construction Cost, \$7.00 per additional \$1000.00 cost**

**This is not a Permit; you may not commence any work until the Permit is issued.**

SEP 22 2004

RECEIVED



**CITY OF PORTLAND MAINE**

389 Congress St., R m 315  
Portland, M E 04101  
Tel. - 207-874-8704  
Fax - 207-874-8716

**TO:** Inspector of Buildings City of Portland, Maine  
Planning & Urban Development  
Division of Housing & Community Services

**FROM DESIGNER:** Archetype, P.A.  
48 Union Wharf  
Portland, ME 04101

**DATE:** 09/20/04

Job Name: Shalom House, Inc., interior office fit-up

Address of Construction: 321 Valley Street

**THE BOCA NATIONAL BUILDING CODE/1999 Fourteenth EDITION**

Construction project was designed according to the building code criteria listed below:

Building Code and Year 1999 Use Group Classification(s) B

Type of Construction note below Bldg. Height note below Bldg. Sq. Footage note below

Seismic Zone note below Group Class note below

Roof Snow Load Per Sq. Ft. note below Dead Load Per Sq. Ft. note below

Basic Wind Speed (mph) note below Effective Velocity Pressure Per Sq. Ft. note below

Floor Live Load Per Sq. Ft. note below

Structure has full sprinkler system? Yes  No  Alarm System? Yes  No   
Sprinkler & Alarm systems must be installed according to BOCA and NFPA Standards with approval from the Portland Fire Department.

Is structure being considered unlimited area building: Yes  No  n/a

If mixed use, what subsection of 313 is being considered n/a

List Occupant loading for each room or space, designed into this Project.

Note: No additions to the building, or structural changes to the building are proposed.

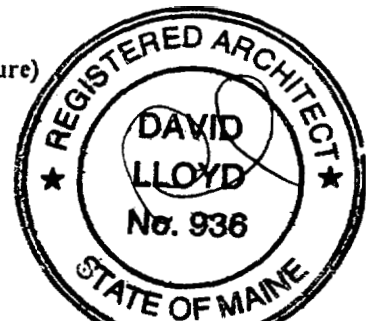
PSH 6/07/2K

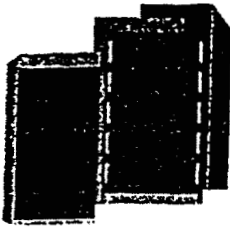
65 b 018

(Designers Stamp & Signature)

SEP 22 2004

RECEIVED





**CITY OF PORTLAND  
BUILDING CODE CERTIFICATE**  
389 Congress St., Rm 315  
Portland, ME 04101

**TO:** Inspector of Buildings City of Portland, Maine  
Department of Planning & Urban Development  
Division of Housing & Community Service

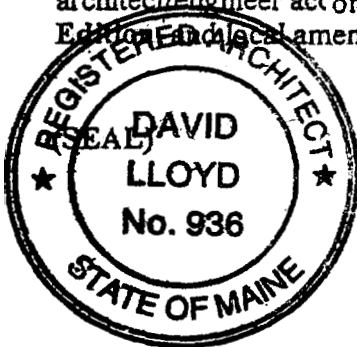
**FROM:** Archetype, P.A.

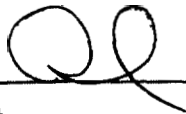
**RE:** Certificate of Design

**DATE:** September 20, 2004

**These plans and/or specifications covering construction work on:**  
321 Valley Street - interior office fit-Up

Have been designed and drawn up by the undersigned, a Maine registered architect/engineer according to the BOCA National Building Code/1999 Fourteenth Edition and local amendments



Signature   
Title Architect  
Firm Archetype, P.A.  
Address 48 Union Wharf, Portland, ME 04101

**As per Maine State Law:**

\$50,000.00 or more in new construction, repair, expansion, addition, or modification for Building or Structures, shall be prepared by a registered design Professional.

65 N 018

PSH 6/20/2k

SEP 22 2004

RECEIVED



CITY OF PORTLAND  
ACCESSIBILITY CERTIFICATE

Designer: David Lloyd, Archetype

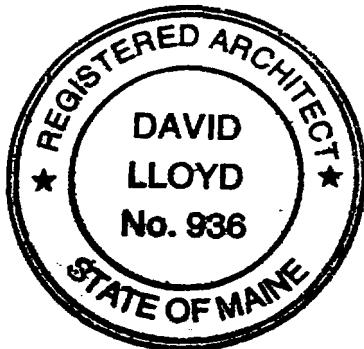
Address of Project 321 Valley Street

Nature of Project Interior office fit-up.

Date September 20, 2004

The technical submissions covering the proposed construction work ~~with [redacted] she~~  
as described above have been ~~have been~~ designed in compliance with ~~the~~  
**applicable** referenced standards found in the **Maine Human Rights Law** and  
**Federal Americans with Disability Act** ~~The metal exterior stair was designed by others.~~

(SEAL)



Signature [Handwritten Signature]

Title Architect

Firm Archetype, P.A.

Address 48 Union Wharf

Portland, ME 04101

Telephone (207) 772-6022

45 D 018

SEP 2 2 2004