



PORTLAND MAINE

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Jeff Levine, AICP, Director
Director of Planning and Urban Development

Tammy Munson
Director, Inspections Division

Electronic Signature and Fee Payment Confirmation

Notice: Your electronic signature is considered a legal signature per state law.

By digitally signing the attached document(s), you are signifying your understanding this is a legal document and your electronic signature is considered a **legal signature** per Maine state law. You are also signifying your intent on paying your fees by the opportunities below.

I, the undersigned, intend and acknowledge that no permit application can be reviewed until payment of appropriate permit fees are **paid in full** to the Inspections Office, City of Portland Maine by method noted below:

- Within 24-48 hours, once my complete permit application and corresponding paperwork has been electronically delivered, I intend to **call the Inspections Office** at 207-874-8703 and speak to an administrative representative and provide a credit/debit card over the phone.
- Within 24-48 hours, once my permit application and corresponding paperwork has been electronically delivered, I intend to **hand deliver** a payment method to the Inspections Office, Room 315, Portland City Hall.
- I intend to deliver a payment method through the U.S. Postal Service mail once my permit paperwork has been electronically delivered.

Applicant Signature: Patric Santerre

Date: 04/07/2014

I have provided digital copies and sent them on:

Date: 04/07/2014

NOTE: All electronic paperwork must be delivered to buildinginspections@portlandmaine.gov or by physical means i.e; a thumb drive or CD to the office.



General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Address/Location of Construction: 300 Park Avenue, Portland, Maine 04102		
Total Square Footage of Proposed Structure:		195 sq.ft.
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# 065 C010	Applicant Name: Patric Santerre Address: ARCADIA designworks, 199 Prosp City, State & Zip Portland, Maine 04103	Telephone: 207-347-5252 Email: patric@arcadiadesigr
Lessee/Owner Name (if different than applicant) Address: 300 Park Ave City, State & Zip: Portland, Maine 04102 Telephone & E-mail: 207-773-8818	Contractor Name: Thaxter Company (if different from Applicant) Address: 55 Bell Street City, State & Zip: Portland, Maine 04103 Telephone & E-mail: 207-878-5553	Cost Of Work: \$ <u>83,296.00</u> C of O Fee: \$ _____ Historic Rev \$ _____ Total Fees : \$ _____
Current use (i.e. single family) _____ Medical Business Offices _____ If vacant, what was the previous use? <u>N/A</u> Proposed Specific use: _____ Same _____ Is property part of a subdivision? ____ If yes, please name _____ Project description: Exterior window and door replacement and construction of new handicapped ramp and updated e		
Who should we contact when the permit is ready: ARCADIA designworks		
Address:		199 Prospect St. Suite A
City, State & Zip:		Portland, Maine 04103
E-mail Address:		patric@arcadiadesignworks.com
Telephone:		207-347-5252

Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at www.portlandmaine.gov, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: Patric Santerre, Licensed Maine Architect	Date: 04/07/2014
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This is not a permit; you may not commence ANY work until the permit is issued.



Accessibility Building Code Certificate

Designer: ARCADIA designworks LLC

Address of Project: 300 Park Avenue, Portland, Maine 04102

Nature of Project: Exterior window and door replacement and new concrete
ADA compliant ramp and entry.

The technical submissions covering the proposed construction work as described above have been designed in compliance with applicable referenced standards found in the Maine Human Rights Law and Federal Americans with Disability Act. Residential Buildings with 4 units or more must conform to the Federal Fair Housing Accessibility Standards. Please provide proof of compliance if applicable.



(SEAL)

Signature: Patric Santerre

Title: Licensed Maine Architect

Firm: ARCADIA designworks LLC

Address: 199 Prospect Street, Suite A
Portland, Maine 04103

Phone: 207-347-5252

For more information or to download this form and other permit applications visit the Inspections Division on our website at www.portlandmaine.gov



Certificate of Design

Date: 04/07/2014

From: ARCADIA designworks LLC

These plans and / or specifications covering construction work on:
Maine Orthotics & Prosthetics, 300 Park Avenue, Portland, Maine 04102

Have been designed and drawn up by the undersigned, a Maine registered Architect / Engineer according to the **2009 International Building Code** and local amendments.



(SEAL)

Signature: Patric Santerre

Title: Licensed Maine Architect

Firm: ARCADIA designworks LLC

Address: 199 Prospect St., Suite A

Portland, Maine 04103

Phone: 207-347-5252

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