



Permitting and Inspections Department  
Michael A. Russell, MS, Director

BANK OF NEW YORK MELLON  
8950 CYPRESS WATERS BLVD  
COPPELL, TX 75019

**CBL: 065 B005001**  
**Located at: 16 HEMLOCK ST**

**Certified Mail 70141820000140471109**

Dear BANK OF NEW YORK MELLON,

**STOP WORK ORDER**

An evaluation of the above-referenced property on 10/06/2017 revealed that building construction was being conducted without benefit of a valid building permit as required by Section 105.1 of the 2009 International Building Code and the 2009 International Residential Code of the City of Portland.

Appropriate permitting has not been issued for the property listed above, therefore all construction activity at that property must STOP immediately. This is a STOP WORK ORDER pursuant to Section 114. of 2009 International Building Code and the 2009 International Residential Code of the City of Portland. You may resume construction activity only after issuance of the appropriate building permit and the subsequent lifting of this order. Building Permit Applications are available online at <http://www.ci.portland.me.us/>

Failure to comply will result in this office referring the matter to the City of Portland Corporation Counsel for legal action and possible civil penalties, as provided for in Section 1-15 of the Code and in Title 30-A of M.R.S.A. Section 4452. This constitutes an appealable decision pursuant to Section 112 of the City of Portland Building Code.

If you have any questions or concerns please feel free to contact me at (207) 874-8703.

Sincerely,

A handwritten signature in black ink, appearing to read "Doug Morn", written over a white background.

Doug Morn  
CEO/Plan Review  
(207) 874-8705