Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 10/16/14

September 8, 2014

Building Inspections
Portland City Hall
Room 315
289 Congress Street
Portland, Maine 04101

Re: Condo Conversion Permit Application - 223 Western Promenade, Portland

Enclosed please find the following relative to the above Application:

-Electronic Signature and Fee Payment Confirmation;
-Condominium Conversion Application Form;
-Project Data Form;
-Building Permit Application form, on which we have noted that the permit was previously issued;
-Copy of Building Permit as issued on 9/19/2013.

We will send in the $450 fee amount by US Mail as soon as you indicate to do so.

Please note: this property is vacant. There have been no occupants or tenants in the past several years. In written correspondence with Greg Mitchell and Marge Schmuckel, I have confirmed that we should go through this Conversion process per City regulations even though there are no tenants to notify. Marge also advised us to put a provision in future leases, if we decide to lease these condos, so that tenants will understand that the conversion has already occurred; so that we will not have any future notice obligations to tenants under the Portland Condo Conversion ordinance.

Thank you,

Ford Reiche
for 223 Western Promenade, LLC

c/o Ford Reiche
100 Middle Road
Cumberland, Maine 04021
207-740-6099