Date: August

HISTORIC PRESERVATION
APPLICATION FOR CERTIFICATE OF APPROPRIA

Approved for Historic Preservation Certificate of Appropriateness
Date: 12/06/17

Pursuant to review under the City of Portland's Historic Preservation Ordinance (Chapter 14, Article IX of the Portland City Code), application is hereby made for a Certificate of Appropriateness for the following work on the specified historic property:

PROJECT ADDRESS:
265 Western Promenade

CHART/BLOCK/LOT: _____ (for staff use only)

PROJECT DESCRIPTION: Describe below each major component of your project. Describe how the proposed work will impact existing architectural features and/or building materials. If more space is needed, continue on a separate page. Attach drawings, photographs and/or specifications as necessary to fully illustrate your project—see following page for suggested attachments.

- New roof w/ Architect Shingled, New copper where needed.
- New Windows w/ Pella Architect Reserve
- Fix all porches
- New Cedar Shakes on both dormers
- New Cedar Shakes on front of garage and paint to Match dormers
- reset front Stairs
- Would like our original Driveway back.

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CONTACT INFORMATION:

APPLICANT
Name: Rich Meoli
Address: 138 West Grand Ave
OOB, ME
Zip Code: 04064
Work #: (207) 632-5666
Cell #:
Fax #:
Home:
E-mail: indoorairinc@gmail.com

PROPERTY OWNER
Name: Rich & Cindy
Address:
Zip Code:
Work #:
Cell #:
Fax #:
Home:
E-mail:

BILLING ADDRESS
Name:
Address:
Zip: Same as
Work #: Above
Cell #:
Fax #:
Home:
E-mail:

ARCHITECT
Name:
Address:
Zip:
Work #:
Cell #:
Fax #:
Home:
E-mail:

CONTRACTOR
Name: Noah Richards
Address:
Zip Code:
Work #: (207) 651-8024
Cell #:
Fax #:
Home:
E-mail:

Rich Meoli
Applicant's Signature

Owner's Signature (if different)

Historic Preservation Application Fee Schedule:

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• **Administrative Review** (for minor or standard alterations)	$65.00
• **HP Board Review**	$125.00
• **HP Board Review for major projects** involving new construction or building addition exceeding 1000 sq. ft. or comprehensive rehabilitation/redesign of existing structures	$750.00
• **After-the-fact Review** (for work commenced without advance approval)	$1000.00
• **Sign Review** for signs in historic districts	$75.00

Noticing/Advertisements for Historic Preservation Board Review*

• Legal Advertisement:	Percent of total bill
• Notices:	.75 cents each

(notices are sent to neighbors prior to any workshop or public hearing meetings)

* You will be billed separately for these costs.

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Activities Requiring Approval in Historic Districts

If your property is located within a historic district or is an individually designated historic struc necessary to receive approval before proceeding with any exterior alteration, construction activi improvement that will be visible from a public way. Following is a list of activities requiring rev **Please check all those activities that apply to your proposed project.**

Alterations and Repair

- [x] Window and door replacement, including storms/screens
- [x] Removal and/or replacement of architectural detailing (for example porch spindles and columns, railings, window moldings, and cornices)
- [x] Porch replacement or construction of new porches
- [x] Installation or replacement of siding
- [x] Masonry work, including repointing, sandblasting, chemical cleaning, painting where the masonry has never been painted, or conversely, removal of paint where the masonry historically has been painted
- [x] Installation or replacement of either roofing or gutters when they are a significant and integral feature of the structure
- [ ] Alteration of accessory structures such as garages

Additions and New Construction

- [ ] New Construction
- [x] Building additions, including rooftop additions, dormers or decks
- [ ] Construction of accessory structures
- [ ] Installation of exterior access stairs or fire escapes
- [ ] Installation of antennas and satellite receiving dishes
- [ ] Installation of solar collectors
- [ ] Rooftop mechanicals

Signage and Exterior Utilities

- [ ] Installation or alteration of any exterior sign, awning, or related lighting
- [ ] Exterior lighting where proposed in conjunction with commercial and institutional signage or awnings
- [ ] Exterior utilities, including mechanical, plumbing, and electrical, where placed on or near clearly visible facades

Site Alterations

- [x] Installation or modification of site features other than vegetation, including fencing, retaining walls, driveways, paving, and re-grading

Moving and Demolition

- [ ] Moving of structures or objects on the same site or to another site
- [ ] Any demolition or relocation of a landmark contributing and/or contributing structure within a district

Note: Your project may also require a building permit. Please call Building Inspections (874-8703) to make this determination.

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ATTACHMENTS

To supplement your application, please submit the following items, *as applicable to your project.* Keep in mind that the information you provide the Historic Preservation Board and staff is the description they will have of your project or design. Therefore, it should precisely illustrate the alteration(s).

_____ Exterior photographs (required for all applications.) Include general streetscape view, view of entire building & close-ups of affected area.

✓ Sketches or elevation drawings at a minimum 1/4" scale. Please label relevant dimensions. All plans shall be submitted in 11" x 17" format except for major projects, where 22" x 34" plans are requested. Applicants for major projects should submit one (1) 11" x 17" copy for scanning purposes.

_____ Details or wall sections, where applicable.

_____ Floor plans, where applicable.

_____ Site plan showing relative location of adjoining structures.

_____ Catalog cuts or product information (e.g. proposed windows, doors, lighting fixtures, fencing)

_____ Materials - list all visible exterior materials. Samples are helpful.

_____ Other(explain)_____

_____

_____

If you have any questions or need assistance in completing this form, please contact Historic Preservation staff: Deb Andrews (874-8726, dga@portlandmaine.gov or Rob Wiener (756-8023), rwiener@portlandmaine.gov)

Please return this form, application fee (see attached fee schedule), and related materials to:

Historic Preservation Program
Department of Planning and Urban Development
Portland City Hall, 4th Floor
389 Congress Street
Portland, ME 04101

Or by emailing: planning@portlandmaing.gov (after your application and related materials have been received, an invoice will be sent to you which must be paid prior to review.)