

# BUILDING PERMIT INSPECTION PROCEDURES

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\_\_\_\_\_ **Pre-construction Meeting:** Must be scheduled with your inspection team upon receipt of this permit. Jay Reynolds, Development Review Coordinator at 874-8632 must also be contacted at this time, before any site work begins on any project other than single family additions or alterations.

\_\_\_\_\_ **Footing/Building Location Inspection:** Prior to pouring concrete

\_\_\_\_\_ **Re-Bar Schedule Inspection:** Prior to pouring concrete

\_\_\_\_\_ **Foundation Inspection:** Prior to placing ANY backfill

\_\_\_\_\_ **Framing/Rough Plumbing/Electrical:** Prior to any insulating or drywalling

**Final/Certificate of Occupancy:** Prior to any occupancy of the structure or use. NOTE: There is a \$75.00 fee per inspection at this point.

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection

\_\_\_\_\_ **If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.**

**CERIFICATE OF OCCUPANICES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED**

Margaret T. Johnson  
Signature of applicant/designee

3/29/02  
Date

[Signature]  
Signature of Inspections Official

3/29/02  
Date

CBL: 062 L 008 Building Permit #: 02 0233

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CBL: 062 L 008 Building Permit #: 02 0233

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

**PERMIT ISSUED**

Permit No: 02-0234 APR 1 2002	Issue Date: - 1 2002	CBL: 062 D005001
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Location of Construction: 28 Neal St	Owner Name: Second Parish Of Portland	Owner Address: 23 Neal St CITY OF PORTLAND	Phone:
Business Name: n/a	Contractor Name: Rudoph, Dan II	Contractor Address: 56 Harriot St Portland	Phone 2077676085
Lessee/Buyer's Name n/a	Phone: n/a	Permit Type: Alterations - Commercial	Zone: R-4

Past Use: Commercial / Church	Proposed Use: Commercial / Church; Interior renovations, take part of existing closet and foyer to make handicap accessible bathroom, 47 sq. ft.	Permit Fee: \$44.00	Cost of Work: \$3,000.00	CEO District: 3
		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: A-4 Type: 3 BOCA 1999 Signature: <i>[Signature]</i>	

Proposed Project Description: Interior renovations for 47 sq. ft handicap accessible bathroom.	Signature: <i>[Signature]</i>	Signature: <i>[Signature]</i>
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)		
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied		
Signature:	Date:	

Permit Taken By: gg	Date Applied For: 03/18/2002	<b>Zoning Approval</b>	
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<ol style="list-style-type: none"> <li>This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</li> <li>Building permits do not include plumbing, septic or electrical work.</li> <li>Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</li> </ol>	<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: <i>3/25/02</i>	<b>Zoning Appeal</b> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	<b>Historic Preservation</b> <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input checked="" type="checkbox"/> Requires Review <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied to D.A. 3/25/02 Date: <i>3/26/02</i>
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**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

\_\_\_\_\_  
SIGNATURE OF APPLICANT ADDRESS DATE PHONE

\_\_\_\_\_  
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE DATE PHONE

# All Purpose Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

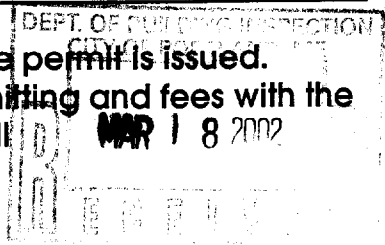
Location/Address of Construction: <u>32 Neal St (Second Parish Orthodox Presbyterian Church)</u>		
Total Square Footage of Proposed <sup>Bathroom</sup> Structure <u>47 sq. ft.</u>	Square Footage of Lot	
Tax Assessor's Chart, Block & Lot Chart# <u>062</u> Block# <u>D</u> Lot# <u>005</u>	Owner: <u>Parish and Parish Orthodox Presbyterian Church</u>	Telephone:
Lessee/Buyer's Name (if Applicable)	Applicant name, address & telephone: <u>799-2454</u> <u>Doreen Theriault (Bathroom Proj. Coordinator)</u> <u>8 Hunts Pt. Cape Elizabeth, Me</u>	Cost Of Work: <u>\$2000.00?</u> Fee: <u>\$44.00</u>
Current use: <u>Closet + <sup>Part of</sup> Foyer in Church</u>		
If the location is currently vacant, what was prior use: <u>N/A</u>		
Approximately how long has it been vacant: <u>N/A</u>		
Proposed use: <u>handicap <sup>accessible</sup> bathroom</u>		
Project description: <u>take part of <sup>existing</sup> closet and foyer to make handicap accessible bathroom</u>		
Contractor's name, address & telephone: <u>Dan Rudolph II 767-6085</u> <u>56 Herriot St. So. Portland, Me 04104</u>		
Who should we contact when the permit is ready: <u>Doreen Theriault Bathroom Project Coordinator</u> <u>8 Hunts Pt. Rd. Cape Elizabeth, Me. 04107</u>		
Mailing address:		
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up. <b>PHONE:</b> <u>Doreen Theriault 799-2454</u> <i>Bathroom Project Coord.</i>		

**IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT, WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.**

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <u>Doreen Theriault Bathroom Project Coordinator</u>	Date: <u>3/15/02</u>
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**This is NOT a permit, you may not commence ANY work until the permit is issued.**  
**If you are in a Historic District you may be subject to additional permitting and fees with the Planning Department on the 4th floor of City Hall**



## SECOND PARISH ORTHODOX PRESBYTERIAN CHURCH HANDICAP ACCESSIBLE BATHROOM

The purpose of this project is to provide bathroom facilities that would be accessible for all.

The plan calls for converting part of a coat closet and part of the open foyer to accomplish this. Two of the walls would be existing.

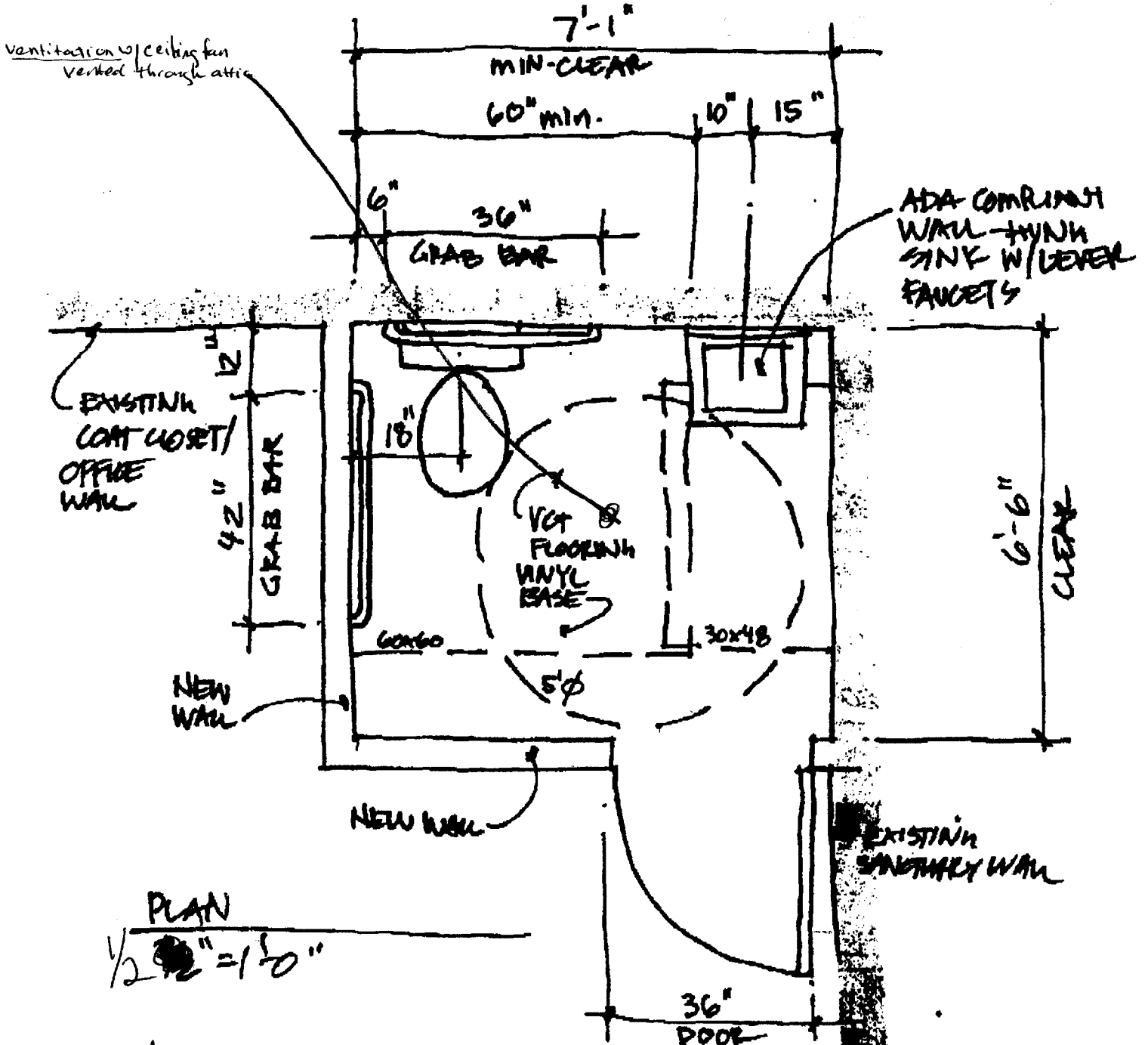
Ventilation will be done via a ceiling fan that will be vented through the attic.

The framing will be wood 2x6's and the wall will be ½ inch moisture resistant drywall.

Dan Rudolph (contractor)  
56 Harriot St.  
South Portland, 04106  
767-6085

Roger Matheaw, Electrician  
License # MS 60016468

Doreen Theriault, Project Coordinator  
8 Hunts Pt. Rd.  
Cape Elizabeth, Me 04107  
799-2454



PLAN  
 1/2" = 1'-0"

NOTE: DASHED LINES INDICATE CLEAR FLOOR SPACES PER ANSI A-117.1-1986 ED.

# SECOND PARISH ORTHODOX PRESBYTERIAN CHURCH

32 NEAL ST. PORTLAND, ME.  
 772-0848  
 838-1551

Dan Rudolph II  
 56 Harriot St  
 So. Portland, Me  
 04106  
 767-6085

Doreen Theriault - Bathroom Coordinator  
 799-2454

772-8446

Wall framing -  
Ventilation?

Bob Faure 283-8721

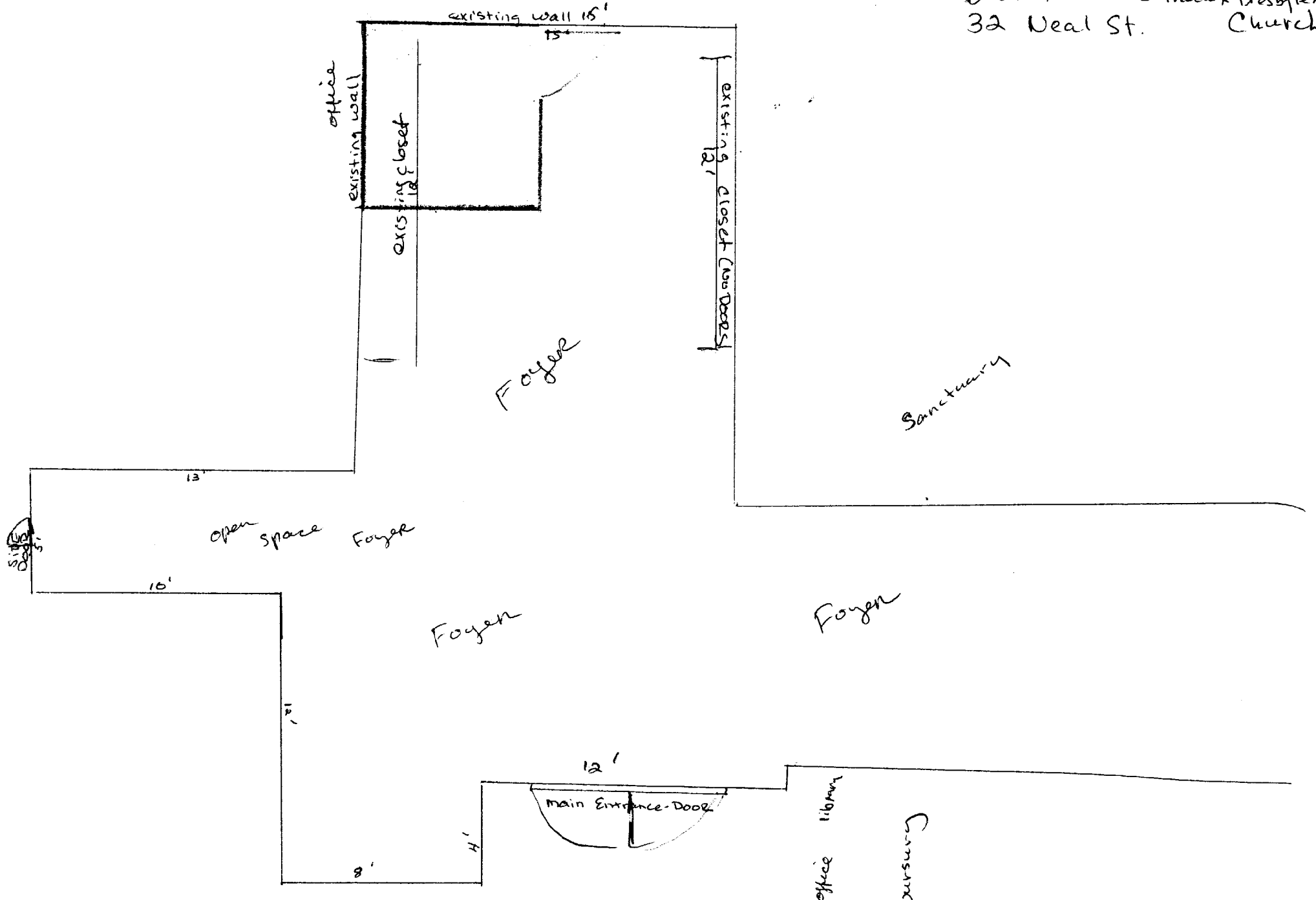
\* proposed bathroom

1 inch = 5'

Detail of Foyer of Church

\* shows proposed bathroom

2nd Parish Orthodox Presbyterian  
32 Neal St. Church





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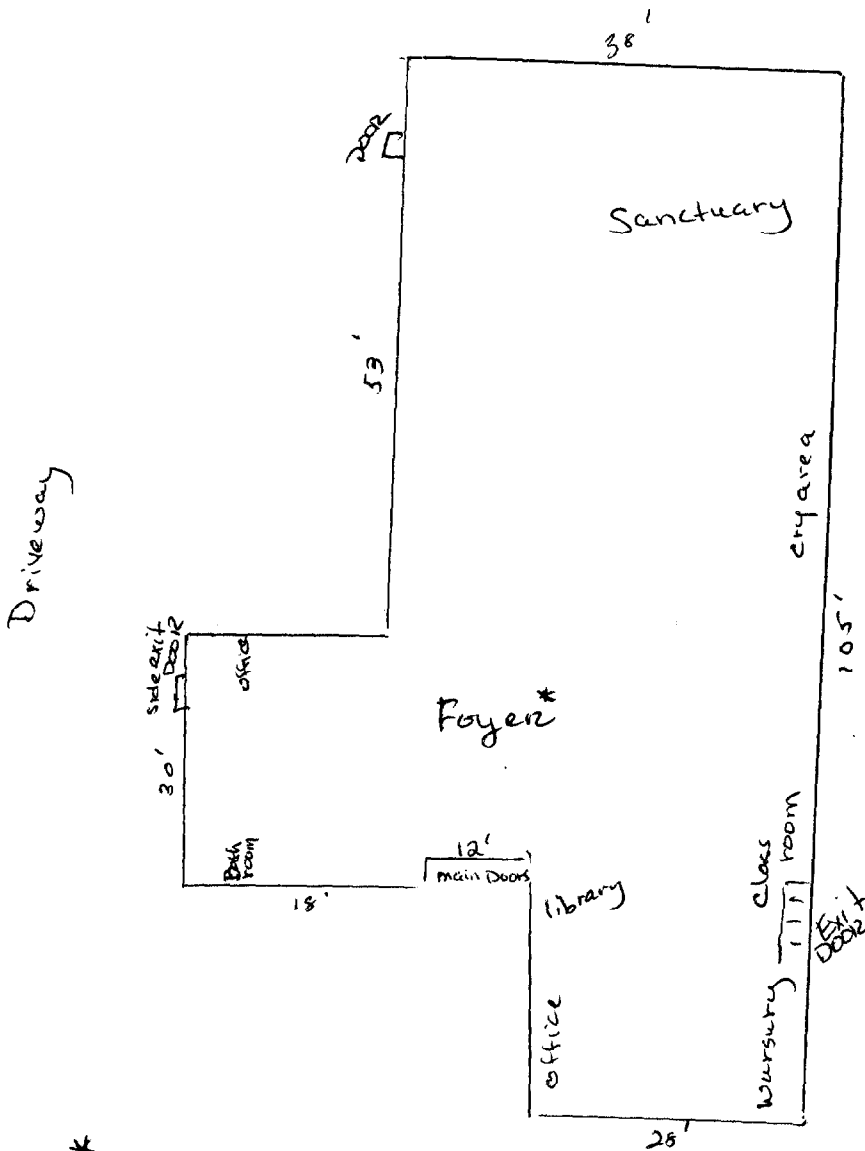
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2nd Parish Orthodox Presbyterian Church

32 Deal St.



Street