

**Building Inspections - Fwd: Re: follow up information 27 Thomas Street**

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**From:** Tammy Munson  
**To:** Ann Machado; Building Inspections; Jonathan Rioux; heather@TJWhome.co...  
**Date:** 9/10/2013 4:10 PM  
**Subject:** Fwd: Re: follow up information 27 Thomas Street  
**Attachments:** Murphy Fast Track 9-10-13.pdf; murphy wolin permit applicaiton 9.5.13.pdf; 27 Thomas Street - Deed.pdf; A1 murphy wolin title page 9.5.13.pdf; A2 murphy wolin existing site plan 9.5.13.pdf; A3 murphy wolin first floor existing proposed bath laundry 9.5.13.pdf; A4 murphy wolin first floor power framing 9.5.13.pdf; A5 murphy wolin existing proposed second floor bath 9.5.13.pdf; A6 murphy wolin second floor power framing 9.5.13.pdf

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Brad, this application is complete. Please enter it and call them for payment so we can move this permit forward.

>>> rachel conly <raconly@yahoo.com> 9/10/2013 2:37 PM >>>

Hi Brad,

Thank you for your reply.

I am a bit confused about the requirements. I am hearing conflicting and/or inconsistant information. I was told that all projects must now have a plot plan, regardless of scope and size and whether or not you are doing anything to the outside of the structure. Case in point, I applied for a permit at 34 Pleasant Avenue, on Peaks Island, which had no exterior work in the scope, and I was told it needed a plot plan. I provided one and the permit was issued.

I also recently received two separate permits for projects which were submitted with partial floor plans. One was for an addition at 54 Central, and the other was 7 Luther Street, both on Peaks Island.

I know that there have been a lot of changes to the intake system, and quite possibly it is still evolving. Perhaps things have changed since my previous submissions. I am happy to provide whatever drawings are needed to meet the requirements. I am just trying to get clear on what those requirements are so that I can keep the process smooth on both of our ends in the future. The requirements seem to be idiosyncratic and that has been confusing. Could you please help me understand why the permit submissions noted above had different criteria?

In the meantime, we are working on drawing up full floor plans as you requested. However, as it is a considerable amount of work and cost to my client, please keep me posted if this is deemed unnecessary. As you noted, "at minimum, a plot plan and/or floor plan" are required. I am hopeful this might be a case where the latter is not needed. Would dimensioning the footprint of the house on the plot plan suffice?

Thank you. I would sincerely appreciate your comments and time. ~ Rachel

P.S. I have CC'd others who were involved in the issuance of the previous permits noted in hopes that they might add any relevant comments. I have also attached the current submission for their reference.

Rachel Conly  
Architectural Design

207-766-5625

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**From:** Building Inspections <buildinginspections@portlandmaine.gov>  
**To:** rachel conly <raconly@yahoo.com>  
**Sent:** Tuesday, September 10, 2013 1:19 PM  
**Subject:** Re: follow up information 27 Thomas Street

Rachel, the issue was (I discussed this with your clients when they came in) that there was no actual floor plan(s). As you are aware, it is required to have AT A MINIMUM a plot plan and/or a floor plan. A plot plan is required if you are doing anything outside the structure. A full floor plan is almost always a must. The submittal that was sent on 9/5 did not have a full floor plan(s).

>>> rachel conly <raconly@yahoo.com> 9/10/2013 11:48 AM >>>  
Good Morning Brad,

I have been informed by my client and contractor that you have asked to see additional information for the permit submission sent last Thursday for 27 Thomas Street in Portland. In follow up, I am sending along two attachments. The first attachment is a deed showing proof of ownership for the property and the other is an application for the fast track.

Please let me know if you need anything else.

Thank you, Rachel

Rachel Conly  
Architectural Design  
207-766-5625

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