

CONTACT INFORMATION:

APPLICANT

Name: Anne Murphy
Address: Grime Landscapes
305 US Rt. 1, Falmouth, ME
Zip Code: 04105
Work #: 207-761-2955
Cell #: 207-671-5971
Fax #: 207-761-5705
Home: _____
E-mail: anne@grimelandsapes.com

PROPERTY OWNER

Name: Daniel Nozzi
Address: 38 Neal Street
Portland, ME
Zip Code: 04102
Work #: _____
Cell #: 207-754-5279
Fax #: _____
Home: _____
E-mail: DNozzi@brannlaw.com

BILLING ADDRESS

Name: Same
Address: _____

Zip: _____
Work #: _____
Cell #: _____
Fax #: _____
Home: _____
E-mail: _____

ARCHITECT

Name: _____
Address: _____

Zip: _____
Work #: _____
Cell #: _____
Fax #: _____
Home: _____
E-mail: _____

CONTRACTOR

Name: Same
Address: _____

Zip Code: _____
Work #: _____
Cell #: _____
Fax #: _____
Home: _____
E-mail: _____

Anne M. Murphy
Applicant's Signature

[Signature]
Owner's Signature (if different)

Activities Requiring Approval in Historic Districts

If your property is located within a historic district or is an individually designated historic structure, it is necessary to receive approval before proceeding with any exterior alteration, construction activity or site improvement that will be visible from a public way. Following is a list of activities requiring review.

Please check all those activities that apply to your proposed project.

Alterations and Repair

- Window and door replacement, including storms/screens
- Removal and/or replacement of architectural detailing (for example porch spindles and columns, railings, window moldings, and cornices)
- Porch replacement or construction of new porches
- Installation or replacement of siding
- Masonry work, including repointing, sandblasting, chemical cleaning, painting where the masonry has never been painted, or conversely, removal of paint where the masonry historically has been painted
- Installation or replacement of either roofing or gutters when they are a significant and integral feature of the structure
- Alteration of accessory structures such as garages

Additions and New Construction

- New Construction
- Building additions, including rooftop additions, dormers or decks
- Construction of accessory structures
- Installation of exterior access stairs or fire escapes
- Installation of antennas and satellite receiving dishes
- Installation of solar collectors
- Rooftop mechanicals

Signage and Exterior Utilities

- Installation or alteration of any exterior sign, awning, or related lighting
- Exterior lighting where proposed in conjunction with commercial and institutional signage or awnings
- Exterior utilities, including mechanical, plumbing, and electrical, where placed on or near clearly visible facades

Site Alterations

- Installation or modification of site features other than vegetation, including fencing, retaining walls, driveways, paving, and re-grading

Moving and Demolition

- Moving of structures or objects on the same site or to another site
- Any demolition or relocation of a landmark contributing and/or contributing structure within a district

Note: Your project may also require a building permit. Please call Building Inspections (874-8703) to make this determination.

ATTACHMENTS

To supplement your application, please submit the following items, *as applicable to your project*. Keep in mind that the information you provide the Historic Preservation Board and staff is the only description they will have of your project or design. Therefore, it should precisely illustrate the proposed alteration(s).

- Exterior photographs (required for all applications.) Include general streetscape view, view of entire building & close-ups of affected area.

- Sketches or elevation drawings at a minimum 1/4" scale. Please label relevant dimensions. All plans shall be submitted in 11" x 17" format except for major projects, where 22" x 34" plans are requested. Applicants for major projects should submit one (1) 11" x 17" copy for scanning purposes.

- Details or sections, where applicable.

- Floor plans, where applicable.

- Site plan showing relative location of adjoining structures.

- Catalog cuts or product information (e.g. proposed windows, doors, lighting fixtures)

- Materials - list all visible exterior materials. Samples are helpful.

- Other(explain) _____

If you have any questions or need assistance in completing this form, please contact Historic Preservation staff: Deb Andrews (874-8726) or by e-mail at dga@portlandmaine.gov

Please return this form, application fee (see attached fee schedule), and related materials to:

Historic Preservation Program
Department of Planning and Urban Development
Portland City Hall, 4th Floor
389 Congress Street
Portland, ME 04101

Dana McEnroe and Daniel Nuzzi, the homeowners of 38 Neal Street, Portland, have requested that Gnome Landscapes, Design, Masonry & Maintenance design and install the following, pending approval from the Historic Preservation Program.

We propose to remove the existing asphalt driveway and concrete walkway and install brick in a running bond pattern for the driveway and basket weave pattern for the walkway and patio area in the back yard. This will look very similar to the driveway and walkway on the other side of the duplex at 40 Neal Street.

We propose to move the existing chain link fence and wood fence on the south property line and install a 6' solid board fence with a 2' finial topper panel and decorative caps. The panel closest to the street will slope to 4' with a 2' finial topper. A fence and gate of the same style will be installed at the top of the driveway to the house. This fence style is the same as the fence at the south property line at 105 Vaughan Street, located behind 38 Neal Street.

2 large arborvitaes in the back yard will be removed. Screening plantings, shrubs, perennials and sod will be installed in the back and left side yards.



38 Neal Street, Portland, ME 04102



Asphalt driveway, concrete walkway and chain link fence to be removed. Brick driveway in running bond pattern and brick walkway in basket weave pattern to be installed. Chain link fence is to be replaced with a new 6' solid board fence with a 2' finial topper and decorative caps.



Wood fence along south property line to be removed and replaced with a new 6' solid board fence with a 2' finial topper and decorative caps.



Example of brick and patterns to be used: basket weave for the walkway, running bond for the driveway. This is a picture of the walkway and driveway currently found at 40 Neal Street, Portland.



Example of fence to be used: 6' board fence with 2' finial topper with decorative post caps. Material is to be supplied and installed by Main Line Fence. This is a picture of the fence currently found at 105 Vaughan Street. The new fence and the neighbor's fence will form a continuous line along the south side of both properties.