

City of Portland, Maine - Building or Use Permit Application
 389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

PERMIT ISSUED		CBL:
Permit No: 02-0233	Issue Date: MAR 27 2002	062 C008001

Location of Construction: 69 Thomas St	Owner Name: Margaret Johnson	Owner Address: 69 Thomas Street	Phone: 207-775-7557
Business Name: n/a	Contractor Name: n/a	Contractor Address: Portland	Phone:
Lessee/Buyer's Name: n/a	Phone: n/a	Permit Type: Change of Use Home Occupation	Zone: R-6

Past Use: Single Family	Proposed Use: Single Family / Change of Use, Home Occupation. To serve as an attorney in child protective cases mostly as a guardian ad item, 246 sq. ft. of office space.	Permit Fee: \$105.00	Cost of Work: \$0.00	CEO District: 3
Proposed Project Description: Change of Use for Home Occupation, 246 sq. ft. of office space.		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: R-3 Type: SB BOCA 1999 Signature: J. Bourke	

PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)	
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied	Signature: _____ Date: _____

Permit Taken By: gg	Date Applied For: 03/18/2002	Zoning Approval		
1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. 2. Building permits do not include plumbing, septic or electrical work. 3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..	Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: 3/25/02	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Historic Preservation <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied any exterior work requires a separate permit	

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

CHANGE OF USE

All Purpose Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address (of Construction) <u>69 Thomas Street, Portland 04102</u>		
Total Square Footage of Proposed Structure <u>N/A</u>	Square Footage of Lot <u>2525</u>	
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# <u>62</u> <u>C</u> <u>8</u>	Owner: <u>Stephen & Margaret Johnson</u>	Telephone: <u>207-775-7557</u>
Lessee/Buyer's Name (If Applicable) <u>N/A</u>	Applicant name, address & telephone: <u>207-775-7557</u> <u>Margaret T. Johnson</u> <u>69 Thomas Street</u> <u>Portland ME 04102</u>	Cost Of Work: \$ <u>0</u> Fee: \$ <u>30</u>
Current use: <u>Residence</u> + 75.00 COFO		
If the location is currently vacant, what was prior use: <u>N/A</u>		
Approximately how long has it been vacant: <u>N/A</u>		
Proposed use: <u>Home occupation - law office</u>		
Project description: <u>change of use for a home occupation, to add;</u>		
Contractor's name, address & telephone: <u>N/A</u>		
Who should we contact when the permit is ready: <u>Margaret T. Johnson</u>		
Mailing address: <u>69 Thomas St., Portland 04102</u> <u>207-775-7557</u>		
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE: 775-7557		

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT, WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <u>Margaret T. Johnson</u>	Date: <u>3/12/02</u>
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**This is NOT a permit, you may not commence ANY work until the permit is issued.
If you are in a Historic District you may be subject to additional permitting and fees with the Planning Department on the 4th floor of City Hall**

By mail

 MARGARET T. JOHNSON

69 THOMAS STREET
PORTLAND, MAINE 04769
PHONE: 207/775-7557
FAX: 207/775-6667
E-MAIL: MTJ@MAINE.RR.COM

March 12, 2002

Ms. Marge Schmuckal
Zoning Administrator
Department of Urban Development
City of Portland
389 Congress Street
Portland, Maine 04101

Re: Request for Home Occupation Permit for 69 Thomas Street

Dear Ms. Schmuckal:

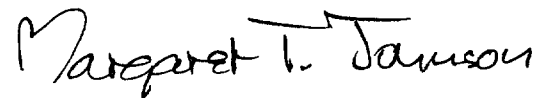
I am requesting a permit to allow me the use of my residence at 69 Thomas Street for a home occupation. I intend to serve as an attorney in child protective cases, mostly as a guardian *ad litem* for abused and neglected children whose cases originated in Aroostook County, the location of my former home office. "Lawyer" appears as an acceptable home occupation in the list that appears at Section 14-410 of the Portland Zoning Ordinance at Subsection (b)(17). My home occupation meets the criteria listed in Subsection (a) of the Ordinance, in that:

1. My home occupation will occupy approximately 246 square feet, 6% of the floor area of the residence.
2. No goods will be stored, displayed or visible from outside the residence.
3. Storage of the material necessary to perform my occupation is minimal and included in the 236 square feet of floor space mentioned above.
4. There will be no external signage related to my home occupation. — *would need additional historic review*
5. No exterior alterations to the residence are necessary.
6. Since I will not be meeting clients at my residence, no parking space associated with is necessary. (The statute under which I work requires that I meet with the children in their foster homes.)
7. No objectionable effects will result from my home occupation.
8. I will not require the services of employees. I provide my own secretarial and administrative support.
9. Since I will not be meeting clients at my residence, no additional traffic will be generated by my home occupation.
10. No vehicle even nearing a gross vehicle weight of 6000 pounds is necessary for my home occupation.

My proposed home occupation is a secondary and incidental use of my residence, which should be invisible to my neighbors. The external activity level and impact will be negligible and in keeping with the residential character of the neighborhood.

Attached you will find a copy of a floor plan showing the dimensions and area of the home occupation space. My husband and I jointly own the home, so no permission letter from the owner is necessary.

Very truly yours,

A handwritten signature in black ink that reads "Margaret T. Johnson". The signature is written in a cursive style with a large initial "M".

Margaret T. Johnson

P.S. My check for the permit & inspection is enclosed (\$105.)

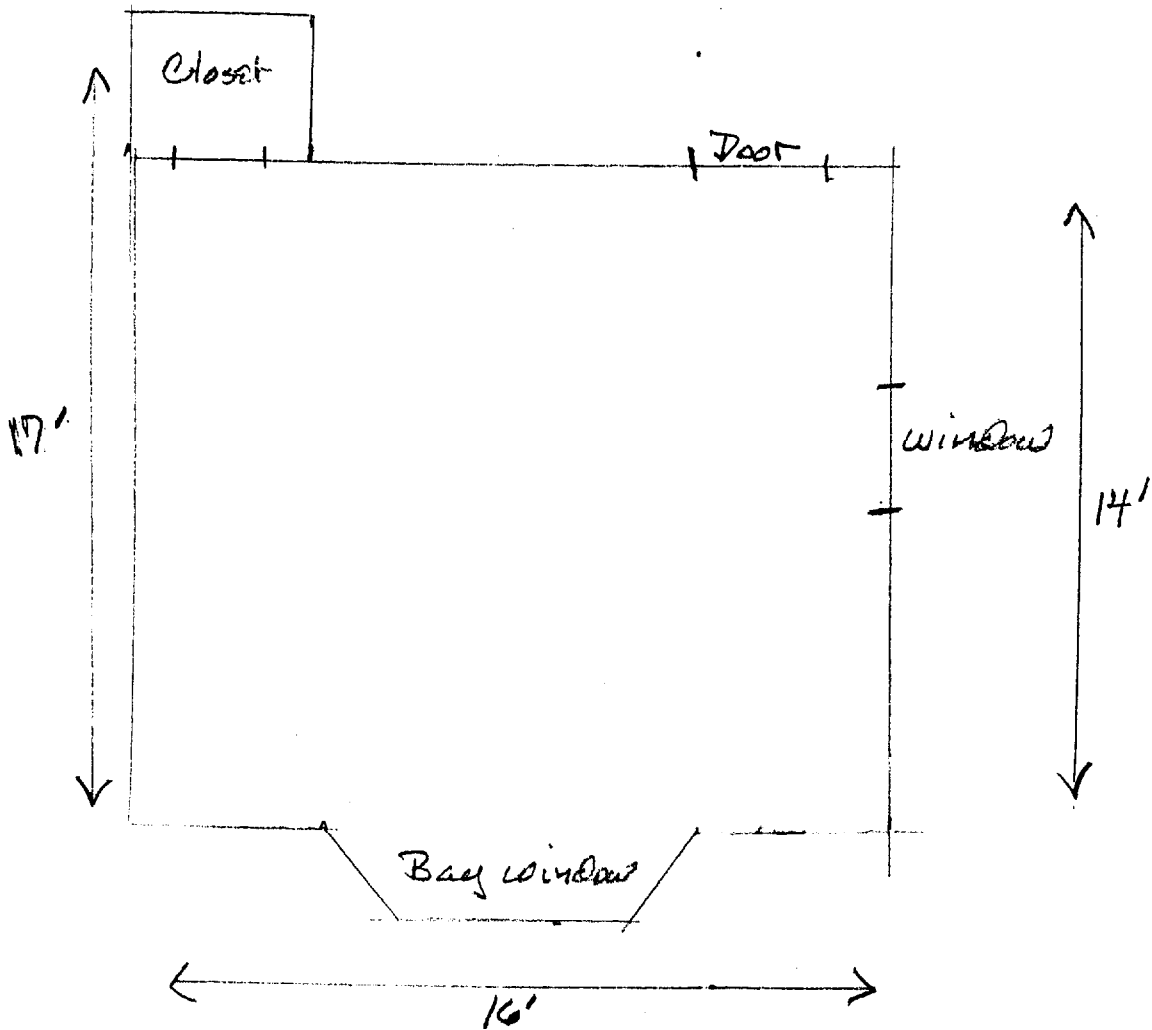
Home Office Permit Application

Margaret T. Johnson

69 Thomas Street, Portland ME 04102

207-775-7557

1st Floor, Front Room



Scale
1" = 4'

Application ID Number: 2-0233

Department: Zoning

Status: Approved with Conditions

Prepared By: Marge Schmuckal

Comments: 69 Thomas St

Approval Date: 03/25/2002

Issue Date: 03/20/2002

Approved by: Marge Schmuckal Date: 03/25/2002

This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work.

Separate permits shall be required for any new signage under the home occupation guidelines and subject to Historic reviews.

During its existence, all aspects of the Home Occupations criteria, Section 14-410, shall be maintained.

Issue Date: 03/18/2002 By: gg Update Date: 03/25/2002 By: mes