

**City of Portland, Maine
Memorandum**

To: Ann Machado, Zoning Administrator

From: Ronda Jones, Loan Officer

Subject: Verification of Legal Number of Units

Date: August 10, 2017

CBL 062 C006001

We have received an application for housing assistance for the property located at:

128 Emery Street, Portland

Current Owner(s) Craig Schneider & Bannai Kayo completing the application the applicants have indicated that the number of units currently in use at this property is **Three**.

Please verify that the number of legal units under the current code.

 Yes

Yes, the number of units is legal.

No, the number of units does not coincide with City records or the Land Use Code. According to City records the legal number of units for this property is

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The property is a single family dwelling.

Verified: Ann Machado 8/10/17



Title: Zoning Administrator