



Jeff Levine, AICP, Director  
Planning & Urban Development Department

**Electronic Signature and Fee Payment Confirmation**

Notice: Your electronic signature is considered a legal signature per state law.

By digitally signing the attached document(s), you are signifying your understanding this is a legal document and your electronic signature is considered a **legal signature** per Maine state law. You are also signifying your intent on paying your fees by the opportunities below.

I, the undersigned, intend and acknowledge that no Site Plan or Historic Preservation Applications can be reviewed until payment of appropriate application fees are **paid in full** to the Inspections Office, City of Portland Maine by method noted below:

- Within 24-48 hours, once my complete application and corresponding paperwork has been electronically delivered, I intend to **call the Inspections Office** at 207-874-8703 and speak to an administrative representative and provide a credit/debit card over the phone.
- Within 24-48 hours, once my application and corresponding paperwork has been electronically delivered, I intend to **call the Inspections Office** at 207-874-8703 and speak to an administrative representative and provide a credit/debit card over the phone.
- I intend to <sup>HAND</sup> deliver a payment method ~~through the U.S. Postal Service mail~~ once my application paperwork has been electronically delivered.

Marc C. Gagnon  
Applicant Signature:

07/20/2015  
Date:

MARC C. GAGNON  
I have provided digital copies and sent them on:

07/20/2015  
Date:

NOTE: All electronic paperwork must be delivered to [buildinginspections@portlandmaine.gov](mailto:buildinginspections@portlandmaine.gov) or by physical means i.e. a thumb drive or CD to the Inspections Office, City Hall, 3<sup>rd</sup> Floor, Room 315.



Date: 07/20/2015

**HISTORIC PRESERVATION  
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**

Pursuant to review under the City of Portland's Historic Preservation Ordinance (Chapter 14, Article IX of the Portland City Code), application is hereby made for a Certificate of Appropriateness for the following work on the specified historic property:

**PROJECT ADDRESS:**

1 CARROLL ST, PORTLAND, ME

**CHART/BLOCK/LOT:** \_\_\_\_\_ (for staff use only)

**PROJECT DESCRIPTION:** Describe below each major component of your project. Describe how the proposed work will impact existing architectural features and/or building materials. If more space is needed, continue on a separate page. Attach drawings, photographs and/or specifications as necessary to fully illustrate your project—see following page for suggested attachments.

- REMOVE AND REPLACE EXISTING WINDOWS:
- REPLACE EXISTING NON THERMAL WINDOWS WITH NEW "TRIMLINE" ULTRA FIT REPLACEMENT SASHES.
- DIVIDED LIGHTS TO MATCH EXISTING
  - ALL WOOD EXTERIOR & INTERIOR SASHES
  - EXTERIOR COLOR TO MATCH EXISTING - GREEN
  - NO EXTERIOR TRIM OR BRICK MOULD CHANGES
  - SEE ATTACHED PROPOSAL AND TRIMLINE CUT SHEETS FROM LORANGER DOOR & WINDOW.

CONTACT INFORMATION:

APPLICANT

Name: LANDMARC CONSTRUCTION  
Address: 415 CONGRESS ST  
SUITE 202 / PORTLAND  
Zip Code: 04101  
Work #: 207-699-2572  
Cell #: 207-292-2830  
Fax #: 207-699-1320  
Home: \_\_\_\_\_  
E-mail: MCAGNON@LANDMARCORP.COM

PROPERTY OWNER

Name: IAN MALIN  
Address: 1 CARROLL ST  
PORTLAND, ME  
Zip Code: \_\_\_\_\_  
Work #: \_\_\_\_\_  
Cell #: ~~207~~-917-209-4166  
Fax #: \_\_\_\_\_  
Home: \_\_\_\_\_  
E-mail: IAN@AJW-AVIATION.COM

BILLING ADDRESS

Name: SAME AS APPLICANT  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Zip: \_\_\_\_\_  
Work #: \_\_\_\_\_  
Cell #: \_\_\_\_\_  
Fax #: \_\_\_\_\_  
Home: \_\_\_\_\_  
E-mail: \_\_\_\_\_

ARCHITECT

Name: WHIPPLE-CALENDAR  
Address: 136 PLEASANT AVE.  
PORTLAND, ME  
Zip: 04103  
Work #: 207-775-2696  
Cell #: \_\_\_\_\_  
Fax #: 207-775-3631  
Home: \_\_\_\_\_  
E-mail: \_\_\_\_\_

CONTRACTOR

Name: SAME AS APPLICANT  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Zip Code: \_\_\_\_\_  
Work #: \_\_\_\_\_  
Cell #: \_\_\_\_\_  
Fax #: \_\_\_\_\_  
Home: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Applicant's Signature

Owner's Signature (if different)

## Historic Preservation Application Fee Schedule:

- |  |           |
|--|-----------|
| • <b>Administrative Review</b> (for minor or standard alterations)   | \$50.00   |
| • <b>HP Board Review</b>   | \$100.00  |
| • <b>HP Board Review for major projects</b> involving new construction or building addition exceeding 1000 sq. ft. or comprehensive rehabilitation/redesign of existing structures | \$750.00  |
| • <b>After-the-fact Review</b> (for work commenced without advance approval)   | \$1000.00 |
| • <b>Sign Review</b> for signs in historic districts   | \$75.00   |

### Noticing/Advertisements for Historic Preservation Board Review\*

- |  |                       |
|--|-----------------------|
| • Legal Advertisement:   | Percent of total bill |
| • Notices:<br>(notices are sent to neighbors prior to any workshop or public hearing meetings) | .75 cents each        |

\* You will be billed separately for these costs.

## Activities Requiring Approval in Historic Districts

If your property is located within a historic district or is an individually designated historic structure, it is necessary to receive approval before proceeding with any exterior alteration, construction activity or site improvement that will be visible from a public way. Following is a list of activities requiring review.

**Please check all those activities that apply to your proposed project.**

### Alterations and Repair

- Window and door replacement, including storms/screens
- Removal and/or replacement of architectural detailing (for example porch spindles and columns, railings, window moldings, and cornices)
- Porch replacement or construction of new porches
- Installation or replacement of siding
- Masonry work, including repointing, sandblasting, chemical cleaning, painting where the masonry has never been painted, or conversely, removal of paint where the masonry historically has been painted
- Installation or replacement of either roofing or gutters when they are a significant and integral feature of the structure
- Alteration of accessory structures such as garages

### Additions and New Construction

- New Construction
- Building additions, including rooftop additions, dormers or decks
- Construction of accessory structures
- Installation of exterior access stairs or fire escapes
- Installation of antennas and satellite receiving dishes
- Installation of solar collectors
- Rooftop mechanicals

### Signage and Exterior Utilities

- Installation or alteration of any exterior sign, awning, or related lighting
- Exterior lighting where proposed in conjunction with commercial and institutional signage or awnings
- Exterior utilities, including mechanical, plumbing, and electrical, where placed on or near clearly visible facades

### Site Alterations

- Installation or modification of site features other than vegetation, including fencing, retaining walls, driveways, paving, and re-grading

### Moving and Demolition

- Moving of structures or objects on the same site or to another site
- Any demolition or relocation of a landmark contributing and/or contributing structure within a district

***Note: Your project may also require a building permit. Please call Building Inspections (874-8703) to make this determination.***

**ATTACHMENTS**

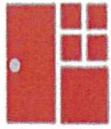
To supplement your application, please submit the following items, *as applicable to your project*. Keep in mind that the information you provide the Historic Preservation Board and staff is the only description they will have of your project or design. Therefore, it should precisely illustrate the proposed alteration(s).

- Exterior photographs (required for all applications.) Include general streetscape view, view of entire building & close-ups of affected area.
- Sketches or elevation drawings at a minimum 1/4" scale. Please label relevant dimensions. All plans shall be submitted in 11" x 17" format except for major projects, where 22" x 34" plans are requested. Applicants for major projects should submit one (1) 11" x 17" copy for scanning purposes.
- Details or wall sections, where applicable.
- Floor plans, where applicable.
- Site plan showing relative location of adjoining structures.
- Catalog cuts or product information (e.g. proposed windows, doors, lighting fixtures, fencing)
- Materials - list all visible exterior materials. Samples are helpful.
- Other(explain) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you have any questions or need assistance in completing this form, please contact Historic Preservation staff: Deb Andrews (874-8726, [dga@portlandmaine.gov](mailto:dga@portlandmaine.gov)) or Rob Wiener (756-8023), [rwiener@portlandmaine.gov](mailto:rwiener@portlandmaine.gov))

Please return this form, application fee (see attached fee schedule), and related materials to:

Historic Preservation Program  
Department of Planning and Urban Development  
Portland City Hall, 4<sup>th</sup> Floor  
389 Congress Street  
Portland, ME 04101



# LORANGER

DOOR AND WINDOW

Loranger Door & Window Co. Inc  
 2325 Broadway  
 Suite 1  
 S. Portland, ME 04106  
 207-772-2223  
 Fax: 207-773-3261



## QUOTE

1505-182398 R4 PAGE 1 OF 4

SOLD TO
LANDMARC CONSTRUCTION CORP. 415 CONGRESS ST. SUITE 202 PORTLAND ME 04112

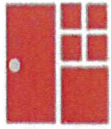
JOB ADDRESS
LANDMARC CONSTR/MALIN 1 CARROLL ST PORTLAND MARC 232-2830 04112 699-2572

ACCOUNT	JOB
699-2572	0
CREATED ON	05/08/2015
EXPIRES ON	07/07/2015
BRANCH	1000
CUSTOMER PO#	
STATION	FLOR
CASHIER	FCL
SALESPERSON	AML
ORDER ENTRY	FCL
MODIFIED BY	FCL

Item	Description	Quantity	U/M	Price	Per	Amount
SFO	****SPECIAL FACTORY ORDER**** PLEASE VERIFY IMMEDIATELY AS THIS MATERIAL IS NON-CANCELLABLE AND NON-RETURNABLE! .....					
C	TRIMLINE ULTRAFIT SASH KITS PREPAINTED STD. GREEN EXTERIOR PREPAINTED STD. PRIMED**** INTERIOR CLEAR INSULATING GLASS WHITE SIDE TRACKS AND HDWE 7/8 DIVIDED LITES W/SPACER BAR ...					
NSTRIMLINEWINDOW	1ST FLOOR LIVING ROOM FRONT-TALL GREEN EXTERIOR PREPAINTED WOOD SASH PRIMED INTERIOR WHITE LOCK AND TILT LATCH WHITE JAMB LINER SET ASSEMBLED CLEAR INSUL.GLS 10 DEGREE SILL ANGLE .....	4	EACH	545.0000	EACH	2180.00
NSTRIMLINEWINDOW	1ST FL LVGRM & DINGRM 2 over 2 7/8 APPLIED DIVIDED LT GREEN EXTERIOR PREPAINTED WOOD SASH PRIMED INTERIOR WHITE LOCK AND TILT LATCH WHITE JAMB LINER SET ASSEMBLED CLEAR INSUL.GLS 10 DEGREE SILL ANGLE .....	3	EACH	652.0000	EACH	1956.00
NSTRIMLINEWINDOW	2ND FL FRONT & SIDE 2 over 2 7/8 APPLIED DIVIDED LT	4	EACH	619.0000	EACH	2476.00
PLEASE VERIFY SIZE, QUANTITY, AND SPECS BEFORE ORDERING. SPECIAL ORDER MATERIALS ARE NOT RETURNABLE.				Subtotal		
				Sales Tax		
				Total		

Buyer:

Signature



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DOOR AND WINDOW

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 2325 Broadway  
 Suite 1  
 S. Portland, ME 04106  
 207-772-2223  
 Fax: 207-773-3261



## QUOTE

1505-182398 R4 PAGE 2 OF 4

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LANDMARC CONSTRUCTION CORP. 415 CONGRESS ST. SUITE 202 PORTLAND ME 04112

JOB ADDRESS
LANDMARC CONSTR/MALIN 1 CARROLL ST PORTLAND MARC 232-2830 04112 699-2572

ACCOUNT	JOB
699-2572	0
CREATED ON	05/08/2015
EXPIRES ON	07/07/2015
BRANCH	1000
CUSTOMER PO#	
STATION	FLOR
CASHIER	FCL
SALESPERSON	AML
ORDER ENTRY	FCL
MODIFIED BY	FCL

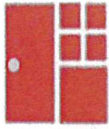
Item	Description	Quantity	U/M	Price	Per	Amount
NSTRIMLINEWINDOW	GREEN EXTERIOR PREPAINTED WOOD SASH PRIMED INTERIOR WHITE LOCK AND TILT LATCH WHITE JAMB LINER SET ASSEMBLED CLEAR INSUL.GLS 10 DEGREE SILL ANGLE ..... 2ND FLOOR FRONT 1 over 1 GREEN EXTERIOR PREPAINTED WOOD SASH PRIMED INTERIOR WHITE LOCK AND TILT LATCH WHITE JAMB LINER SET ASSEMBLED CLEAR INSUL.GLS 10 DEGREE SILL ANGLE 2ND FLOOR FRONT .....	4	EACH	510.0000	EACH	2040.00
NSTRIMLINEWINDOW	2ND FLOOR SIDE 6 over 6 7/8" DIVIDED LITES W/ SPACER BARS GREEN EXTERIOR PREPAINTED WOOD SASH PRIMED INTERIOR WHITE LOCK AND TILT LATCH WHITE JAMB LINER SET ASSEMBLED CLEAR INSUL.GLS 10 DEGREE SILL ANGLE .....	2	EACH	725.0000	EACH	1450.00
NSTRIMLINEWINDOW	2ND FLOOR SIDE 6 over 6 7/8" DIVIDED LITES W/ SPACER BARS GREEN EXTERIOR PREPAINTED WOOD SASH PRIMED INTERIOR WHITE LOCK AND TILT LATCH WHITE JAMB LINER SET ASSEMBLED CLEAR INSUL.GLS---TEMPERED	1	EACH	815.0000	EACH	815.00

PLEASE VERIFY SIZE, QUANTITY, AND SPECS BEFORE ORDERING. SPECIAL ORDER MATERIALS ARE NOT RETURNABLE.	Subtotal
	Sales Tax
	Total

Buyer:

Signature





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1505-182398 R4 PAGE 3 OF 4

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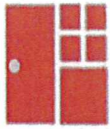
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699-2572	0
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EXPIRES ON	07/07/2015
BRANCH	1000
CUSTOMER PO#	
STATION	FLOR
CASHIER	FCL
SALESPERSON	AML
ORDER ENTRY	FCL
MODIFIED BY	FCL

Item	Description	Quantity	U/M	Price	Per	Amount
NSTRIMLINEWINDOW	OVER TUB... 10 DEGREE SILL ANGLE ..... 3RD FLOOR FRONT 1 over 1 GREEN EXTERIOR PREPAINTED WOOD SASH PRIMED INTERIOR WHITE LOCK AND TILT LATCH WHITE JAMB LINER SET ASSEMBLED CLEAR INSUL.GLS 10 DEGREE SILL ANGLE .....	4	EACH	468.0000	EACH	1872.00
NSTRIMLINEWINDOW	3RD FLOOR FRONT, SIDE AND BACK 2 over 2 7/8 DIVIDED LT W/ SPACER BAR GREEN EXTERIOR PREPAINTED WOOD SASH PRIMED INTERIOR WHITE LOCK AND TILT LATCH WHITE JAMB LINER SET ASSEMBLED CLEAR INSUL.GLS 10 DEGREE SILL ANGLE .....	5	EACH	625.0000	EACH	3125.00
C	SCREENS NOT INCLUDED.. BY OTHERS... ... FINAL MEASUREMENTS NEEDED BEFORE ORDERING....					
C	KITCHEN VENING AWNING REPLACEMENT WINDOWS 6 LITE ...					
NSTRIMLINEWINDOW	ALUM. CLAD GREEN VENT AWNING REPLACEMENT STYLE 6 LITE SDL PRIMED WHITE INTERIOR 32 X 30+- W/ INTERIOR WHT SCREEN	2	EACH	547.0000	EACH	1094.00
PLEASE VERIFY SIZE, QUANTITY, AND SPECS BEFORE ORDERING. SPECIAL ORDER MATERIALS ARE NOT RETURNABLE.				Subtotal		
				Sales Tax		
				Total		

Buyer:

Signature



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1505-182398 R4 PAGE 4 OF 4

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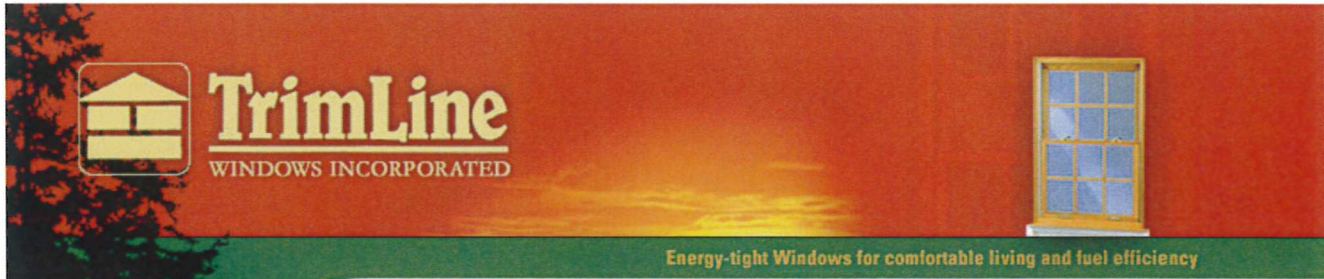
JOB ADDRESS
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BRANCH	1000
CUSTOMER PO#	
STATION	FLOR
CASHIER	FCL
SALESPERSON	AML
ORDER ENTRY	FCL
MODIFIED BY	FCL

Item	Description	Quantity	U/M	Price	Per	Amount
NSTRIMLINEWINDOW	AND HDWE .. 1ST FL KITCHEN SIDE 6 over 6 7/8" DIVIDED LITES W/ SPACER BARS GREEN EXTERIOR AND PRIMED INTERIOR WHITE LOCK AND TILT LATCH WHITE JAMB LINER SET ASSEMBLED CLEAR INSUL.GLS 10 DEGREE SILL ANGLE .....	1	EACH	725.0000	EACH	725.00
C	BASEMENT HOPPER WINDOWS-CUSTOM WHITE VINYL					
NSKK	19 X 21 2800 WHITE HOPPER STYLE 1 LITE INSUL. GLASS W/ SCREEN .. FRONT.. ..	2	EACH	123.0000	EACH	246.00
NSKK	33 X 21 2800 WHITE HOPPER STYLE 3 LITE GRILL IN THE GLASS INSUL. GLASS W/ SCREEN .. SIDE.. ..	3	EACH	168.0000	EACH	504.00
PLEASE VERIFY SIZE, QUANTITY, AND SPECS BEFORE ORDERING. SPECIAL ORDER MATERIALS ARE NOT RETURNABLE.				ME10 5.50%	Subtotal	18,483.00
					Sales Tax	1,016.57
					Total	19,499.57

Buyer:

Signature



- HOME PAGE
- CORPORATE PROFILE
- WHAT'S NEW
- PRODUCTS
- HISTORIC WOOD WINDOWS
- ULTRA - FIT SASH KIT
- COMFORT PLUS GLASS
- TEST RESULTS
- BECOME A DEALER
- CONTACT US

**The Ultimate Sash Replacement System**

**Ultra-Fit Sash Pac Sash Replacement System**

TrimLine Windows offers the **Ultra-Fit Sash Pac** sash replacement window system. Unlike typical wood sash replacement window systems, which merely provide a pair of loose compression style jambliners, the Ultra-Fit design unitizes its jambliner with a low profile head and sill plate, thereby ensuring a factory controlled sash opening.

The Ultra-Fit jambliner features a flexible blind stop flap to ensure a tight fitting weatherseal, while providing a seamless transition from the old window frame.

Custom made on every 1/8", the unit, which is field assembled, is installed in a similar manner as a conventional replacement window. Once the unit is secured in the opening the jambliner can be adjusted to remove any hour-glassing or bowing-out through the use of a specialized jamb adjusting screw.

The system employs the same E-Z Tilt sash, block and tackle balance system and hardware, as well as other available options on the Legend Series clad wood double hung replacement window. In addition, all wood and arched head sash with True Divided Lites are also available with this system.

Please click [here](#) for window options



Ultra-Fit sash replacement system in white shown installed in typical wood opening with 5/8" removable grille in bottom sash and 1 1/8" authentic true divided lite "Presidential" model segmented arch top sash.

**Manufacturer's Certification Statement**



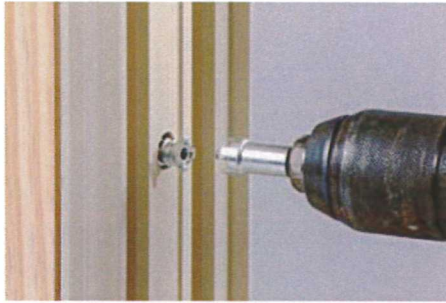
Ultra-Fit head and jambliner assembly shown in white (also available in almond).



Ultra-Fit sill and jambliner assembly.



The Ultra-Fit sash replacement system is offered as a kit ready for field assembly complete with instructions and all necessary assembly and installation hardware. Shown in almond (also available in white) with optional 4 lite SDL grille in top sash and 5/8" removable wooden grille in lower sash in western pine interior.



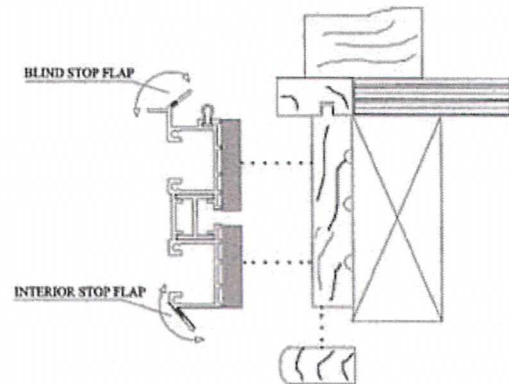
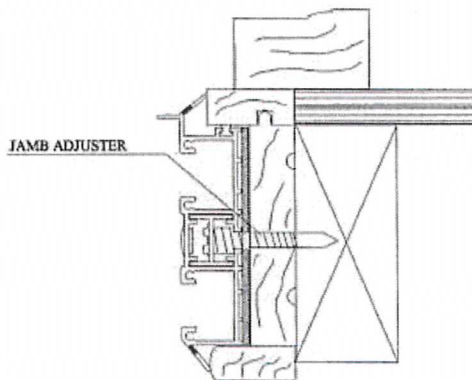
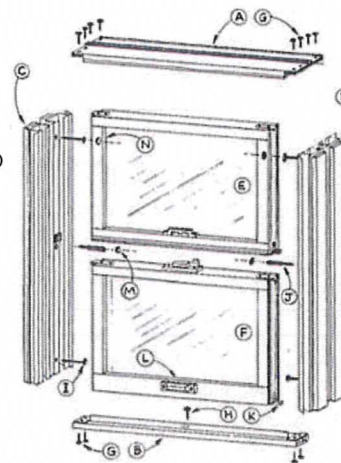
The Ultra-Fit sash replacement system features a specialized jamb adjusting screw to remove any hour-glassing or bowing of the jambliner to ensure a weather tight sash fit.



The Block and Tackle balances used in all Trimline double hung windows never need adjusting and have been AAMA tested for over 28,000 cycles without failure to ensure an equivalent of 104 years worth of smooth and effortless operation

**PARTS LIST**

- HEAD SECTION
- SILL SECTION
- LEFT JAMBLINER ASSEMBLY
- RIGHT JAMBLINER ASSEMBLY
- TOP SASH
- BOTTOM SASH
- 12 ASSEMBLY SCREWS #7X1 PHILLIPS PANHEAD
- 2 SILL INSTALLATION SCREWS #7X1 PHILLIPS PANHEAD
- 4 #6 X 2 INSTALLATION SCREWS
- 2 JAMB ADJUSTING SCREWS
- SASH PIVOT
- BOTTOM SASH LIFT(S)
- 2 SNAP-IN JAMB ADJUSTMENT HOLE COVERS
- 4 SNAP-IN JAMB INSTALLATION HOLE COVERS



**Ultra-Fit Sash Replacement System**

**Assembly & Installation Instructions**

**Assembly**

1. Unpack & arrange the window Frame Head (A), Sill (B), RH Jambliner (C), and LH Jambliner (D) on a flat surface with the interior of the frame facing upward.
2. Attach the Head (A) to the straight ends of jambliners (C) & (D) with the #7x1 phillips panhead screws provided (G). **BE CAREFUL NOT TO OVER-TORQUE THE SCREWS.**
3. Attach the sill (B) to the angled ends of jambliners (C) & (D) with the #7x1 phillips panhead screws provided (G). **BE CAREFUL NOT TO OVER-TORQUE THE SCREWS.**

**Installation**

1. Using a putty knife, carefully remove the interior sash stops from the head & jambs of the old window (figure #1), as you may want to re-use them in step #7 below. Remove the old bottom sash. At this point double check the size of

the sash opening with the frame assembled in steps 2 & 3 above.

2. Remove the center parting stops from the head & jambs of the old window using a prybar, pliers or putty knife, and discard them. Remove the old upper sash and pulleys and cut the sash cords. For newer windows remove the old jambliners or aluminum sash tracks.
3. Inspect the window opening for square, straight, and unobstructed installation of the new frame. Clean & remove debris as necessary.
4. Apply silicone sealant to the interior face of the exterior blind stop at the head & jambs of the old window.
5. Carefully lay the assembled Ultra-Fit Frame into the window opening (sill first). Be sure to pull back both blind stop flaps so that they do not lie against the interior face of the siliconed blind stop. In most cases it will be necessary to notch the top of the flap so it is not trapped behind the top blind stop. The flexible blind stop flap should lie against the outside of the blind stop as shown in figure #5. Push the frame outward until the foam bulb weather strip compresses against the siliconed exterior blind stop.
6. Once the Ultra-Fit Frame is positioned in the opening check for any excessive clearance (more than 1/4" each side) around the frame and sash opening. If needed, shim behind predrilled installation holes (I). Using the #6 x2 phillips head screws, screw through shims into old window jamb. Install snap-in installation Hole Covers (N).
7. Either reinstall the old interior trim that was removed in installation step 1 or replace with new trim. In either case be sure to pull back the inside flexible trim flap on the jambliner before installing trim.
8. Using the special crown & bit tool (figure #6) install the jamb adjusting/anchor screws (J) in the pre-drilled 9/16" hole at the middle of the left and right jambliners. Using the bit portion of the tool only adjust the jamb adjusting screw so the jambs are straight & the frame is square. Install snap-in Hole Covers (M).
9. First, Install the new Top Sash (E) as follows: Hold the sash at a slight angle and engage the pivot (K) by lowering the sash into the terminal assembly. Make sure all (4) terminal assemblies are in the locked position approximately 8"-10" above the sill and that they are equal height on both sides of the right and left jambliners. If not in the locked position insert screwdriver into terminal assembly & pull downward until at proper height and turn screwdriver slowly until locked in place. (Figure #4)
10. Repeat step 9 to install Bottom Sash (F).
11. Once both sashes are installed check for smooth operation & tight vertical weather seals. Use the jamb adjusting screw (J) as described in step 8 to tighten or loosen jambliner against sash.
12. Mount lift handles (L) on lower sash at pre-marked location using #6x1 bugle head screws provided.

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