



PORTLAND MAINE

Strengthening a Remarkable City, Building a Community for Life • www.portlandmaine.gov

*Jeff Levine, AICP, Director
Marge Schmuckal, Zoning Administrator*

November 6, 2012

Dr. Benjamin Crocker &
Dr. Gladys Garcia
13 Carroll Street
Portland, ME 04102

Re: 13 Carroll Street – 062 B020 – R-6 Residential Zone – Disability Variance - permit #2012-11-5324

Dear Dr. Crocker & Dr. Garcia,

You applied for a permit to build a ramp to make your property at 13 Carroll Street handicap accessible for one of your family members. This property is located in the R-6 residential zone. The required side yard setback is ten (10) feet [section 14-139(a)(4)(c)]. The plot plan submitted November 2, 2012 gives the side yard setback from the ramp as 4' 10". Since the proposed ramp does not meet the side setback requirement, you will need to apply for a Disability Variance. Since the ramp has to be installed immediately, I am signing off on the ramp for Zoning and moving the permit forward in the review process to Historic Preservation. You will need to apply for a Disability Variance within thirty days of the permit being issued.

I have enclosed the disability variance application and the information about the appeal process. Please feel free to contact me at 874-8709 if you have any questions.

Yours truly,

Ann B. Machado
Zoning Specialist
(207) 874-8709

Cc file