



Date: \_\_\_\_\_

**HISTORIC PRESERVATION  
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**

Pursuant to review under the City of Portland's Historic Preservation Ordinance (Chapter 14, Article IX of the Portland City Code), application is hereby made for a Certificate of Appropriateness for the following work on the specified historic property:

**PROJECT ADDRESS:**

320 DANFORTH ST. PORTLAND, ME 04102<sup>?</sup>

**CHART/BLOCK/LOT:** \_\_\_\_\_ (for staff use only)

**PROJECT DESCRIPTION:** Describe below each major component of your project. Describe how the proposed work will impact existing architectural features and/or building materials. If more space is needed, continue on a separate page. Attach drawings, photographs and/or specifications as necessary to fully illustrate your project—see following page for suggested attachments.

Existing brick wall along side walk approx 74±' long x approx. 7' high is in need of rebuilding. It is about to fall over onto owners property.

The plan is to demo the brick wall  
Build a concrete reinforce footing and a concrete reinforce wall on back side of existing stone found. with concrete reinforced cap at top of stone.

Back filling the new concrete wall up to sidewalk grade for strength and frost protection.

Rebuild brick wall with new matching brick to replicate existing.

CONTACT INFORMATION:

APPLICANT

Name: FRANK DiDonato  
Address: 87 SKYLARK Rd  
PORTLAND, ME  
Zip Code: 04103  
Work #: 207 797-3098  
Cell #: 207 233-7780  
Fax #: 207 797-0142  
Home: 797-3098  
E-mail: fdidonatomasonry  
@hotmail.com

BILLING ADDRESS

Name: SAME AS ABOVE  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Zip: \_\_\_\_\_  
Work #: \_\_\_\_\_  
Cell #: \_\_\_\_\_  
Fax #: \_\_\_\_\_  
Home: \_\_\_\_\_  
E-mail: \_\_\_\_\_

CONTRACTOR

Name: F. DiDonato & Sons  
Address: SAME AS ABOVE  
\_\_\_\_\_  
Zip Code: \_\_\_\_\_  
Work #: \_\_\_\_\_  
Cell #: \_\_\_\_\_  
Fax #: \_\_\_\_\_  
Home: \_\_\_\_\_  
E-mail: \_\_\_\_\_

PROPERTY OWNER

Name: TOM & LAURA ROBINSON  
Address: 320 DANFORTH ST  
PORTLAND, ME  
Zip Code: 04102  
Work #: \_\_\_\_\_  
Cell #: 874 840-2110  
Fax #: \_\_\_\_\_  
Home: \_\_\_\_\_  
E-mail: \_\_\_\_\_

ARCHITECT

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Zip: \_\_\_\_\_  
Work #: \_\_\_\_\_  
Cell #: \_\_\_\_\_  
Fax #: \_\_\_\_\_  
Home: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Applicant's Signature

Owner's Signature (if different)

## Historic Preservation Application Fee Schedule:

- **Administrative Review** (for minor or standard alterations) \$65.00 ✓
- **HP Board Review** \$125.00 ✓
- **HP Board Review for major projects** involving new construction or building addition exceeding 1000 sq. ft. or comprehensive rehabilitation/redesign of existing structures \$750.00 ? 1,190-
- **After-the-fact Review** (for work commenced without advance approval) \$1000.00 ✓
- **Sign Review** for signs in historic districts \$75.00

### Noticing/Advertisements for Historic Preservation Board Review\*

- Legal Advertisement: Percent of total bill
- Notices: .75 cents each  
(notices are sent to neighbors prior to any workshop or public hearing meetings)

\* You will be billed separately for these costs.

## ATTACHMENTS

To supplement your application, please submit the following items, *as applicable to your project*. Keep in mind that the information you provide the Historic Preservation Board and staff is the only description they will have of your project or design. Therefore, it should precisely illustrate the proposed alteration(s).

- ✓  Exterior photographs (required for all applications.) Include general streetscape view, view of entire building & close-ups of affected area.
- ✓  Sketches or elevation drawings at a minimum 1/4" scale. Please label relevant dimensions. All plans shall be submitted in 11" x 17" format except for major projects, where 22" x 34" plans are requested. Applicants for major projects should submit one (1) 11" x 17" copy for scanning purposes.
- Details or wall sections, where applicable.
- Floor plans, where applicable.
- ✓  Site plan showing relative location of adjoining structures.
- Catalog cuts or product information (e.g. proposed windows, doors, lighting fixtures, fencing)
- Materials - list all visible exterior materials. Samples are helpful.
- Other(explain) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you have any questions or need assistance in completing this form, please contact Historic Preservation staff: Deb Andrews (874-8726, [dga@portlandmaine.gov](mailto:dga@portlandmaine.gov)) or Rob Wiener (756-8023), [rwiener@portlandmaine.gov](mailto:rwiener@portlandmaine.gov)

**Please return this form, application fee (see attached fee schedule), and related materials to:**

Historic Preservation Program  
Department of Planning and Urban Development  
Portland City Hall, 4<sup>th</sup> Floor  
389 Congress Street  
Portland, ME 04101