

March 27, 2017

Ms. Kristen Bailey 11 Fletcher Street Portland, Maine 04012

Re: Waynflete School Lower School Construction Project,

Dear Ms, Bailey,

As you may have heard Waynflete School will soon be starting the construction of the new Lower School. Wright-Ryan Construction is the Construction Manager at Risk and will be responsible for all on site activities. Tom Carey will be the Project Manager & Millard Nadeau will be the Superintendent. I have enclosed their cards for your reference and they will be sending around a postcard introducing themselves to the neighborhood in the next few weeks.

The first thing that will happen starting May 22nd is the re-routing of the existing gas line that will involve work on the Lower Field behind your house. The next major item will be the demolition of the Hewes Wing which is currently scheduled to start June 14 or 15th. This letter shall serve as an official notification that this demolition work will be occurring. Please do not hesitate to reach out to me with any questions.

We are looking forward to starting this very exciting project.

Sincerely,

Cordelia Pitman, RA, LEED AP

Director of Preconstruction Services

cc: Anne Hagstrom

Phil LaClaire