

May 16, 2017

Mr. Greg Gilbert  
Code Enforcement Officer/Plan Reviewer  
Permitting and Inspections Department  
City of Portland  
389 Congress St. Room 315  
Portland, ME 04101

Re: Waynflete Lower School Occupancy/Enrollment

Dear Mr. Gilbert,

At your request, I am writing to confirm the upper limits for Lower School student enrollment in the new Lower School and the number of adults who support the academic program.

Early Childhood	32 students
Kindergarten/First Grades	56 students
Second/Third Grades	60 students
Fourth/Fifth Grades	64 students
Classroom Teachers	16 adults
Specialists	4 adults
Administrators	2 adults
Total occupants	234

Please let me know if you have any questions. Thank you.

Sincerely,



Anne C. Hagstrom  
Director of Finance and Operations  
Waynflete School  
360 Spring Street  
Portland, Maine 04102

Cc: Austin Smith