



# PORTLAND MAINE

*Strengthening a Remarkable City, Building a Community for Life • [www.portlandmaine.gov](http://www.portlandmaine.gov)*

*Jeff Levine, AICP, Director  
Ann Machado, Zoning Administrator*

October 8, 2015

Nancy Flagg & Thomas Walsh  
62 Waites Landing Road  
Falmouth, ME 04105

RE: 365 Danforth Street – 061-E-012 – R-4 Residential Zone - illegal lodging house, hostel, or bed & breakfast

Dear Ms. Flagg & Mr. Walsh,

This letter is to inform you of complaints we have received that an illegal lodging house, hostel, or bed & breakfast is being run out of the property you own at 365 Danforth Street in Portland's West End neighborhood. The property is located within the R-4 residential zone which does not allow for lodging houses, hostels, or bed & breakfasts. Our files show the current legal use of the structure is a single family dwelling.

You have thirty days to bring the property into compliance by providing competent evidence that the property is no longer being used illegally. Please feel free to call me at 874-8709 if you have any questions.

You have the right to appeal my decision. If you wish to exercise your right to appeal, you have thirty days from the date of this letter in which to appeal. If you should fail to do so, my decision is binding and not subject to appeal. Please contact this office for the necessary paper work if you decide to file an appeal.

Yours truly,

Ann B. Machado  
Zoning Administrator  
(207) 874-8709