



General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges within the City, payment arrangements must be made before permits of any kind are issued.

Reviewed for Code Compliance
Inspections Division
Approved with Conditions

Address/Location of Construction: 40 West Commercial Street / 528 Commercial Street, Portland, ME			Date: 10/30/13
Total Square Footage of Proposed Structure:		19,260 SF	
Tax Assessor's Chart, Block & Lot		Applicant Name: New Yard, LLC	Telephone:
Chart#	Block#	Address	207-774-1067
59-A	5,6,9,10	58 Fore Street	Email:
59-A	2	City, State & Zip	flight@portlandyacht.com
59-A	1,3,4,7,8,11,12	Portland, ME 04101	
Lessee/Owner Name : Northern Utilities d/b/a Unitil/ (if different than applicant) New Yard, LLC		Contractor Name:	Cost Of Work:
Address:		(if different from Applicant)	\$ 120,000 Foundation Only
58 Fore Street		Address:	C of O Fee: \$ _____
City, State & Zip:		City, State & Zip:	Historic Rev \$ _____
Portland, ME 04101		Telephone & E-mail:	Total Fees : \$ _____
Telephone & E-mail:			
207-774-1067, flight@portlandyacht.com			
Current use (i.e. single family) <u>Partially undeveloped/ongoing gas distribution facility</u>			
If vacant, what was the previous use? <u>Former rail yard and marine related industrial</u>			
Proposed Specific use: <u>Boat maintenance facility to include 120' x 160'-6" Tension Fabric Building</u>			
Is property part of a subdivision? <u>No</u> If yes, please name _____			
Project description:			
Initial foundation excavation and concrete work for new tension fabric structure in support of boat maintenance yard.			
Who should we contact when the permit is ready: Bob Flight, New Yard LLC			
Address: 58 Fore Street			
City, State & Zip: Portland, ME 04101			
E-mail Address: flight@portlandyacht.com			
Telephone: 207-774-1067			

Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at www.portlandmaine.gov, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: Stephen R. Bushey, P.E. (Agent) **Date:** 10-18-13

This is not a permit; you may not commence ANY work until the permit is issued.



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Strengthening a Remarkable City, Building a Community for Life

Date: 10/30/13

Jeff Levine, AICP, Director
Director of Planning and Urban Development

Tammy Munson
Director, Inspections Division

Electronic Signature and Fee Payment Confirmation

Notice: Your electronic signature is considered a legal signature per state law.

By digitally signing the attached document(s), you are signifying your understanding this is a legal document and your electronic signature is considered a **legal signature** per Maine state law. You are also signifying your intent on paying your fees by the opportunities below.

I, the undersigned, intend and acknowledge that no permit application can be reviewed until payment of appropriate permit fees are **paid in full** to the Inspections Office, City of Portland Maine by method noted below:

- Within 24-48 hours, once my complete permit application and corresponding paperwork has been electronically delivered, I intend to **call the Inspections Office** at 207-874-8703 and speak to an administrative representative and provide a credit/debit card over the phone.
- Within 24-48 hours, once my permit application and corresponding paperwork has been electronically delivered, I intend to **hand deliver** a payment method to the Inspections Office, Room 315, Portland City Hall.
- I intend to deliver a payment method through the U.S. Postal Service mail once my permit paperwork has been electronically delivered.

Applicant Signature: Stephen R. Bushey, P.E. (Agent)

Date: 10-18-13

I have provided digital copies and sent them on:

Date: 10-18-13

NOTE: All electronic paperwork must be delivered to buildinginspections@portlandmaine.gov or by physical means ie; a thumb drive or CD to the office.



New Commercial Permit Application Checklist



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All of the following information is required and must be submitted. Checking off each item as y application package will ensure your package is complete and will help to expedite the permitti

Date: 10/30/13

One (1) complete Set of construction drawings must include:

Note: Construction documents for costs in excess of \$50,000.00 must be prepared by a Design Professional and bear their seal.

- Cross sections w/framing details
- Detail of any new walls or permanent partitions
- Floor plans and elevations
- Window and door schedules
- Foundation plans with rebar specifications and required drainage and damp proofing (if applicable)
- Detail egress requirements and fire separations
- Insulation R-factors of walls, ceilings, floors and U-factors of windows as per the IECC 2009 N/A
- Complete the Accessibility Certificate and The Certificate of Design
- A statement of special inspections as required per the IBC 2009
- Complete electrical and plumbing layout. N/A
- Mechanical drawings for any specialized equipment such as furnaces, chimneys, gas equipment, HVAC equipment (air handling) or other types of work that may require special review. N/A
- Reduced plans or electronic files in PDF format are required if originals are larger than 11" x 17".
- Per State Fire Marshall, all new bathrooms must be ADA compliant. N/A

Separate permits are required for internal & external plumbing, HVAC and electrical installations.

Nine (9) copies of the minor (< 10,000 sf) or major (> 10,000 sf) site plan application is required that includes:

- A stamped boundary survey to scale showing north arrow, zoning district and setbacks to a scale of $\geq 1'' = 20'$ on paper $\geq 11'' \times 17''$
- The shape and dimension of the lot, footprint of the proposed structure and the distance from the actual property lines. Photocopies of the plat or hand draw footprints not to scale will not be accepted.
- Location and dimensions of parking areas and driveways, street spaces and building frontage
- Finish floor or sill elevation (based on mean sea level datum)
- Location and size of both existing utilities in the street and the proposed utilities serving the building
- Existing and proposed grade contours
- Silt fence (erosion control) locations



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Fire Department requirements.

The following shall be submitted on a separate sheet:

Date: 10/30/13

- Name, address and phone number of applicant **and** the project architect.
- Proposed use of structure (NFPA and IBC classification)
- Square footage of proposed structure (total and per story)
- Existing and proposed fire protection of structure.
- Separate plans shall be submitted for
 - a) Suppression system
 - b) Detection System (separate permit is required)
- A separate Life Safety Plan must include:
 - a) Fire resistance ratings of all means of egress
 - b) Travel distance from most remote point to exit discharge
 - c) Location of any required fire extinguishers
 - d) Location of emergency lighting
 - e) Location of exit signs
 - f) NFPA 101 code summary
- Elevators shall be sized to fit an 80" x 24" stretcher. N/A

For questions on Fire Department requirements call the Fire Prevention Officer at (207) 874-8405.

Please submit all of the information outlined in this application checklist. If the application is incomplete, the application may be refused.

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Permit Fee: \$30.00 for the first \$1000.00 construction cost, \$10.00 per additional \$1000.00 cost

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