Inspections Division
Date: 06/11/15

From: Lianna Doane <lianna@veroneauinsurance.com>
To: Ann Machado <AMACHADO@portlandmaine.gov>
Date: 6/9/2015 9:48 AM
Subject: Re: 65 West Commercial Street - Permit #2015-01052 for sign
Attachments: Veroneau Insurance.pdf

Hi Anne,

Thanks for the info!

1. Chart Block Lot: 58-C-1
Lot Frontage: 661' +/-
Tenant Frontage: 70' +/-
Height: 18 +/-
Prior use: office

I have attached a photo as well. Is this what you need?

2. The material that the sign is made of is: lusterboard and vinyl , it will be attached by: 2 hanging sign brackets to include HD Masonry anchors, SS hanger hardware.

Please let me know if there is anything else that you need from my end.

Thank you so much!

Best,

Lianna
Lianna Doane
Veroneau Insurance
207-749-7063

From: Ann Machado <AMACHADO@portlandmaine.gov>
Date: Tuesday, June 9, 2015 at 8:40 AM
To: Lianna Doane <lianna@veroneauinsurance.com>
Subject: 65 West Commercial Street - Permit #2015-01052 for sign

Lianna -

I need a few more things before I can approve the sign for zoning. If you look at the Application checklist that I have attached, you are missing some of the information.

1. You provided a picture of where the sign is located but we still need a sketch plan showing where in the building the office is located and where the sign is being placed. This sketch plan can be the footprint of the whole building. The length of the facade for the tenant space should also be included.
2. I need to know what the material the sign is made out of and how it is being attached to the building.

Please submit this information to me directly in pdf form.

Thank you.

Inspections Division
Date: 06/11/15

Ann Machado

Ann Machado
Zoning Administrator
Planning & Urban Development
Portland, Maine
(207) 874-8709

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