

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

# CITY OF PORTLAND

## BUILDING INSPECTION

### PERMIT

Please Read Application And Notes, If Any, Attached

PERMIT IS  
Permit Number: 051302  
OCT 14  
CITY OF PORTLAND

This is to certify that BROWN J B & SONS /Mail Banner & Decal Co.

has permission to add a 55" x 40" Hanging sign on building

AT 65 WEST COMMERCIAL ST

058 C001001

provided that the person or persons who apply for or receive this permit shall conform with all the provisions of the Statutes of the State and of the Ordinances of the City of Portland relating to the construction, maintenance and use of buildings and structures, and of the applicable rules and regulations of this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and when permission is granted before this building or part thereof is occupied or otherwise closed-in. 24 HOUR NOTICE REQUIRED.

A certificate of occupancy must be procured by owner before occupying or part thereof is occupied.

#### OTHER REQUIRED APPROVALS

Fire Dept. \_\_\_\_\_

Health Dept. \_\_\_\_\_

Appeal Board \_\_\_\_\_

Other \_\_\_\_\_

Department Name

*Jeanie Bonka*  
Director - Building & Inspection Services

**PENALTY FOR REMOVING THIS CARD**

# City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 05-1302	Issue Date:	EBL: 058 C001001
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<b>Location of Construction:</b> 65 WEST COMMERCIAL ST	<b>Owner Name:</b> BROWN J B & SONS	<b>Owner Address:</b> PO BOX 207	<b>Phone:</b>
<b>Business Name:</b>	<b>Contractor Name:</b> Maine Banner & Decal Co.	<b>Contractor Address:</b> 16 Bonnie Ave Oakland	<b>Phone:</b> 2074654200
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b>	<b>Zone:</b> B55

<b>Past Use:</b> Commercial	<b>Proposed Use:</b> Commercial/ add a 55" x 40" Hanging sign to building	<b>Permit Fee:</b> \$80.00	<b>Cost of Work:</b> \$81.00	<b>CEO District:</b> 2
<b>Proposed Project Description:</b> add a 55" x 40" Hanging sign to building		<b>FIRE DEPT:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Denied		<b>INSPECTION:</b> Use Group: B Type: SIGN JBC-2003 Signature: [Signature] 10/12/05 PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)
		Action. <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied		Signature: _____ Date: _____

<b>Permit Taken By:</b> Idobson	<b>Date Applied For:</b> 09/07/2005	<b>Zoning Approval</b>	
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1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.  2. Building permits do not include plumbing, septic or electrical work.  3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..	<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland  <input type="checkbox"/> Wetland  <input type="checkbox"/> Flood Zone  <input type="checkbox"/> Subdivision  <input type="checkbox"/> Site Plan  Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: 10/23/05	<b>Zoning Appeal</b> <input type="checkbox"/> Variance  <input type="checkbox"/> Miscellaneous  <input type="checkbox"/> Conditional Use  <input type="checkbox"/> Interpretation  <input type="checkbox"/> Approved  <input type="checkbox"/> Denied  Date: _____	<b>Historic Preservation</b> <input checked="" type="checkbox"/> Not in District or Landmark  <input type="checkbox"/> Does Not Require Review  <input type="checkbox"/> Requires Review  <input type="checkbox"/> Approved  <input type="checkbox"/> Approved w/Conditions  <input type="checkbox"/> Denied [Signature]  Date: _____
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## CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

<b>Permit No:</b> 05-1302	<b>Date Applied For:</b> 0910712005	<b>CBL:</b> 058 C001001
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<b>Location of Construction:</b> 65 WEST COMMERCIAL ST	<b>Owner Name:</b> BROWN J B & SONS	<b>Owner Address:</b> PO BOX 207	<b>Phone:</b> 
<b>Business Name:</b>	<b>Contractor Name:</b> Maine Banner & Decal Co.	<b>Contractor Address:</b> 16 Bonnie Ave Oakland	<b>Phone</b> (207) 465-4200
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Signs - Permanent	

<b>Proposed Use:</b> Commercial add a 55" x 40" Hanging sign to building	<b>Proposed Project Description:</b> add a 55" x 40" Hanging sign to building
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**Dept:** Zoning      **Status:** Approved      **Reviewer:** Ann Machado      **Approval Date:** 10103120~  
**Note:** 09130105 will call to find out tenant length (frontage) & need sketch plan of lot. Called 1010305. Left message for Glen Stimson. **Ok to Issue:**

**Dept:** Building      **Status:** Approved with Conditions      **Reviewer:** Jeanine Bourke      **Approval Date:** 1011312005  
**Note:** **Ok to Issue:**

1) Signage Installation to comply with Chapter 31 of the IBC 2003 building code.

# Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on **any** property within the City, payment arrangements must be made before permits of **any** kind are accepted.

6	
Total Square Footage of Proposed Structure	Square Footage of Lot
Tax Assessor's Chart, Block & Lot Chart# <u>58</u> Block# <u>C</u> Lot# <u>1</u>	Owner: _____ Telephone: _____
Lessee/Buyer's Name (If Applicable)	Applicant name, address & telephone: <u>Ronnie Sellers Productions Inc, Portland ME 04101</u> Total s.f. of signage x \$2.00 per s.f. plus \$30.00/\$65.00 for H.D. signage = Total Fee: \$ _____ Awning Fee = Cost Of Work: \$ _____ Total Fee: \$ <u>81<sup>00</sup>/00</u>
Current use: <u>Office</u>	
If the location is currently vacant, what was prior use: _____	
Approximately how long has it been vacant: _____	
Proposed use: <u>Retail</u>	
Project description: <u>We are using one room of office space for a retail outlet store</u>	
Contractor's name, address & telephone: <u>Mahe Banner Sign</u>	
Whom should we contact when the permit is ready: <u>Glen Spinson</u>	
Mailing address: <u>65 West Commercial Street Portland ME 04101</u>	
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A <b>STOP WORK ORDER</b> will be issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE: (207) 772-6833 ext. <u>709</u>	

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT. WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent, I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: [Signature] Business Manager Date: 9/7/05

**This is NOT a permit, you may not commence ANY work until the permit is issued.**

# SIGNAGE/AWNING PRE-APPLICATION QUESTIONNAIRE

PLEASE COMPLETE ALL INFORMATION

ADDRESS: 65 West Commercial Street ZONE: \_\_\_\_\_

CBL: \_\_\_\_\_

SINGLE TENANT LOT? YES \_\_\_\_\_ NO \_\_\_\_\_ MULTI TENANT LOT? YES  NO

MORE THAN ONE SIGN TOTAL WITH PROPOSED SIGN? YES \_\_\_\_\_ NO

## TENANT/ALLOCATED BUILDING SPACE FRONTAGE (FEET):

Length: 12' Height: \_\_\_\_\_

### INFORMATION ON PROPOSED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES \_\_\_\_\_ NO \_\_\_\_\_ DIMENSIONS PROPOSED: \_\_\_\_\_  
BLDG. WALL SIGN? (attached to bldg) YES  NO \_\_\_\_\_ DIMENSIONS PROPOSED: 40 inches x 34 inch

### INFORMATION ON ALREADY EXISTING AND PERMITTED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES \_\_\_\_\_ NO \_\_\_\_\_ DIMENSIONS: \_\_\_\_\_  
BLDG. WALL SIGN(attached to bldg) ? YES \_\_\_\_\_ NO \_\_\_\_\_ DIMENSIONS: \_\_\_\_\_  
AWNING? YES \_\_\_\_\_ NO \_\_\_\_\_ DIMENSIONS: \_\_\_\_\_

LOT FRONTAGE (FEET): \_\_\_\_\_

AWNING YES \_\_\_\_\_ NO  IS AWNING BACKLIT? YES \_\_\_\_\_ NO \_\_\_\_\_

HEIGHT OF AWNING: \_\_\_\_\_ LENGTH OF AWNING: \_\_\_\_\_ DEPTH: \_\_\_\_\_

IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON M? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, TOTAL S.F. OF PANELS WITH COMMUNICATIONS/MESSAGE/TRADEMARK/SYMBOL? \_\_\_\_\_ s.f.

**A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED SIGNAGE ARE ALSO REQUIRED.**

SIGNATURE OF APPLICANT: [Signature] DATE: 9/7/05

\*\*\*\*\* FOR OFFICE USE ONLY \*\*\*\*\*

need sketch plan of lot - where sign is going to go  
length of tenant frontage.

2' per frontage = 24 sq'

Sign 15.3 sq'

# CHECKLIST FOR SIGN/AWNING APPLICATION

**Applicants for a sign or awning permit are required to submit the following information to the Code Enforcement Office at the time of application:**

- Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public **right of way**, or can fall into any public right of way. Amount must equal \$400,000.00.
- Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage.
- A sketch plan of lot, indicating location of buildings, driveways, and any abutting streets or rights of way, lengths of building frontages, street frontages, and all existing setbacks. **Indicate on the plan all existing and proposed signs with their dimensions and specific locations. Be sure to include distance from the ground and building facade dimensions for any signage attached to building.**
- A sketch or photo of **any** proposed sign(s) indicating *content, dimensions, materials, source of illumination, and construction method, as well as specifics of installation/attachment.*
- Certificate of Flammability required for awning or canopy at time of application.
- UL# required for **lighted** signs at the time of Final Inspection. Failure to provide this information will invalidate the Sign Permit.
- Pre-Application Questionnaire completed **and** attached. Photos of existing signage attached.

**Permit Fee for signage or awning-with-signage:  
\$30.00 plus \$2.00 per square foot of sign.**

**Permit Fee for awning-without-signage is based on *cost* of work:  
\$30.00 for the first \$1,000.00, plus \$9.00 for each additional \$1,000.00.**

**Base Application Fee for any Historic District signage is \$65.00 instead of \$30.00**

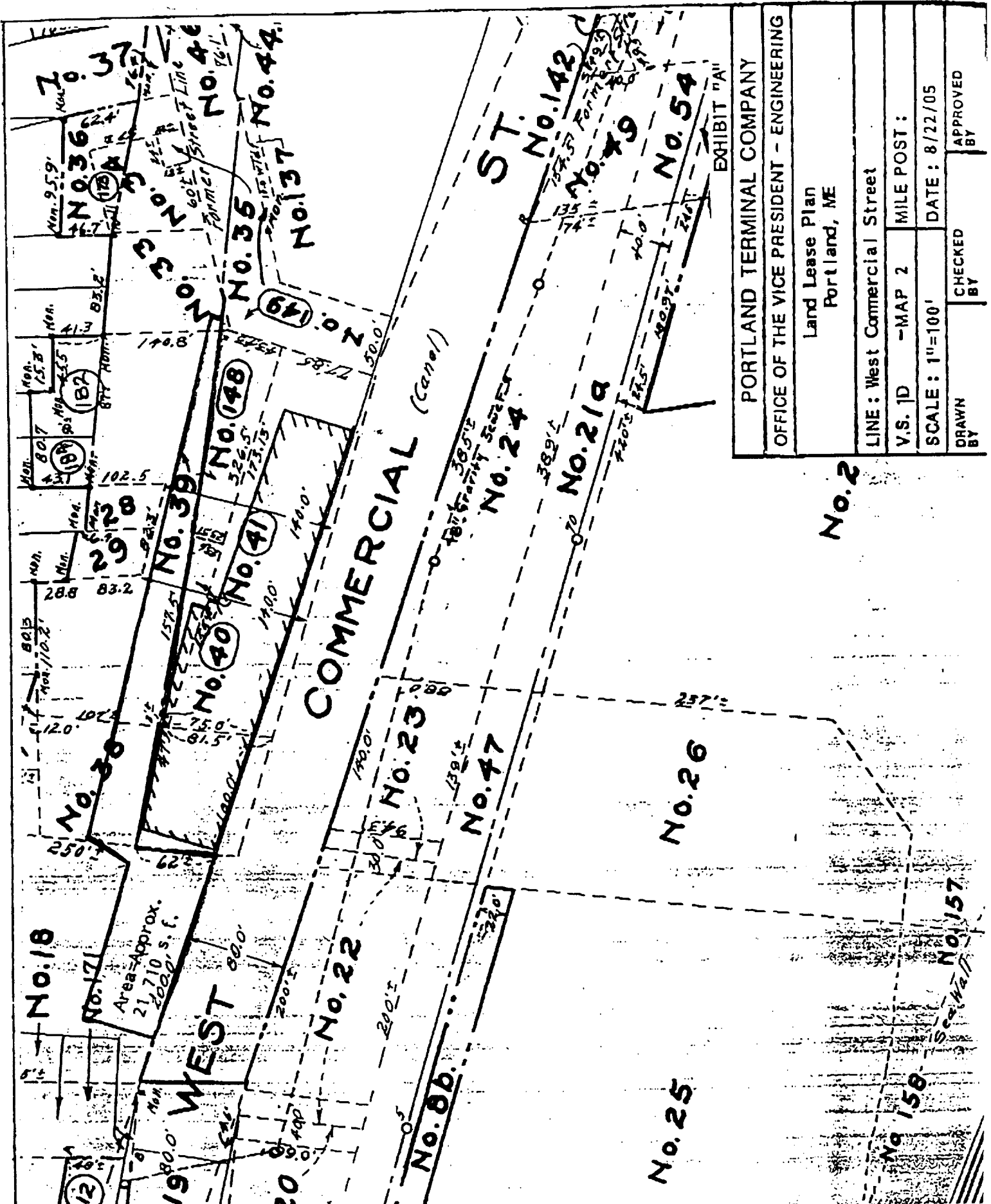


EXHIBIT "A"

PORTLAND TERMINAL COMPANY	
OFFICE OF THE VICE PRESIDENT - ENGINEERING	
Land Lease Plan Portland, ME	
LINE: West Commercial Street	
V.S. 1D	MILE POST:
-MAP 2	
SCALE: 1"=100'	DATE: 8/22/05
DRAWN BY	CHECKED BY
	APPROVED BY

No. 2

# ACORD CERTIFICATE OF LIABILITY INSURANCE

ROD 10

DATE (MM/DD/YYYY)  
09/07/05

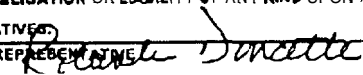
PRODUCER  <b>TD Banknorth Ins Agency Inc (SP)</b> P.O. Box 406 Portland ME 04112-0606 Phone: 207-239-3500 Fax: 207-775-0339	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	INSURERS AFFORDING COVERAGE	NAIC #
INSURED  <b>Ronnie Sellers Productions Inc</b> 81 West Commercial Street Portland ME 04101	INSURER A <b>ST PAUL TRAVELERS COMPANIES</b>	
	INSURER E	
	INSURER C	
	INSURER D	
	INSURER E:	

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID COWMS.

OR ADDL TR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A X	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR	I680790Y4747	06/04/05	06/04/06	EACH OCCURRENCE	\$ 1,000,000
					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
					MED EXP (Any one person)	\$ 5,000
					PERSONAL & ADV INJURY	\$ 1,000,000
					GENERAL AGGREGATE	\$ 2,000,000
					PRODUCTS - COMP/OP AGG	\$ 2,000,000
					GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$	
	EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT I E.L. DISEASE - EA EMPLOYEE \$	
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS  
 Certificate holder is named as an additional insured as respects to general Liability coverage as respects to a sign.

CITY OFF	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THIS OFF. THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
	AUTHORIZED REPRESENTATIVE  TD Banknorth Ins. Agency, Inc.



**J. B. BROWN & SONS**

**482 CONGRESS STREET**

**P.O. BOX 207**

**PORTLAND, MAINE 04112**

**PHONE 207-774-5908**

**FAX 207-774-0898**

September 7, 2005

Glen Stimson  
Ronnie Sellers Productions  
65 **W.** Commercial Street  
Portland, ME 04101

RE: Signage authorization

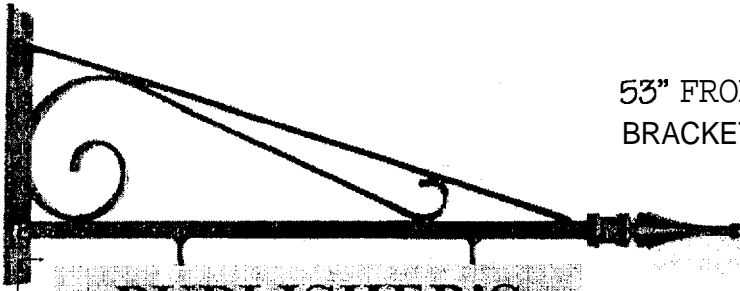
To whom it may concern,

J.B. Brown and Sons, as Owner of 65 **W.** Commercial Street, Portland, Maine, hereby grants permission to Ronnie Sellers Productions, as tenant at 65 **W.** Commercial Street, to apply for a sign permit from the City of Portland to install one vertical panel on the Commercial Street side of the building, as proposed by Maine Banner & Decal Co. (attached).

Sincerely,



Vincent P. Veroneau  
President



53" FROM BASE TO END OF SPEAR.  
BRACKET WILL BE GUYWIRED

55"

**PUBLISHER'S  
OUTLET**  
*High Quality*  
**BOOKS  
CALENDARS  
GREETING CARDS  
STATIONERY**

55" X 40" X 3/4" MDO  
PRIMED AND PAINTED  
LIGHT BEIGE BACKGROUND  
WITH RED COPY

DOUBLE FACE  
\$ 550.00

**RONNIE  
SELLERS  
PRODUCTIONS**

PLEASE NOTE:  
PERMIT IS  
RESPONSIBILITY  
OF THE CLIENT

65 W. COMMERCIAL ST.  
PORTLAND, MAINE 04101

40"

© COPYRIGHT 2005, MAINE BANNER & DECAL COMPANY



Phone 207-465-4200 , Fax 207-465-4300,  
www.mainebanner.com  
16 Bonnie Ave., Oakland, ME 04963

SCALE N.T.S.  
DRAWN BY TERY  
DATE 9-7-05  
REVISION # \_\_\_\_\_

This sketch represents considerable time & effort. We will provide you (the client) with one layout/design. Any additional layout & design time will be billed at our hourly rate of \$ 40.00 in 1/4 hour increments.

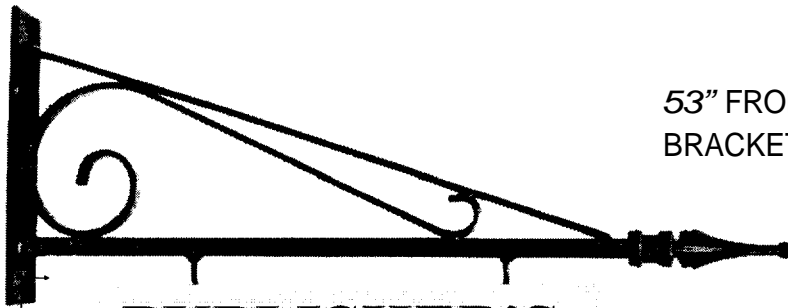
PROJECT	EXTERIOR SIGN	PRICE	\$ 550.00
LOCATION	65 W. COMMERCIAL ST.	5% SALES TAX	\$ 27.50
CLIENT	RONNIE SELLERS PROD.	INSTALLATION	\$105.00
CONTACT	GLEN STIMSON	S/H	N/A
PHONE	207-772-6833 EXT 104	TOTAL	\$ 762.50
FAX	207-772-6814	50% DEPOSIT	N/A
NOTATION	gstimson@rsvp.com	CREDIT URD CHARGE	\$ 762.50

PROPOSED BY *Robert Mattia* DATE 9-7-05 ACCEPTED BY \_\_\_\_\_ DATE \_\_\_\_\_

IF APPROVED PLEASE SIGN & FAX BACK TO 207-465-4300



REQUIRED CARD HOLDERS INFORMATION:  
Name, Billing Address, Card # & Expiration Date.



53" FROM BASE TO END OF SPEAR.  
BRACKET WILL BE GUYWIRED

**PUBLISHER'S  
OUTLET**  
*High Quality*  
**BOOKS  
CALENDARS  
GREETING CARDS  
STATIONERY**

55" X 40" X 3/4" MDO  
PRIMED AND PAINTED  
LIGHT BEIGE BACKGROUND  
WITH RED COPY

DOUBLE FACE  
\$550.00

**RONNIE  
SELLERS  
PRODUCTIONS**

PLEASE NOTE:  
PERMIT IS  
RESPONSIBILITY  
OF THE CLIENT

65 W. COMMERCIAL ST.  
PORTLAND, MAINE 04101

55"

40"

© COPYRIGHT 2005, MAINE BANNER & DECAL COMPANY



Phone 207-465-4200 ,Fax 207-465-4300,  
www.mainebanner.com  
16 Bonnie Ave., Oakland, ME 04963

SCALE N.T.S.  
DRAWN BY TERY  
DATE 9-7-05

REVISION # \_\_\_\_\_  
This sketch represents considerable time & effort. We will provide you (the client) with one layout/design. Any additional layout & design time will be billed at our hourly rate of \$ 40.00 in 1/4 hour increments.

PROJECT	EXTERIOR SIGN	PRICE	\$ 550.00
LOCATION	65 W. COMMERCIAL ST.	5% SALES TAX	\$ 27.50
CLIENT	RONNIE SELLERS PROD.	INSTALLATION	\$105.00
CONTACT	GLEN STIMSON	S/H	N/A
PHONE	207-772-6833 EXT 104	TOTAL	\$762.50
FAX	207-772-6814	50% DEPOSIT	N/A
NOTATION	gstimson@rvp.com	CREDIT CARD CHARGE	\$762.50

PROPOSED BY Robert Mallett

DATE 9-7-05

ACCEPTED BY \_\_\_\_\_

DATE \_\_\_\_\_

IF APPROVED PLEASE SIGN & FAX BACK TO 207-465-4300



REQUIRED CARD HOLDERS INFORMATION:  
Name, Billing Address, Card # & Expiration Date.