



Planning &amp; Urban Development Department

Director of Planning and Urban Development  
Jeff LevineInspection Services, Director  
Tammy M. Munson

November 7, 2014

*SENT VIA U.S. MAIL REGULAR & CERTIFIED RETURN RECEIPT 7010 0780 0001 1493 0182*Heir of Elizabeth Dabrosky Clowes  
c/o Carol Clowes  
412 Broadway Street  
South Portland, Maine 04106**CBL: 057 K019001**  
**Located at: 5 SALEM ST**

Dear Ms. Clowes,

An evaluation of the above-referenced property on **10/31/2014** shows that the structure fails to comply with Chapter 6, Article V. of the Code of Ordinances of the City of Portland, The Housing Code. Attached is a list of the violations.

This is a notice of violation pursuant to Section 6-118 of the Code. All referenced violations shall be corrected within **30 days** of the date of this notice. A re-inspection of the premises will occur on **12/8/2014** at which time compliance will be required. Failure to comply will result in this office referring the matter to the City of Portland Corporation Counsel for legal action and possible civil penalties, as provided for in Section 1-15 of the Code.

This constitutes an appealable decision pursuant to Section 6-127 of the Code.

Please feel free to contact me if you wish to discuss the matter or have any questions.

Please be advised that the Portland City Council has amended the Building regulations to include a \$150.00 re-inspection fee. This violation will automatically cause a re-inspection at no charge. If there are any subsequent inspections, however, the \$150.00 fee will be assessed for each inspection.

Sincerely,

A handwritten signature in black ink, appearing to read "Chuck Fagone".

Chuck Fagone  
Code Enforcement Officer  
(207) 874-8789

**CITY OF PORTLAND**  
**DEPARTMENT OF PLANNING & URBAN DEVELOPMENT**

389 Congress Street  
 Portland, Maine 04101

**Inspection Violations**

<b>Owner/Manager</b> Clowes Elizabeth Dabrosky Heir		<b>Inspector</b> Chuck Fagone	<b>Inspection Date</b> 10/31/2014
<b>Location</b> 5 SALEM ST	<b>CBL</b> 057 K019001	<b>Status</b> Violations Exist	<b>Inspection Type</b> Complaint-Bldg w/o pmt &

Code	Int/Ext	Floor	Unit No.	Area	Compliance Date
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1) 6-109.5.(a) Exterior Through Out  
**Violation: FOUNDATIONS, CELLARS, EXTERIOR WALLS, ROOFS**  
**Notes:** Every foundation, basement, cellar, exterior wall and roof shall be substantially weather tight, water tight and vermin-proof; shall be structurally sound and in good repair; and shall be safe for the intended use as well as capable of supporting whatever load normal use may cause to be placed thereon. Every exterior wall or portion thereof shall be painted or stained. Water from roofs shall be so drained and conveyed therefrom as not to cause repeatedly wet floors, walls or ceilings, or hazard to adjacent buildings or the occupants thereof.

2) 6-109.5. (c) Exterior  
**Violation: EXTERIOR WINDOWS, DOORS AND SKYLIGHTS.**  
**Notes:** Every window or door, including basement or cellar door and hatchway, and skylight shall be substantially weather tight, water tight and vermin-proof, and shall be kept secured to prevent ingress of people and animals.

3) 6-109.5. (d) Exterior  
**Violation: STAIRWAYS, STAIRS, & PORCHES.**  
**Notes:** Stairways, stairs, porches. Every outside stairway, stairwell, stairs and porch and any appurtenances thereto shall be structurally sound, in good repair and safe to use. Every outside stairway, stairwell, stairs and porch and any appurtenances thereto shall be structurally sound, in good repair and safe to use.

4) 6-109.5. (f) Exterior  
**Violation: RODENT AND VERMIN CONTROL.**  
**Notes:** All unoccupied structures and exterior property shall be kept free from rodent and vermin infestation. Where rodents and vermin are found, they shall be promptly exterminated by approved processes which will not be injurious to human health. Every owner or operator of an unoccupied residential structure shall be responsible for the extermination of such rodent and vermin or pest whenever infestation exists.

**Comments:**