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**Adding a unit to a two-unit in Zone R6**

1 message

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Thu, Jan 19, 2017 at 5:00 PM

To: zoning@portlandmaine.gov, Ann Machado &lt;amachado@portlandmaine.gov&gt;

Cc: "LoGiudice, Susan E." &lt;sel@preti.com&gt;

Hello Ann

I own a two unit apartment building at 55 Salem Street that I purchased in 2011. A previous owner had added a bathroom and kitchen facilities to the daylight basement. I have done some updating of cabinets and fixtures as the need arose for me to be able to utilize the space as an office. The office had originally, many years back, been used as a corner store.

The space is 650 s.f. and opens directly, at grade, onto the Salem Street sidewalk. I would like to use this space as an additional apartment. The other two apartments have recently been inspected by Jim Fahey, Office of Housing Safety, who told me the the basement area met all fire safety requirements to be used as an apartment.

There would be no construction, additional partitions or changes, but I have been told that I must file a Change of Use Application. I will file electronic copies of what seems to be the pertinent information on 1/20.

Will I hear a response from your office in the near future?

Thanks,

Nick Burnett

[207.272.4956](tel:207.272.4956)